

# **CITY OF SOUTH SAN FRANCISCO 2021-2022 ANNUAL ACTION PLAN**

## **SUBSTANTIAL AMENDMENT**

### **I. Introduction**

Each year the US Department of Housing and Urban Development (HUD) provides funding for housing and community development programs to the City of South San Francisco, specifically Community Development Block Grant (CDBG) funds. To receive these funds, the City must complete a report every five years called the Consolidated Plan.

The purpose of the Consolidated Plan is to identify South San Francisco's housing and community development needs, priorities, goals, and strategies and to stipulate how funds will be allocated to housing and community development activities over the period of the Consolidated Plan. The Annual Action plan provides the yearly goals and framework for achieving the stated plans in the Consolidated Plan.

As stated in the City's Citizen Participation plan, the City shall amend the Annual Action Plan anytime there is a change of CDBG funding of more than \$50,000 from one eligible activity to another or to fund a new activity not previously identified in the Annual Action Plan or Consolidated Plan. The public will be notified whenever there is a substantial amendment. A substantial amendment is classified as follows:

- To make a change in its allocation priorities or a change in the method of distribution of funds;
- To change the purpose, scope, location, or beneficiaries of an activity.

To implement these programs and to comply with HUD requirements for distribution and use of funds, the City must make substantial amendments to existing plans:

- 2021-22 Annual Action Plan

### **II. Proposed Amendment to the 2021 – 2022 Annual Action Plan**

The City of South San Francisco proposes to amend the 2021-22 budget as indicated in Table 1. In compliance with HUD and the City's CPP, the City shall amend the Annual Action Plan anytime there is a change of CDBG funding of more than \$50,000 from one eligible activity to another or to fund a new activity not previously identified in the Annual Action Plan or Consolidated Plan.

The substantial amendment to the 2021-2022 Annual Action Plan would provide \$110,000 of program income and rollover entitlement funds from previous years to Public

Facility Improvement Projects. The funds would be used toward the Downtown Breezeway Improvements Project.

**Table 1 – Proposed 2021-2022 Annual Action Plan Proposed Substantial Amendment**

<b>CAPITAL IMPROVEMENTS/PUBLIC FACILITIES</b>	
	<b>Proposed</b>
Public Facility Improvements Projects (Downtown Breezeway Improvements Project)	\$110,000

**Public Comments**

The City will incorporate any comments received during the public comment period.