



DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT  
BUILDING DIVISION

# SPA / HOT TUB / POOL INSTALLATION

## REQUIREMENTS FOR PLAN SUBMITTAL

The following items shall be required to process a Building/Electrical/Plumbing Permit (as applicable).

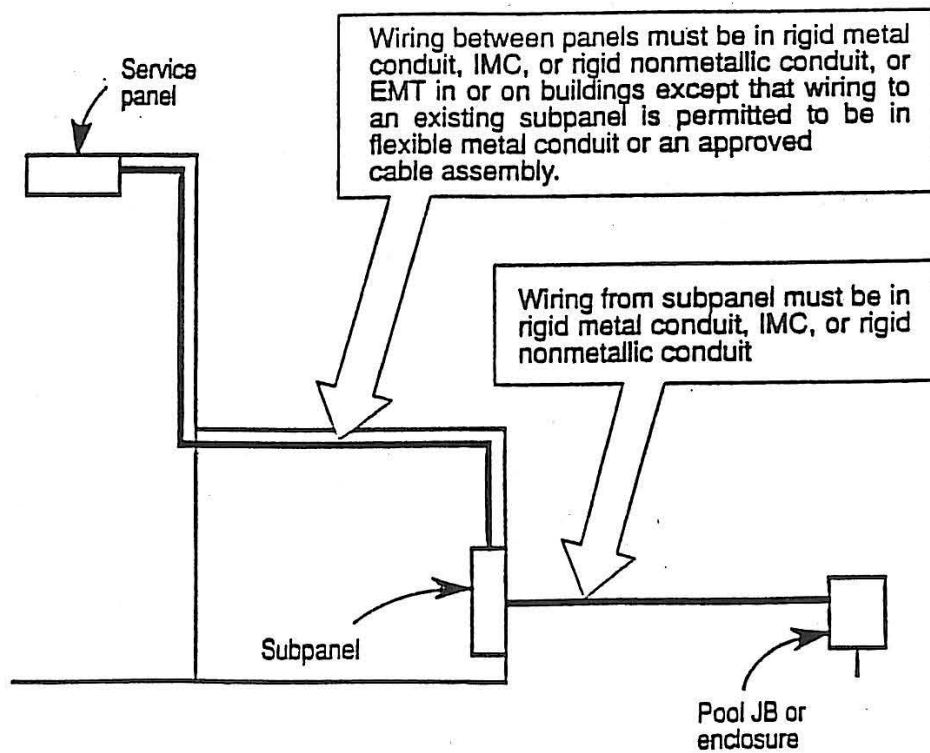
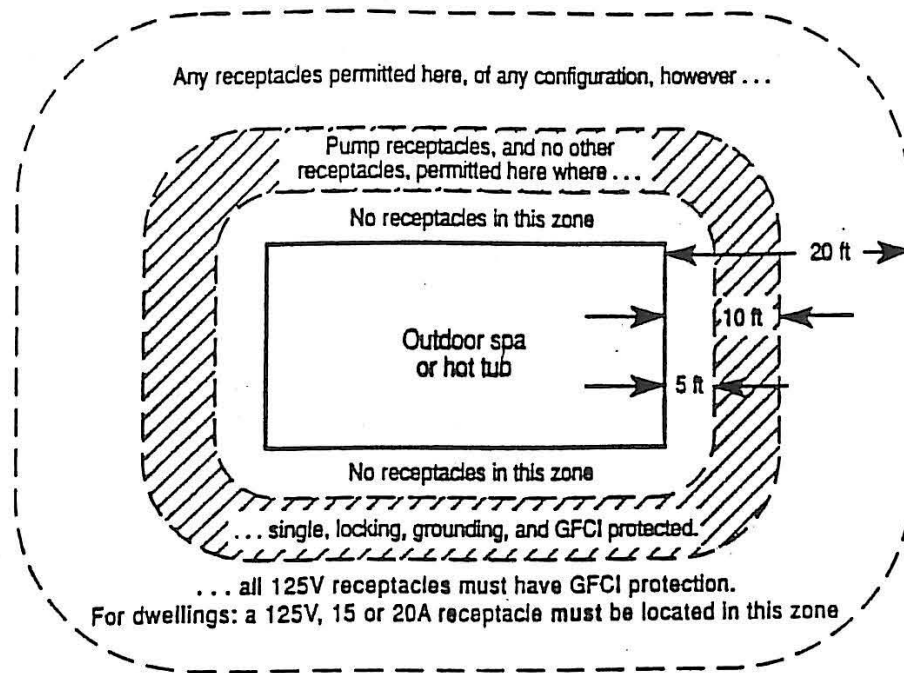
Please provide a complete digital set of plans, drawn to scale and submit to [digitalpc@ssf.net](mailto:digitalpc@ssf.net).

Plans are to include:

1. **Plot Plan** - Show location of spa in relation to property lines, any structures and adjacent grade.
2. **Foundation Plan** – Show complete dimensions, piers, footings, anchors, reinforced slab (minimum 3-1/2”).
3. **Framing Plan** – Complete framing details for any cover or gazebo drawings and installation instructions (as applicable). Provide calculations on deck loads (as applicable).
4. **Electrical Plan** – Show electrical conduit type and placement from main service panel/subpanel to spa, spa disconnecting means, conductor size and type, ampacity of spa, location of required GFCI receptacle, and any existing receptacles, light fixtures and switches. Provide load calcs and size of main service.
5. **Plumbing Plan** – Show gas piping size, type, placement and length of run from existing source to spa. Provide B.T.U. rating of spa.
6. **Fence Plan** – Every pool and spa shall be surrounded by an enclosure not less than five (5) feet in height with a self-closing, self-latching gate with a latching device, minimum 54” above ground level per 2022 CRC AX100 for residential and 2022 CBC 3109 for commercial.
7. **Note:** These requirements may be waived if the spa or pool has a safety cover capable of being locked down.

Installation shall comply with the current editions of CBC, CRC, CPC, CEC and 2022 Uniform Swimming Pool, Spa and Hot Tub Code.

**Important:** Be sure to contact the South San Francisco Planning Division regarding setbacks and height limitations prior to initiating the above requirements.



PLAN VIEW