



City of South San Francisco

Department of Parks & Recreation

Scorekeepers

(Part-Time/Hourly Position)

OPEN UNTIL FILLED

Salary: \$17.86 - \$21.70 / Hour

Hours: Up to 20 hrs. / Week; Weekday Afternoons/Evenings

South San Francisco offers youth and adult sports programs and is searching for interested people to keep score for league games. Youth sport programs that require scorekeepers include flag football, basketball, and volleyball after school during the school year. Adult sports include; adult softball and basketball during the weekday evenings during the spring and summer months.

Under the direction of the Recreation Coordinator, scorekeepers would manage the clock or scorebook during league games. There are usually two scorekeepers per game for youth sports and adult basketball and one scorekeeper for adult softball, each game last about one-hour. There can be up to as many as five middle school games and up to three adult games per night. Day/nights of the week are flexible depending on the scorekeeper's availability. Games times can range from 4:00pm to 10:00pm.

DUTIES

- Knowledge of each sport and league rules
- Care of equipment
- Maintain a neat and accurate scoresheet or score panel
- Document accidents, incidents and any program related issues that may occur
- Maintain excellent communication and customer service skills
- Follow procedures in case of emergency; administer first-aid
- Other duties as assigned by Supervisor / Coordinator

QUALIFICATIONS

Experience: 16 years or older and knowledge of that particular sport. Past scorekeeping or participation experience desirable. Enthusiastic, flexible and able to work independently as well as drive own vehicle is preferred.

To Apply: Send or e-mail cover letter and/or resume to:

Bill Stridbeck

City of South San Francisco

Terrabay Gymnasium and Recreation Center

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