Solar App+

The South San Francisco Building Division has updated its RESIDENTIAL Solar permit process.

The State passed a *Senate Bill 379* to implement an online permitting process and streamline the plan review and issuance procedure for Photovoltaic permits. Licensed contractors can now use SolarAPP+ for rooftop solar permitting in the City of South San Francisco (Residential Permits Only). Projects qualifying for expedited permitting through SolarAPP+ will not require a city plan review thereby reducing the time to obtain a permit. If you are a licensed contractor or installer, you may register for a new SolarAPP+ account (non-licensed/owner-builders must apply for a regular Building Permit with Plan Check).

What is SolarAPP+?

SolarAPP+, short for Solar Automated Permit Processing, is an online web portal that automates the plan review and process for issuing permits to qualified businesses or individuals to install code-compliant residential photovoltaic (PV) systems.

What permits are eligible for SolarAPP+?

Before applying for an automated solar plan review and solar residential permit, projects must follow certain requirements. To see which systems are eligible, please refer to the [Eligibility Checklist](#). Only projects that conform to this list are eligible to use the automated SolarAPP+ portal for instant permitting. All other Solar/PV installations require a regular Building Permit.

What will I need?

- A [SolarAPP+ account](#), as well as a business license and portal account for the [City of South San Francisco](#)

- An active City of South San Francisco Business License
  (You must have an active business license BEFORE submitting for a SolarAPP+ permit. Please obtain one [here](#)).

- Approved documents/plans/permit number for your solar project obtained from SolarAPP+.

How to get started

1. Submit for automated review through SolarAPP+

- To start using SolarAPP+, register and submit your design through the [SolarAPP+ Webpage](#).

- **PLEASE NOTE:** If your application is revoked by SolarAPP+ program for any reason please contact the SolarAPP+ team at [team@solar-app.org](#) . Once you receive a confirmation that your configuration is not support please go to step #2 and provide the confirmation letter with your permit application via the SSF portal.

- A processing fee will be charged by SolarAPP+. Download your approved plans and certificate.

2. Apply for a City of South San Francisco Solar Permit

- Apply for a City of South San Francisco Residential Solar permit through our [Online Portal](#)

- Upload your approved plans and certificate from the SolarAPP+.**OR** if your plans were not approved via solarAPP+, please include your confirmation letter from SolarAPP+ and your plans.

- Once you've paid all applicable fees, your permit will be immediately issued electronically.

3. Schedule Inspection

- Request an inspection by calling the Building Division main line at (650) 829-6670 option #1.

- Please make sure to have all approved paperwork, as well as permit and inspection card printed and present on site for your inspector.

For more information about SolarApp+, please use the following helpful links below:

- **What is SolarAPP+?**
- **How do I make changes to approved SolarAPP+ plans?**
- **How do I submit a project through SolarAPP+?**
- **Where is SolarAPP+ available?**
- **What projects qualify to be submitted in SolarAPP+?**
- **How much does SolarAPP+ cost an installer to use?**
- **How do I make changes to approved plans?**
- **Contractors Guide: Release notes**
- **What types of systems are not eligible for SolarAPP+ review?**
- **Is there a limit on system size SolarAPP+ can review?**
- **How do I register with SolarAPP+?**
- **Being prepared for Solarapp+ inspection.**

For any questions, please contact Building Division at (650) 829-6670 option #1 or via email here