



Legislation Text

File #: 17-326
Version: 1

Agenda Date: 4/5/2017
Item #: 1.

Report transmitting Measure W Fiscal Year 2016-17 Revenues and Expenditures through March 31, 2017.
(Richard Lee, Director of Finance)

RECOMMENDATION

No formal action is required. The staff report is for information only.

BACKGROUND/DISCUSSION

Attached for the Measure W Citizens' Oversight Committee's information are transaction detail reports and accompanying support documentation for Measure W revenues and expenditures for the period of January through March 2017.

From January 1 through March 31, 2017, the City received \$2,368,543.63 in Measure W transactions and use tax revenue. The City has received \$5,430,350.88 in Measure W Revenues as of Fiscal Year 2016-17 to date.

From January 1 through March 31, 2017, the City expended \$210 in Measure W funds, which was for Brown Act training books for the Measure W Citizens' Oversight Committee.

In addition, the Civic Center Campus Project (project pf1707) recognized \$39,792 in expenditures for project management services during the same period.

The attached report from the City's sales tax consultant projects that Fiscal Year 2016-17 Measure W revenues will end the year at \$8.27 million. The report factors in year-to-date revenues, sales tax receipts and trend analysis.

CONCLUSION

Measure W revenues and expenditures were reported accurately and in compliance with Measure W ballot language.

Attachments:

1. Measure W Revenues January through March 2017
2. Measure W Expenditures January through March 2017
3. Measure W Project Expense January through March 2017
4. Measure W Revenue Projections

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
101-00000 NON EXPENSE ACCT					
101-00000-30000 TAXES					
101-00000-30207 MEASURE W AND USE TAX (0.5%)					
1/18/2017 g_cr CR 57593	7,000,000.00	0.00	3,061,807.25	3,938,192.75	43.74
Line Description: Measure W Sales Tax		535,700.00			
2/15/2017 g_cr CR 58180		714,300.00			
Line Description: Measure W Sales Tax		1,118,543.63			
3/24/2017 g_cr CR 58942		2,368,543.63			
Line Description: Measure W Sales Tax			5,430,350.88	1,569,649.12	77.58
101-00000-30207 MEASURE W AND USE TAX (0.5%)	7,000,000.00	2,368,543.63	5,430,350.88	1,569,649.12	77.58
Grand Total	7,000,000.00	2,368,543.63	5,430,350.88	1,569,649.12	77.58



400 Grand Ave
 PO Box 711
 South San Francisco, CA 94083

OFFICIAL RECEIPT

Deposit number		0118	Receipt Number	57593
Payee name		STATE OF CALIFORNIA	Receipt date	01/18/2017
Receipt desc		LOCAL SALES TAX	Check number	ach 99237751,2
Description		Account	Check date	01/18/2017
1% Sales Tax				
		R 100-00000-30201		1,117,000.00
Measure W Sales Tax				
		R 101-00000-30207		535,700.00
			Receipt amount	1,652,700.00
			Check amount	1,652,700.00
			Cash amount	0.00
			Credit amount	0.00
			Change tendered	0.00

Signature _____



Previous Day Composite Report

ACH credit
 As of 01/18/2017

CUSTOMER ID: CITYSSF
 OPERATOR ID: IGOMEZ

CITY OF SOUTH SAN FRANCISCO
 01/19/2017 11:49 AM ET

Commercial Electronic Office®

Treasury Information Reporting

Currency:USD
 Bank: 121000248

WELLS FARGO BANK, N.A.
 CITY OF SOUTH SF DEPOSIT ACCT

Credit Transactions

1/18/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004457418193 BD OF EQUALIZATN BOE-LOCLTX 011217 41022 ACCOUNTS RECEIVABL C	Credit Amount: Bank Ref: IA000017459712	1,117,000.00
1/18/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004457418194 BD OF EQUALIZATN BOE-LOCLTX 011217 437 CITY OF SO. SAN FR	Credit Amount: Bank Ref: IA000017459713	535,700.00
	MISCELLANEOUS ACH CREDIT Total	Credit Amount	1,652,700.00
	Credit Total	Credit Amount	1,652,700.00
	Account Net Amount		1,652,700.00

57593

(A)

Local Jurisdiction Statement of Tax Distribution

437 Date: For the periods shown below
01/10/2017

Payee: CITY OF SO. SAN FRAN T&U TAX/DIRECTOR OF
FINANCE

Current Advance	Nov 2016	535,700.00
Prior Credits		0.00
Total Payment (by EFT)		535,700.00

If you have questions regarding this statement, please contact
BOE-Local Revenue and Allocation Unit at 916-324-3000.

[Back to Query Page \(/boewebservices/localJur.jsp\)](#)

(A)



STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER
9237752

DIRECT DEPOSIT ADVICE

The amount printed on the face of this advice was transmitted to an account at bank 121000248 from the RETAIL SALES TAX

01 | 18 | 17

237752
CITY OF SO. SAN FRAN T&U TAX
DIRECTOR OF FINANCE
PO BOX 711
SOUTH SAN FRANCISCO CA
94083-0711

DOLLARS	CENTS
\$**535700.00	

NOT NEGOTIABLE

437
PAYEE IDENTIFICATION
NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency accounting office immediately. Do not close your old account until you have received your first payment in your new account.



BETTY T. YEE
CALIFORNIA STATE CONTROLLER

STATE OF CALIFORNIA - BOARD OF EQUALIZATION STATEMENT OF ADD-ON TAX DISTRIBUTION

437 DATE: 01/10/2017 FOR THE PERIODS SHOWN BELOW
PAYEE: CITY OF SO. SAN FRAN T&U TAX
DIRECTOR OF FINANCE

CURRENT ADVANCE	Nov 2016	535,700.00
PRIOR CREDITS		0.00
TOTAL PAYMENT		535,700.00

(A)



400 Grand Ave
 PO Box 711
 South San Francisco, CA 94083

OFFICIAL RECEIPT

Deposit number 0207		Receipt Number	58180
Payee name STATE OF CALIFORNIA		Receipt date	02/15/2017
Receipt desc LOCAL SALES TAX		Check number	ach
Description		Check date	02/15/2017
Account		Amount	
1% Sales Tax	R 100-00000-30201		1,489,200.00
Measure W Sales Tax	R 101-00000-30207		714,300.00
		Receipt amount	2,203,500.00
		Check amount	2,203,500.00
		Cash amount	0.00
		Credit amount	0.00
		Change tendered	0.00

Signature _____

2/16/2017

Treasury Information Report: Previous Day Composite Report



Previous Day Composite Report

ACH-Wire Credits
 As of 02/15/2017

CUSTOMER ID: CITYSSF
 OPERATOR ID: JYOUNG

CITY OF SOUTH SAN FRANCISCO
 02/16/2017 12:27 PM ET

Commercial Electronic Office®

002

Treasury Information Reporting

Currency:USD
 Bank: 121000248

1,489,200.00+
 714,300.00+
 2,203,500.00++

WELLS FARGO BANK, N.A.
 CITY OF SOUTH SF DEPOSIT ACCT

Credit Transactions

2/15/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004352227366 BD OF EQUALIZATN BOE-LOCLTX 020917 41022 ACCOUNTS RECEIVABL C	Credit Amount: Bank Ref: IA000015683868	1,489,200.00 58180
2/15/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004352227367 BD OF EQUALIZATN BOE-LOCLTX 020917 437 CITY OF SO. SAN FR	Credit Amount: Bank Ref: IA000015683869	714,300.00
2/15/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004352227371 USPS SAN MATEO CONTRACTS 170215 0004132080009	Credit Amount: Bank Ref: IA036128400092	4,000.00

(B)

Local Jurisdiction Statement of Tax Distribution

437 Date: For the periods shown below
02/07/2017

Payee: CITY OF SO. SAN FRAN T&U TAX/DIRECTOR OF
FINANCE

Current Advance	Dec 2016	714,300.00
Prior Credits		0.00
<hr/>		
Total Payment (by EFT)		714,300.00

If you have questions regarding this statement, please contact
BOE-Local Revenue and Allocation Unit at 916-324-3000.
[Back to Query Page \(/boewebsservices/localJur.jsp\)](#)

ⓑ



STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER
99892271

DIRECT DEPOSIT ADVICE

The amount printed on the face of this advice was transmitted to an account
bank 121000248 from the RETAIL SALES TAX

02 | 15 | 17

892271
CITY OF SO. SAN FRAN T&U TAX
DIRECTOR OF FINANCE
PO BOX 711
SOUTH SAN FRANCISCO CA
94083-0711

DOLLARS	CENTS
\$**714300	.00

NOT NEGOTIABLE

437

PAYEE IDENTIFICATION
NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency
accounting office immediately. Do not close your old account until you have received your
first payment in your new account.



BETTY T. YEE
CALIFORNIA STATE CONTROLLER

STATE OF CALIFORNIA - BOARD OF EQUALIZATION STATEMENT OF ADD-ON TAX DISTRIBUTION

437 DATE: 02/07/2017 FOR THE PERIODS SHOWN BELOW
PAYEE: CITY OF SO. SAN FRAN T&U TAX
DIRECTOR OF FINANCE

CURRENT ADVANCE	Dec 2016	714,300.00
PRIOR CREDITS		0.00
TOTAL PAYMENT		714,300.00

(B)



400 Grand Ave
 PO Box 711
 South San Francisco, CA 94083

OFFICIAL RECEIPT

		Receipt Number	58942
Deposit number	0316	Receipt date	03/24/2017
Payee name	STATE OF CALIFORNIA	Check number	ach
Receipt desc	LOCAL SALES TAX	Check date	03/24/2017
Description	Account	Amount	
1% Sales Tax			
	R 100-00000-30201	1,429,171.21	
Measure W Sales Tax			
	R 101-00000-30207	1,118,543.63	
		Receipt amount	2,547,714.84
		Check amount	2,547,714.84
		Cash amount	0.00
		Credit amount	0.00
		Change tendered	0.00

Signature _____

3/27/2017

Treasury Information Report: Previous Day Composite Report



Previous Day Composite Report

ACH-Wire Credits
 As of 03/24/2017
 CUSTOMER ID: CITYSSF
 OPERATOR ID: JYOUNG

CITY OF SOUTH SAN FRANCISCO
 03/27/2017 01:59 PM ET

Commercial Electronic Office®

Treasury Information Reporting

Currency:USD
 Bank: 121000248
 Account: 4123724437(CA)

WELLS FARGO BANK, N.A.
 CITY OF SOUTH SF DEPOSIT ACCT

Credit Transactions

3/24/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004453206219 BD OF EQUALIZATN BOE-LOCLTX 032117 41022 ACCOUNTS RECEIVABL C	Credit Amount: 1,429,171.21 Bank Ref: IA000017985556
3/24/2017	169 / MISCELLANEOUS ACH CREDIT Cust Ref: 00000000000 Unique ID: 00000091004453206220 BD OF EQUALIZATN BOE-LOCLTX 032117 437 CITY OF SO. SAN FR	Credit Amount: 1,118,543.63 Bank Ref: IA000017985557
	MISCELLANEOUS ACH CREDIT Total	Credit Amount 58942 2,547,714.84
	Credit Total	Credit Amount 2,547,714.84



Local Jurisdiction Statement of Tax Distribution

41022 Date: For the periods shown below
03/16/2017

Payee: CITY OF SOUTH SAN FRANCISCO/ACCOUNTS
RECEIVABLE CLERK

Total Due	4th Qtr 16	4,264,376.31
Prior Credits		0.00
Prior Advances	4th Qtr 16	-3,723,200.00
Adjusted Cost of Admin		-49,105.10

Balance	4th Qtr 16	492,071.21
Current Advance	Jan 2017	937,100.00

Total Payment (by EFT)		1,429,171.21
------------------------	--	--------------

If you have questions regarding this statement, please contact
BOE-Local Revenue and Allocation Unit at 916-324-3000.

[Back to Query Page \(/boewebservices/localJur.jsp\)](#)

2

Local Jurisdiction Statement of Tax Distribution

437 Date: For the periods shown below
03/16/2017

Payee: CITY OF SO. SAN FRAN T&U TAX/DIRECTOR OF FINANCE

Total Due	4th Qtr 16	2,462,543.63
Prior Credits		0.00
Prior Advances	4th Qtr 16	-1,785,700.00
Cost of Admin		-27,100.00
<hr/>		
Balance	4th Qtr 16	649,743.63
Current Advance	Jan 2017	468,800.00
<hr/>		
Total Payment (by EFT)		1,118,543.63

If you have questions regarding this statement, please contact
BOE-Local Revenue and Allocation Unit at 916-324-3000.

[Back to Query Page \(/boe-webservices/localJur.jsp\)](#)

©

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
101 MEASURE W						
02000 CITY CLERK						
101-02000-5000 SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
101-02101-5021 OPERATING SUPPLIES		210.00				
1/18/2017 invoice IN CC339940						
Line Description: TRAINING BOOKS FOR MEASURE W C						
Vendor: 000432 LEAGUE OF CA CITIES-PENINSULA						
101-02101-5021 OPERATING SUPPLIES	0.00	210.00	210.00	0.00	-210.00	0.00
Total CITY CLERK	0.00	210.00	210.00	0.00	-210.00	0.00

(A)

Document Description : GR BROWN ACT TRAINING BOOKS F
 Check # 256167

Order Receipt



Order Status:	New	Order date:	11/22/2016
Order number:	2560		

League of California Cities
1400 K Street Suite 400
Sacramento, CA 95814
Phone: (916) 658-8200
Fax: (916) 658-8240

Customer
Gabriel Rodriguez
City of South San Francisco
400 Grand Ave
South San Francisco, CA 94080
gabriel.rodriguez@ssf.net
650-877-8505

Customer Shipping Address
Gabriel Rodriguez
City of South San Francisco
City Clerk's Office
400 Grand Avenue
South San Francisco, CA 94080

Product	Qty	Unit price (excl. tax)	Tax	Subtotal
Publications	6	0.00	0.00	\$0
- Open & Public V, Revised 2016	6	35.00	0.00	\$210 *

Total price: \$210

Order Note:

(A)



U.S. BANCORP SERVICE CENTER
 P. O. Box 6343
 Fargo, ND 58125-6343

APPROVED

CITY OF SOUTH SAN FRANCISCO

ACCOUNT NUMBER 4246-0446-0058-3508
STATEMENT DATE 12-22-16
TOTAL ACTIVITY \$ 869.83



000016301 01 AT 0.399 106481821824774 P

GABRIEL RODRIGUEZ
 CITY OF SOUTH SAN FRANCISCO
 400 GRAND AVE
 SOUTH SAN FRANCISCO CA 94080-3634

"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder _____ Date _____ Approver _____ Date _____

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
11-23	11-22	LEAGUE OF CALIFORNIA CIT 916-658-8215 CA PUR ID: 74710001 TAX: 0.00	24493986328200747100019	9399	210.00 *
12-01	11-30	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA PUR ID: 002-3454874-91050 TAX: 0.00	24692166335000421005081	5942	6.00
12-02	12-02	THE POKE LAB MONTEREY CA PUR ID: TAX: 0.00	24224436337104017321688	5812	11.95
12-02	12-02	THE POKE LAB MONTEREY CA PUR ID: TAX: 0.00	24224436337104017321696	5812	2.00
12-02	12-01	OLD FISHERMANS GROTTO MONTEREY CA	24269796336500689017559	5812	20.38
12-05	12-02	PORTOLA HOTEL AND SPA MONTEREY CA 299697 ARRIVAL: 11-29-16	24692166338000579340337	7011	619.50

Default Accounting Code:		
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-0058-3508	
	STATEMENT DATE 12-22-16	DISPUTED AMOUNT \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	ACCOUNT SUMMARY	
	PREVIOUS BALANCE \$0.00	
	PURCHASES & OTHER CHARGES \$869.83	
	CASH ADVANCES \$0.00	
	CASH ADVANCE FEE \$0.00	
CREDITS \$0.00		
TOTAL ACTIVITY \$869.83		
AMOUNT DUE \$ 0.00 DO NOT REMIT		

(A)

Rodriguez, Gabriel

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Tuesday, November 22, 2016 4:03 PM
To: Rodriguez, Gabriel
Subject: Transaction Receipt from LEAGUE OF CALIFORNIA CIT for \$210.00 (USD)

Order Information

Description: Order ID: 2560
Invoice Number 2560

Billing Information

Gabriel Rodriguez
400 Grand Ave,
South San Francisco, CA 94080
USA
gabriel.rodriguez@ssf.net

Shipping Information

Total: \$210.00 (USD) ✶

Payment Information

Date/Time: 22-Nov-2016 16:02:54 PST
Transaction ID: 20255265377
Payment Method: Visa xxxx3508
Transaction Type: Purchase
Auth Code: 093790

Merchant Contact Information

LEAGUE OF CALIFORNIA CIT
SACRAMENTO, CA 95814
US
BrewerK@cacities.org

(A)

Project Expense Transaction Detail Report

CITY OF SOUTH SAN FRANCISCO

1/1/2017 through 3/31/2017

Project Number # pf1707 CIVIC CENTER PLAZA

Date	Reference	Description	Account #	Hours	Labor	Benefits	Other	Total
Phase # 2/17/2017	160 70763	PROJECT MANAGEMENT MEASURE W - PRE-CONSTRUCTION 106730 KITCHHELL CEM	E 510-99995-5999					
			Check: 256864 2/22/2017					
	Phase Total: 160	PROJECT MANAGEMENT		0.00	0.00	0.00	39,792.00	39,792.00
	Project Number Total: pf1707	CIVIC CENTER PLAZA		0.00	0.00	0.00	39,792.00	39,792.00
		GRAND TOTAL:		0.00	0.00	0.00	39,792.00	39,792.00

①

APPROVED

V# 106730 D# 343047



510-99995-5999

measure W Proj# pf1707-(160-600)

February 2, 2017

INVOICE 70763

Marian Lee, Assistant City Manager
City of South San Francisco
400 Grand Avenue
South San Francisco, CA 94080

*OK - Marian Lee
2/14/17*

CITY OF SOUTH SAN FRANCISCO MEASURE W
KCEM PROJECT 6176C2
For Professional Services for the Period:
11/01/2016 - 01/31/2017

Service Description	Contract Amount	Percent Complete	Billings To Date	Previous Billings	Current Billing
Tasks 2,3,4 Pre-Construction	391,440.00	10%	39,792.00	0.00	39,792.00
Task 2-3 Design Constructability Review	751,408.00	0%	0.00	0.00	0.00
Task 2-5 Construction Management	3,710,960.00	0%	0.00	0.00	0.00
Task 2-6 Close-Out	34,880.00	0%	0.00	0.00	0.00
Contingency	488,869.00	0%	0.00	0.00	0.00
TOTAL	\$5,377,557.00		\$39,792.00	\$0.00	\$39,792.00

TOTAL AMOUNT DUE: \$39,792.00

Summary of efforts in this billing cycle included but not limited to the following

Work performed during this time period included: project field office set-up at Miller Garage; start-up of weekly team meetings, including preparation of agenda, meeting notes, and distribution of the same to the team; preparation and presentation of delivery options to team; small group discussion/focused review of delivery recommended delivery options with Library/Parks, Police, and Fire; Field review of all fire stations; preparation of budget/cost format/tracking template; draft Program Management Manual; master schedule; and team updates.

①

Kitchell CEM

2450 Venture Oaks Way | Suite 500 | Sacramento, California 95833 | Phone 916.648.9700 | Fax 916.648.5534 | www.kitchell.com

CITY OF SOUTH SAN FRANCISCO
KCEM PROJECT 6176C2
BILLING SUMMARY FOR THE PERIOD:

<u>Employee</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Steven Dewan	Project Manager	96.00	\$170.00	\$16,320.00
Dolores Montenegro	Program Manager	86.00	\$182.00	\$15,652.00
Stephen Goltiao	Project Manager	46.00	\$170.00	\$7,820.00
	TOTAL	<u>228.00</u>		<u>\$39,792.00</u>

①

South San Francisco 1/2% Sales Tax Forecast

Accrual through 3rd Advance: August

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Voter Approved							
Projection	1,046,000	8,270,000	8,923,000	8,986,000	9,067,000	9,165,000	9,275,000
Percent Change		690.6%	7.9%	0.7%	0.9%	1.1%	1.2%

