

South San Francisco Police Department  
1 Chestnut Avenue  
South San Francisco, CA 94080

To Our Citizens:

As your Chief of Police, my goal is to provide our community with the highest quality of police services. All of our employees are committed to serving with that goal in mind.

We invite the recognition of employee(s) that provided exceptional service. Any commendation of employee service will result in review and appropriate recognition.

If you wish to make an employee recognition report in person, please come to your Police Department. If you wish to make your recognition report in writing, please complete and mail this form.

Please provide as much information as possible. Include your name and address so that we may contact you for further information, if needed.

Every employee recognition report will receive my personal attention.

Thank you for taking the time to recognize our employees for their exceptional service.



Scott Campbell  
Chief of Police

(REVISED: MARCH 2022)

EMPLOYEE RECOGNITION			
PRINT YOUR NAME	TODAY'S DATE		
ADDRESS: NO. AND STREET	CITY	ZIP	TELEPHONE NO.
DAY AND DATE OF INCIDENT	TIME OF INCIDENT		
LOCATION OF INCIDENT			
PRINT THE NAME, BADGE NUMBER AND CAR NUMBER OF POLICE PERSONNEL INVOLVED (IF KNOWN)			
PRINT THE NATURE OF RECOGNITION FOR THE POLICE DEPARTMENT EMPLOYEE(S), PROVIDING AS MUCH DETAIL AS POSSIBLE. ATTACH ADDITIONAL SHEETS, IF NECESSARY.			
<input type="checkbox"/> CONTINUED			
SIGNATURE _____			

Return Address

---

---

---

---

Place  
Stamp  
Here

**Chief of Police  
South San Francisco Police Department  
1 Chestnut Avenue  
South San Francisco, CA 94080**

