



CITY OF SOUTH SAN FRANCISCO
400 GRAND AVENUE
SOUTH SAN FRANCISCO, CA 94080

SOUTH SAN FRANCISCO YOUTH SUMMER INTERNSHIP PROGRAM



What is the Youth Summer Internship Program (YSIP)?

YSIP is the City of South San Francisco's official summer internship program. It is open to SSF public school students, ages 15-18. You do not need employment experience to join! The program is 8 weeks long and combines training and on-the-job experience.

When does the program begin and end?

The program kicks off on Monday, June 10, 2024 and begins with a week of paid training (2 hours/day). Following training, participants will be placed in an internship for 7 weeks, ending August 2, 2024.

How many hours per week can I work?

Participants will work between 20-25 hours per week. Your schedule will be determined by you and your supervisor.

How much will I earn?

You will earn \$19 an hour.

What kind of internship opportunities does YSIP have?

All internship placements will be with one of several City of South San Francisco departments, including Parks and Recreation, Library, Public Works, Police, Fire, Economic and Community Development, Information Technology, and City Hall Administration. We will attempt to match students with internships based on their interests and availability.

What kind of work will I be doing?

Work may include assistance with special projects, light technical work, clerical work, and basic research and analysis.

What happens when my internship ends?

YSIP staff will work with you to help you develop transferable skills for other internship opportunities and/or part-time employment. We can also provide letters of recommendation and professional references.

Want to Join YSIP? Complete an interest form by 4/12/24 at 5:00 pm by following this link [YSIP Interest Form](#) or scanning the QR code.

For any questions, contact Troy Reinhard at TReinhard@ymcasf.org

