



# ANNUAL ACTION PLAN

FY 2014-2015

**Lead Agency:**

City of South San Francisco  
Department of Economic and  
Community Development

**Prepared by:**

Housing and Economic  
Development Division



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## AP-05 Executive Summary - 91.200(c), 91.220(b)

### Introduction:

The U.S. Department of Housing and Urban Development (HUD) requires the City of South San Francisco (City) to prepare an Annual Action Plan (Action Plan) in order to receive federal Community Development Block Grant (CDBG) funds.

HUD Programs have three basic goals to assist extremely low, very-low, and low income persons by:

1. Providing decent and affordable housing;
2. Providing a suitable living environment; and
3. Expanding economic opportunities

The City's Action Plan for fiscal year 2014-2015, in conjunction with its Five Year Consolidated Plan (2013-2018), furthers these goals by assessing the housing and community development needs and resources of the City and outlines a strategy on how it plans to address those needs. The City is also a participating jurisdiction in the San Mateo County HOME Consortium and therefore submits its federal application for funding as part of the HOME Consortium. See Attachment A for a summary of funds available and proposed activities.

### Summary of the objectives and outcomes identified in the Plan:

The City's Action Plan identifies the following needs and has developed goals and activities that address both the City's needs and further HUD's program goals:

#### **Need:** Affordable Housing

**Goal:** Increase, maintain, and improve the supply of affordable housing for low to moderate income individuals and families.

**Activities:** The City will use CDBG funds for affordable housing rehabilitation, minor home repair programs, and accessibility modifications. Additionally, the City will continue to administer its existing First Time Home Buyer Loans and Below Market Rate Housing units.

#### **Need:** Public Services

**Goal:** Provide public services to improve the quality of life for low-income individuals and families, including those at risk of becoming homeless and special needs populations.

**Activities:** The City will allocate 15% of its current year entitlement grant and 15% of prior year program income to the following public services: Community Overcoming Relationship Abuse (CORA), Health Mobile, HIP Housing, John's Closet, Legal Aid Society, Parca, Rape Trauma Services Center, Samaritan House, and Star Vista.

**Need:** Economic Development

**Goal:** Sustain and/or increase the level of business and economic activity in areas that serve or have a high percentage of low-income residents.

**Activities:** For FY 14-15, the City will use CDBG funding for public Right of Way (ROW) beautification projects in the Downtown Area which is a low income target area. Projects may include new benches, trash cans, tree lighting, pedestrian walkways, and landscaping. This is a low cost way of making a visual difference in the look and feel of the City's Downtown. These efforts will also help retain and attract new patrons of the Downtown.

Additionally, to supplement these projects, the City will leverage \$200,000 in General Fund money to support its existing Commercial Rehabilitation Program. In prior years, the City used Redevelopment Agency (RDA) funding to provide large scale rehabilitation loans to Downtown business along with using CDBG funding for small loans and grants for business undertaking façade improvements. However, due to the loss of RDA funding and dwindling CDBG funding these programs have been minimal in the last couple of years. In order to make a larger impact on the Downtown, the City decided to resume making larger-scale tenant improvement loans and to expand its existing façade program. Therefore, the City has allocated General Fund money to reinvigorate the program. Also in order to make the program more flexible, the City is only using General Fund money and has reallocated the CDBG funding that has historically been designated for commercial rehabilitation Program to ROW projects instead.

**Need:** Homeless services and housing

**Goal:** Provide service-enriched shelter and housing for homeless families and individuals.

**Activities:** The City will provide CDBG funding under the public service category to Samaritan House. Samaritan House operates the Safe Harbor Shelter, which is a 90 bed homeless shelter located in South San Francisco that provides both emergency and transitional housing for homeless women and men 18 years and older. The City will also continue to work with the Homeless Outreach Team or Field Crisis Team (FCT), as it is known in South San Francisco, to move the most difficult, long term homeless/transient individuals out of the Downtown area by placing them in emergency shelters and connecting them with County medical and rehabilitation services. This includes the City's participation on the FCT's Case Manager Group and Homeless Steering Committee.

#### **Evaluation of past performance:**

During the course of the City's prior Five Year Consolidated Plan (2008-2013), the City carried out a strategic plan which sought to increase and maintain the supply of affordable housing in the City and to improve the community. Over the five year period, the City used RDA and CDBG funds to increase and maintain the City's affordable housing stock, including the construction of 109 affordable units along a transit corridor. RDA funds were also utilized to support family and individual homeless shelters and homeless services in the area. CDBG funds were used to support the City's Housing and Commercial Rehabilitation Programs. The City leveraged both CDBG and RDA funds to support minor home repair and accessibility modification programs,

which has helped maintain existing affordable housing and improved living conditions for residents. The City also made efforts to improve the community by funding numerous non-profit organizations that provided a wide variety of public services which included: child care, senior services, battered spouse services, youth services, general social services, and disabled services.

Last year, FY 13-14, marked the first year of the City's current Five Year Consolidated Plan (2013-2018) and during that time, the City made great strides in addressing the needs of the community. For example, the City provided funding for public services to Bay Area Legal Aid, Health Mobile, John's Closet, Rape Trauma Services Center, the Salvation Army, Sitike Counseling Center, and the Youth Service Bureau. Additionally, CDBG funds were used for housing rehabilitation activities such as CID's Housing Accessibility Modification Program and Rebuilding Together Peninsula's Safe at Home and National Rebuilding Day Programs. The City also provided assistance through its Housing Rehabilitation Program and undertook a multi-family housing rehabilitation project at the Sundial Apartments.

The City also worked toward improving the downtown area by providing facade improvements to downtown businesses through its Commercial Rehabilitation Program. Beyond funding programs, the City also increased coordination with other jurisdictions to streamline processes in order to better serve the community.

While the City made strong efforts to increase and maintain the supply of affordable housing and to improve the community, it faced many challenges, especially with the dissolution of RDAs and declining CDBG funding. The City was forced to cut many programs that were traditionally funded by the City and will continue to face funding challenges during the implementation of the current Five Year Consolidated Plan and Action Plan.

#### **Summary of Citizen Participation Process and consultation process:**

The citizen participation process for the FY 2014-15 Action Plan has been executed as follows:

- **Public Hearings:** The City conducted a Community Development Needs Assessment Public Hearing before the City Council on March 12, 2014, asking the public to comment on the housing, community and economic development needs of the City. A total of 14 public comments were received during this hearing. Additionally, the City held a second public hearing on April 23, 2014 to make final funding allocations and to adopt this Action Plan. A total of 10 public comments were received during this hearing
- **A 30-day Public Review:** was held from March 22, 2014 through April 23, 2014.
- **Public Notices:** Public Notices for the two hearings were published in the *San Mateo County Times* on February 25, 2014, and March 22, 2014. On December 13, 2013, the

City published a notice for the Request for Proposals for CDBG Funds for FY 14-15 (See Attachment B – Notification Efforts).

- **Online Outreach:** In November 2013, the City launched a series of online discussions on SSF Connect, the City’s online engagement website ([www.ssfconnect.com](http://www.ssfconnect.com)) asking for citizen input on what kinds of social services and housing are needed in the City. An announcement was posted on the City’s Civic Alerts page and emails were sent to SSF Connect members to encourage citizen participation in the surveys. The results of this outreach are included in Attachment C – Public Comments.

### **Summary of public comments:**

The City received public comments from fourteen (14) different people representing thirteen (13) different non-profit organizations during the March 12, 2014 Needs Assessment Hearing and public comments from two (2) residents and eight (8) people representing seven (7) different non-profit organizations during the April 23, 2014 Public Hearing. The City also received three (3) written comments from Michael Harris, resident, and two (2) written comments from John’s Closet. Additionally, the City received 36 written responses to the online discussion topics the City posted on SSF Connect. These comments are provided as Attachment C to the plan.

### **Summary of comments or views not accepted and the reasons for not accepting them:**

The City received multiple comments, both verbal and written, from Michael Harris, a South San Francisco resident. First, Mr. Harris requested that the City not fund Rebuilding Together Peninsula (RTP) and other home repair programs such as the Center of Independence of Individuals with Disabilities (CID) and North Peninsula Neighborhood Services Center (NPNSC), due to his applications being denied. The City accepted Mr. Harris’ comments however the City found no validity in his complaint. As indicated in the correspondence provided in Attachment C, RTP rejected Mr. Harris’ application as he did not meet their eligibility requirements. Additionally, the City verified with CID staff that Mr. Harris never submitted an application to CID and NPNSC’s home repair program was discontinued in December 2012.

Further, Mr. Harris commented that RTP’s 2013 Annual Report and 990 were not available online and therefore RTP should not receive CDBG funding. The City accepted this comment however again found no validity in his complaint. The City found that RTP’s Annual Reports through 2012 are on its website and as indicated in Attachment C, RTP is still in the process of completing the 2013 Annual Report and 990. RTP has already informed Mr. Harris that these will be available online once completed. Additionally, all CDBG applicants are required to submit an annual audit as part of their application. The City has already reviewed RTP’s most current audit and found no issues.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### Agency/entity responsible for preparing/administering the Consolidated Plan:

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SOUTH SAN FRANCISCO	Housing and Economic Development (HED)
CDBG Administrator	SOUTH SAN FRANCISCO	Housing and Economic Development (HED)
HOPWA Administrator	N/A	N/A
HOME Administrator	SAN MATEO COUNTY	Department of Housing
HOPWA-C Administrator	N/A	N/A

Table 1 – Responsible Agencies

### Narrative:

The City of South San Francisco’s Housing and Economic Development Division (HED) under the Department of Economic and Community Development (ECD) is the lead public agency responsible for developing and implementing the City’s Consolidated Plan and Annual Action Plans. HED administers the City’s Community Development Block Grant and HOME administrative funds. HED is responsible for many of the activities and programs identified in the Consolidated Plan and this Action Plan including the City’s Housing Rehabilitation Program and public right of way improvement projects.

### Consolidated Plan Public Contact Information:

City of South San Francisco  
 Housing and Economic Development Division  
 400 Grand Avenue, 2nd Floor  
 South San Francisco, CA 94080  
 Tel: (650) 829-6620  
 Fax: (650) 829-6623  
[www.ssf.net](http://www.ssf.net)

## AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

### Introduction:

The City of South San Francisco consulted with a wide variety of local non-profit organizations, the Continuum of Care (CoC), the San Mateo County Housing Authority, the South San Francisco Housing Authority, the San Mateo County Department of Health, other City departments, the South San Francisco Downtown Task Force, and other community stakeholders in order to develop its Five Year Consolidated Plan. Further, many of the local non-profit organizations also produce reports and guides concerning the needs of the demographic they serve; this information is also utilized in the plan development.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)):**

During this Action Plan period, the City will work on strengthening its relationships with organizations that serve the public, especially low-income residents. Specific efforts will include:

- Continue working with the County of San Mateo and other entitlement jurisdictions to coordinate and streamline CDBG processes
- Continue participating in the San Mateo County HOME Consortium
- Work closely with non-profit social service providers, the County, other entitlement jurisdictions, the School District, and other community providers to coordinate the delivery of services to residents
- Fund non-profit organizations serving low-income residents
- Work with non-profit organizations and private developers to build and/or maintain affordable housing
- Work with businesses and the Chamber of Commerce on downtown beautification and other projects to improve the Downtown
- Work with the Continuum of Care (CoC) to better coordinate homeless services
- Work with the Homeless Outreach Team or Field Crisis Team (FCT), as it is known in South San Francisco, to move the most difficult, long term homeless/transient individuals out of the Downtown area by placing them in emergency shelters and connecting them with County medical and rehabilitation services. This includes the City's participation on the FCT's Case Manager Group and Homeless Steering Committee.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness:**

The City has a seat on the Continuum of Care (CoC) Steering Committee and is involved in all CoC decision-making. The CoC Steering Committee is the organized group that guides the implementation of San Mateo County's homeless services system. The CoC undertakes a wide range of efforts to meet the needs of homeless persons and those at risk of homelessness:

- *Chronically Homeless*  
The CoC has created a multi-disciplinary, bilingual, Homeless Outreach Teams (HOT) to conduct intensive outreach with chronically homeless people throughout the County to help them move into permanent housing. In the City of South San Francisco a HOT or Field Crisis Team (FCT), as it is known in South San Francisco, was implemented in FY 13-14. City staff, police, and elected officials actively participate in the FCT's Case Manager Group and Homeless Steering Committee.
- *Families with Children*  
To reduce the number of unsheltered families, the CoC has developed a rapid re-housing program which provides short-term rental assistance plus case management to homeless families. The San Mateo County Human Services Agency has provided funding for a motel voucher program to assist families that are waiting to access shelter.
- *Veterans*  
In 2010, the CoC added the goal of ending veteran homelessness as a top priority. The CoC is working with the Veterans Task Force, convened in 2012 by the County Board of Supervisors, to improve county-wide efforts to outreach to homeless and at-risk veterans, assess their service and housing needs, and help them access needed resources, including Veterans Affairs Supportive Housing vouchers and veterans' benefits.
- *Youth*  
Addressing the needs of homeless youth is identified as a top priority. Currently, HUD CoC funds are provided to the County Mental Health Association to operate its Support and Advocacy for Youth in Transition Program, which provides case management and housing search/stabilization services to homeless youth. The San Mateo County Housing Authority also has a supply of 25 Family Unification Program Vouchers for youth leaving the foster care system.

Additionally, the CoC has established specific objectives for reducing homelessness at both the system and project level.

### System-Wide Objectives

The San Mateo County CoC 10 Year Plan (adopted in 2006) lays out the community's overall strategy for reducing and ending homelessness. The plan includes the following specific objectives:

- 7,900 individual and family households in San Mateo County who have been homeless or at severe risk of homelessness will secure and maintain safe, permanent, accessible, affordable, and where needed, supportive housing.
- 4,300 individual and family households will receive short-term assistance to secure or maintain housing.

Although these objectives have proven to be an effective way to set goals and evaluate progress, they are not fully aligned with the objectives set forth in the Homeless Emergency Assistance and Rapid Transition Act (HEARTH) and in the federal strategic plan, Opening Doors. The CoC has convened a System Design subcommittee that is working on the development of system-wide quantitative objectives for the following HEARTH outcomes:

1. Reductions in total numbers of homeless people (including specific goals for reducing chronic, veterans, and family homelessness);
2. Reductions in the number of new entries into homelessness;
3. Reductions in the rate of returns to homelessness; and
4. Reductions in the length of time people are homeless.

### Project-Level Objectives

In July 2013, the San Mateo County CoC approved a set of objective performance standards. These standards are being used on an ongoing basis to evaluate the effectiveness of all projects within the homeless system. The 7 measures that were approved are:

1. Percentage of exits to permanent housing;
2. Housing retention rate;
3. Participants obtaining employment income during program participation;
4. Participants increasing total income during program participation;
5. Program occupancy levels;
6. CoC/ESG grant spending rates; and
7. HMIS data quality.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS:**

As previously mentioned, the City has a seat on the CoC Steering Committee and meets on a quarterly basis to make decisions regarding the planning, funding, and operation of the CoC. Additionally, the City sits on the COC Funding/Project Review Subcommittee which reviews renewal and new projects seeking CoC funding. The City does not receive ESG funding as the County Department of Housing (DOH) is the only ESG recipient in the County. However, the City does have a designated spot on the DOH's Housing & Community Development Committee (HCDC) which advises the County Board of Supervisors on allocating County CDBG and HOME funding.

Further the City participates in the CoC's development of performance and evaluation standards along with the management of the Homeless Management Information System (HMIS).

Performance Standards

The CoC Steering Committee recently adopted Project Performance Standards and a Project Review and Ranking Process, for new and renewal projects seeking funding. See the System-Wide and Project-Level Objective sections above for more information.

Evaluation of Project Outcomes

- ***System-Wide Performance Measurement***

On an annual basis, the CoC Lead Agency, the San Mateo County Center on Homelessness (COH) compiles a report on how well the community is meeting the objectives set forth in the HOPE Plan. This includes:

- Analysis of housing development data to track the creation of new units of affordable housing; and
- Analysis of HMIS and Core Service Agency data to track the numbers of households receiving assistance.

Additionally, the CoC's System Design Subcommittee is developing a set of system-wide performance measures that align with HEARTH and Opening Doors. This work will include developing a recommended methodology for measuring average length of homelessness that includes the time prior to program intake, which is a complex data analysis problem and one for which HUD has not yet issued any guidance. CoC's System Design Subcommittee will be researching possible methodologies for a more complete tracking of returns to homelessness, including any further HUD guidance if available.

- ***Project-Level Performance Measurement***

The COH regularly monitors of all emergency shelter, transitional housing, outreach, supportive housing, rapid re-housing, and prevention programs which includes site visits, analysis of spending rates, and a review of occupancy data. Beginning in 2014-15, this monitoring process will also include a review of whether projects are meeting the CoC's project performance standards. The COH is currently working to incorporate the project performance measures into the contracting and reporting process as well. In addition, the Project Performance Subcommittee works with the COH to conduct an annual assessment of how well projects are performing, identifies those that are underachieving, and recommends whether projects should be offered technical assistance or should be candidates for re-allocation of their CoC funds. Also each project in the CoC receives an annual Performance Report detailing their results in meeting both HUD's and the CoC's established performance measures.

#### Homeless Management Information System (HMIS)

The CoC has also designated the San Mateo County Human Services Agency as the HMIS Lead Agency. As described in the CoC's Governance Charter, on an annual basis the CoC will review, revise, and approve (as applicable) the privacy, security, and data quality plans for the HMIS. Additionally, the CoC will ensure consistent participation of sub-recipients in the HMIS, and ensure that the HMIS is administered in compliance with HMIS Data Standards.

#### **Agencies, groups, organizations and others who participated in the process and consultations:**

The following pages contain a chart detailing the agencies, groups, organizations, and others who participated.

1	<b>Agency/Group/Organization</b>	SAMARITAN HOUSE
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Samaritan House provided input on homeless needs through its participation in the City's Field Crisis Team/Homeless Outreach Team (HOT). Samaritan House also provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing
2	<b>Agency/Group/Organization</b>	InnVision Shelter Network
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	InnVision Shelter Network provided input on homeless needs through its participation in the City's Field Crisis Team/Homeless Outreach Team (HOT).
3	<b>Agency/Group/Organization</b>	Sitike Counseling Center
	<b>Agency/Group/Organization Type</b>	Services-Health Services - Mental Health

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Sitike Counseling Center provided input on homeless needs through its participation in the City's Field Crisis Team/Homeless Outreach Team (HOT).
4	<b>Agency/Group/Organization</b>	Latino Commission
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Services - Mental Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Latino Commission provided input on homeless needs through its participation in the City's Field Crisis Team/Homeless Outreach Team (HOT).
5	<b>Agency/Group/Organization</b>	The Salvation Army - South San Francisco
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Salvation Army provided input on homeless needs through its participation in the City's Field Crisis Team/Homeless Outreach Team (HOT).

6	<b>Agency/Group/Organization</b>	PARCA
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Parca provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
7	<b>Agency/Group/Organization</b>	Rebuilding Together Peninsula
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Rebuilding Together Peninsula provided input on housing needs during the March 12, 2014 and April 23, 2014 CDBG public hearings.
8	<b>Agency/Group/Organization</b>	Health Mobile
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Health Mobile provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
9	<b>Agency/Group/Organization</b>	HIP Housing
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HIP Housing provided input on public service needs during the March 12, 2014 and April 23, 2014 CDBG public hearings.
10	<b>Agency/Group/Organization</b>	RENAISSANCE ENTREPRENEURSHIP CENTER/START-UP
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Renaissance Entrepreneurship Center provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
11	<b>Agency/Group/Organization</b>	Youth Service Bureaus of the YMCA of San Francisco
	<b>Agency/Group/Organization Type</b>	Services-Children Services - Mental Health
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Youth Service Bureaus provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
12	<b>Agency/Group/Organization</b>	EL CONCILIO OF SAN MATEO COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	El Concilio provided input on housing needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
13	<b>Agency/Group/Organization</b>	CORA SUPPORT SERVICES
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CORA provided input on public service needs during the March 12, 2014 and April 23, 2014 CDBG public hearings.
14	<b>Agency/Group/Organization</b>	Legal Aid Society of San Mateo County
	<b>Agency/Group/Organization Type</b>	Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Legal Aid Society provided input on public service needs during the March 12, 2014 and April 23, 2014 CDBG public hearings.
15	<b>Agency/Group/Organization</b>	Star Vista
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Star Vista provided input on public service needs during the March 12, 2014 and April 23, 2014 CDBG public hearings.
16	<b>Agency/Group/Organization</b>	RAPE TRAUMA SERVICES CENTER
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims Services - Abused Children
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Rape Trauma Services Center provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
17	<b>Agency/Group/Organization</b>	PROJECT SENTINEL
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Project Sentinel provided input on public service needs during the March 12, 2014 CDBG Needs Assessment Public Hearing.
18	<b>Agency/Group/Organization</b>	JOHN'S CLOSET
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	John's Closet provided input on public service needs during the April 23, 2014 CDBG public hearings.

Table 1 – Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting:**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan:**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	San Mateo County Human Services Agency	The City has identified the need for homeless services and housing and has set a goal to provide service enriched shelter and transitional housing for homeless individuals. This goal overlaps with the goals of the CoC as the CoC seeks to prevent homelessness, promote self-sufficiency of those that are homeless, and provide diverse homeless services.
Housing Our People Effectively (HOPE) 10-year Plan	San Mateo County Human Services Agency	The City has identified the need for homeless services and housing and has set a goal to provide service enriched shelter and transitional housing for homeless individuals. This goal overlaps with the goals of the HOPE Plan. Some of the HOPE Plan's goals are to increase homeless housing opportunities and to prevent and end homelessness by delivering flexible services.

Table 3 - Other local / regional / federal planning efforts

**Narrative:**

The City of South San Francisco, the County of San Mateo and the other entitlement jurisdictions (Daly City, San Mateo, and Redwood City) have developed a "CDBG Working Group" which meets regularly to enhance and streamline the CDBG process for both the jurisdictions and sub-recipients. The work group collectively organizes community forums, requests for proposals, and joint monitoring of sub-recipients.

Additionally, the work group has implemented the use of standardized applications, reporting, and reimbursement forms for sub-recipients through a common online grant management system. The work group shares information regarding sub-recipients and how to handle issues that may arise for the subrecipients such as reporting, invoicing, or actions needed to correct and track performance.

## AP-12 Participation - 91.401, 91.105, 91.200(c)

This section provides a summary of citizen participation process/efforts made to broaden citizen participation.

### **Summary of citizen participation process and how it impacted goal-setting:**

Pursuant to the City's Citizen Participation Plan, the following is a summary of the significant actions the City undertook in developing this Action Plan:

- **November 14, 2013 to January 24, 2014** – A series of online discussion topics regarding community needs were made available on SSF Connect, the City's online engagement website ([www.ssfconnect.com](http://www.ssfconnect.com))
- **December 13, 2013 to January 24, 2014** - CDBG/HOME Admin Funds Application Available
- **January 8, 2014** – Application Assistance Workshop
- **January 24, 2014** - Application Deadline
- **February 25, 2014** - Public Notice of Community Needs Assessment Hearing was published in the *San Mateo County Times*
- **March 12, 2014** - Community Needs Assessment Hearing
- **March 22, 2014** - Public Notice of Availability of the City's FY 14-15 One Year Action Plan and Notice of Public Hearing published in the *San Mateo County Times*
- **March 22 to April 23, 2014** - 30 day public comment period on the City's FY 14-15 One Year Action Plan
- **April 23, 2014** - Final funding allocations and Public Hearing on the adoption of the City's FY 14-15 One Year Action Plan
- **May 15, 2014** - Submission of the City's FY 14-15 One Year Action Plan to HUD

The following are specific efforts made to broaden outreach and promote participation. These efforts to increase citizen participation helped establish and/or reconfirm the City's housing and community development needs and were used as a basis for setting priorities:

- **Public Hearing on Community Needs:** On March 12, 2014, the City held a public hearing to receive comments on the City's housing and community development needs. A public notice for the hearing was published in the *San Mateo County Times*. Notice of the Hearing was also emailed to CDBG applicants and posted on the City's website (See Attachment B).
- **Public Hearing on the Action Plan Adoption:** On April 23, 2014, the City held a public hearing to receive comments on and adopt the City's Action Plan. A public notice for the hearing was published in the *San Mateo County Times* on March 22, 2014. Notice of the Hearing was also emailed to CDBG applicants and posted on the City's website (See Attachment B).

- **Online Outreach:** In November 2013, the City launched a series of online discussions on SSF Connect, the City's online engagement website ([www.ssfconnect.com](http://www.ssfconnect.com)), asking for citizen input on what kinds of social services and housing are needed in the City. An announcement was posted on the City's Civic Alerts page and emails were sent to SSF Connect members to encourage citizen participation in the surveys. The results of this outreach are included in Attachment C.

Summary of Citizen Participation Outreach						
	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments	URL
1	Internet Outreach	Non-targeted/ broad community	<p>In November 2013, the City launched a series of online discussions on SSF Connect, the City's online engagement website, asking for citizen input on what kinds of social services and housing are needed in the City.</p> <p><b>Social Service Needs:</b> The City received 14 idea posts in regards to social services. These ideas ranged from needing affordable housing and assisted living, to more open space and more/better youth programs.</p> <p><b>Housing Needs:</b> Respondents said that developing more affordable housing was most needed in the community and that rehabilitation of rental housing, code enforcement, homeownership assistance, and minor home repairs were the second most needed housing services in the community.</p>	<p>The City received a total of 36 write-in comments.</p> <p><b>Social Service Needs:</b> comments expressed interest in accessible and affordable assisted living options, employment assistance, youth programs, and increased citizen participation</p> <p><b>Housing Needs:</b> Comments expressed interest in efforts toward affordable housing, multi-family and assisted living options, assistance for minor repairs and aesthetic improvements, and improved use of vacant lots. A summary of the survey results and comments is included</p>	N/A	<a href="http://www.ssfconnect.com">www.ssfconnect.com</a>
2	Public Hearing	Minorities Non-English Speaking Specify other language: Spanish Non-targeted/ broad community	<p>On March 12, 2014, the City held a public hearing with the Mayor and City Council to receive public comments on the City's housing and community development needs. A public notice for the hearing, written in English and Spanish, was published in the <i>San Mateo County Times</i> on February 25, 2014. Notice of the Hearing was also emailed to CDBG applicants and posted on the City's website. See Attachment B. The City had 14 different people representing 13 different non-profit organizations provide public comments</p>	<p>All of the public comments received were in support of different non-profits seeking CDBG or HOME Admin funding. The comments described the non-profits' programs and their impact on the community while also thanking the City Council for their support. Further information regarding the comments is provided in Attachment C.</p>		<a href="http://www.ssf.net/media/council.aspx">http://www.ssf.net/media/council.aspx</a>

Summary of Citizen Participation Outreach						
	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL
3	Public Hearing	Minorities Non-English Speaking Specify other language: Spanish Non-targeted/ broad community	On April 23, 2014 the City held a public hearing with the Mayor and City Council to hear public comments and approve the City's Action Plan. A public notice for the hearing, written in English and Spanish, was published in the San Mateo County Times on March 22, 2014. Notice of the Hearing was also emailed to CDBG applicants and posted on the City's website. See Attachment B. The City had 2 residents and 8 people representing 7 different non-profit organizations provide public comments.	Michael Harris, resident, iterated concerns about the mismanagement of CDBG funds and the lack of service from several organizations, specifically Rebuilding Together Peninsula and requested that Council and staff carefully examine applications for CDBG funding. Laura N., resident, spoke in favor of Star Vista and shared about her experience in Star Vista's program. Six of the non-profits that provided public comments described the non-profits' programs and their impact on the community while also thanking the City Council for their recommendation for funding. Representatives from John's Closet spoke about the impact of their program and urged the City Council to reconsider allocating funding to their organization. John's Closet also provided written comments with the same message. See Attachment C for more information	Mr. Harris requested that the City not fund RTP and other home repair programs such as the CID and NPNSC, due to his applications being denied. The City accepted Mr. Harris' comments however the City found no validity in his complaint as RTP rejected Mr. Harris' application as he did not meet their eligibility requirements. Additionally, the City verified with CID staff that Mr. Harris never submitted an application and NPNSC's home repair program was discontinued in 2012. Further, Mr. Harris commented that RTP's 2013 Annual Report and 990 were not available online and therefore RTP should not receive CDBG funding. The City accepted this comment however again found no validity in his complaint. The City found that RTP has Annual Reports through 2012 on its website and that RTP is still in the process of completing the 2013 Annual Report and 990. RTP has already informed Mr. Harris that these will be available online once completed. Additionally, all CDBG applicants are required to submit an annual audit as part of their application. The City has already reviewed RTP's most current audit and found no issues. See Attachment C for more information	<a href="http://www.ssf.net/media/council.aspx">http://www.ssf.net/media/council.aspx</a>

Table 4 – Citizen Participation Outreach

## AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

### Introduction

The City's FY 14-15 entitlement amount is \$417,249 or approximately a one percent (1%) reduction from the prior year. Additionally, the City is budgeting \$200,000 in prior years' uncommitted funds/program income along with an estimated \$35,000 in program income estimated to be received during FY 14-15. This gives the City a CDBG budget of \$652,249 for FY 14-15 (See Attachment A).

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of Con Plan (\$)	Narrative Description
			Annual Allocation (\$)	Program Income (\$)	Prior Year Resources (\$)	Total (\$)		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	417,249	35,000	200,000	652,249	0	The City of South San Francisco is an entitlement jurisdiction and therefore receives an annual CDBG grant allocation from HUD.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of Con Plan (\$)	Narrative Description
			Annual Allocation (\$)	Program Income (\$)	Prior Year Resources (\$)	Total (\$)		
General Fund	public - local	Economic Development	200,000	0	0	200,000	0	The City will leverage \$200,000 in General Fund money to support its existing Commercial Rehabilitation Program. In prior years, the City used RDA funding to provide large scale loans to Downtown business along with using CDBG funds for small loans and grants for façade improvements. However, due to the loss of RDA funding and dwindling CDBG funding, these programs have been minimal in past years. In order to make a larger impact, the City decided to resume making larger tenant improvement loans and expand its existing façade program. Therefore, the City has allocated General Fund money to reinvigorate the program.
Other – HOME Admin Funds	public - federal	Other	8,569	0	0	8,569	0	The City of South San Francisco is part of the San Mateo County HOME Consortium. As a member of this consortium the City receives 1% of the County's annual HOME allocation for administrative purposes. The City uses these funds for fair housing activities.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Leveraging CDBG funds continues to be a greater challenge with the dissolution of Redevelopment Agencies statewide. In the past, CDBG funds were able to leverage significant amounts of RDA funding for housing and commercial projects. Cuts to CDBG entitlement amounts over the last five years have also required the City to cut funding to nearly half of the public service organizations once provided yearly operating funds. Overall, CDBG funding is not sufficient to leverage significant funds and now can only be provided as a small match in attempt to secure what other non-federal funding might be available.

For FY 14-15, the City has made improving the Downtown a priority and will use CDBG to support public right of way improvements in the Downtown. To supplement these projects, the City will also leverage \$200,000 in General Fund money to support its existing Commercial Rehabilitation Program. In prior years, the City used RDA funding to provide large scale rehabilitation loans to Downtown business along with using CDBG funding for small loans and grants for business undertaking façade improvements. However, due to the loss of RDA funding and dwindling CDBG funding these programs have been minimal in the last couple of years. In order to make a larger impact on the Downtown, the City decided to resume making larger-scale tenant improvement loans and to expand its existing façade program. Therefore, the City has allocated General Fund money to reinvigorate the program.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Over the years, the City's RDA had acquired several residential and commercial properties however with the dissolution of RDAs the City is required to sell all its commercial properties and return all proceeds to the State. On the other hand, the City has been able to maintain its residential properties. These properties are rented to low income tenants at affordable rates. The City is also currently working with San Mateo County to rent some of these units to emancipated foster youth. The City's residential properties provide a source of affordable housing.

CDBG funds have also helped improve city-owned properties that are used to provide services to low and moderate income or special needs residents such as parks, libraries, and the senior center. CDBG funds do not subsidize, in any way, the operations of those city-owned facilities but provide accessibility and non-routine maintenance improvements.

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase, Maintain, & Improve Affordable Housing	2013	2017	Affordable Housing	Citywide	Affordable Housing	CDBG: \$280,000	Rental units rehabilitated: <i>2 Household Housing Unit</i> Homeowner Housing Rehabilitated: <i>40 Household Housing Unit</i>
2	Provide Public Services to Improve Quality of Life	2013	2017	Non-Housing Community Development	Citywide	Public Services	CDBG: \$69,000	Public service activities other than Low/Moderate Income Housing Benefit: <i>607 Persons Assisted</i>
3	Sustain and/or Increase Economic Activity	2013	2017	Non-Housing Community Development Economic Development	SSF Downtown Tracts 6021, 6022	Economic Development Services	CDBG: \$200,000 General Funds: \$200,000	Businesses assisted: <i>2 Businesses Assisted</i> Other: <i>3 Public Row of Way Improvement Projects</i>
4	Provide Service-Enriched Homeless Shelters	2013	2017	Homeless	Citywide	Homeless Services and Housing	CDBG: \$10,000	Homeless Person Overnight Shelter: <i>63 Persons Assisted</i>

Table 6 - Goals Summary

**Description of Goals:**

<b>1</b>	<b>Goal Name</b>	Increase, Maintain, & Improve Affordable Housing
	<b>Goal Description</b>	For FY 14-15 the City will implement the following activities in order to meet this goal: housing rehabilitation, minor home repair programs, and accessibility modification programs. Additionally, the City will continue to administer its existing First Time Home Buyer Loans and Below Market Rate Housing units.
<b>2</b>	<b>Goal Name</b>	Provide Public Services to Improve Quality of Life
	<b>Goal Description</b>	For FY 14-15, the City will allocate 15% of its annual entitlement and 15% of its prior year program income to non-profit organizations that provide public services. The City anticipates serving 607 low to moderate income residents in FY 14-15.
<b>3</b>	<b>Goal Name</b>	Sustain and/or Increase Economic Activity
	<b>Goal Description</b>	<p>For FY 14-15, the City will use CDBG funding for public Right of Way (ROW) beautification projects in the Downtown Area which is a low income target area. Projects may include new benches, trash cans, tree lighting, pedestrian walkways, and landscaping. This is a low cost way of making a visual difference in the look and feel of the City's Downtown. These efforts will help retain and attract new patrons of the Downtown.</p> <p>Additionally, to supplement these projects, the City has leveraged \$200,000 in General Fund money to support its existing Commercial Rehabilitation Program. In prior years, the City used RDA funding to provide large scale rehabilitation loans to Downtown business along with using CDBG funding for small loans and grants for business undertaking façade improvements. However, due to the loss of RDA funding and dwindling CDBG funding these programs have been minimal in the last couple of years. In order to make a larger impact on the Downtown, the City decided to resume making larger-scale tenant improvement loans and to expand its existing façade program. Therefore, the City has allocated General Fund money to reinvigorate the program. Also in order to make the program more flexible, the City is only using General Fund money and has reallocated the CDBG funding that has historically been designated for commercial rehabilitation Program to ROW projects instead.</p>

<b>4</b>	<b>Goal Name</b>	Provide Service-Enriched Homeless Shelters
	<b>Goal Description</b>	There is a significant need for service-enriched shelters and transitional housing for both homeless individuals and families as the City has experienced a significant increase in chronically homeless and transients, especially in the Downtown. The City will address this need by providing public service funds to Samaritan House. Samaritan House operates the Safe Harbor Shelter located in South San Francisco, which provides 90 beds to homeless individuals. The City will also continue to work with the Homeless Outreach Team or Field Crisis Team (FCT), as it is known in South San Francisco, to move the most difficult, long term homeless/transient individuals out of the Downtown area by placing them in emergency shelters and connecting them with County medical and rehabilitation services. This includes the City's participation on the FCT's Case Manager Group and Homeless Steering Committee.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The City does not receive HOME funds directly from HUD

## AP-35 Projects - 91.420, 91.220(d)

The City plans to implement the following projects:

### Rebuilding Together Peninsula

- Safe at Home (\$25,000) - A year-round program that addresses minor repair needs.
- National Rebuilding Day (\$12,000) - RTP utilizes volunteers to rehabilitate homes on National Rebuilding Day.

### Center for Independence of Individuals with Disabilities (CID)

- Housing Accessibility Modification Program (\$10,000) - Installs ramps, grab bars, and other modifications to make a home accessible.

### El Concilio

- Peninsula Minor Home Repair (\$10,000) - Minor home repairs for low-income households to make their home eligible for energy/weatherization improvements that would otherwise not be completed and increase energy and water conservation.

### Public Services (\$69,000)

- Community Overcoming Relationship Abuse (CORA) (\$9,250) – Emergency shelter for victims and survivors of domestic violence and their children.
- Health Mobile (\$9,250) - Free onsite, comprehensive dental care for low-income children.
- HIP Housing: Home Sharing Program (\$9,250) – Facilitates two types of home sharing arrangements, rent or service exchange, through interviewing and screening clients.
- John’s Closet (\$4,750) – Provides new clothing for low-income school aged children.
- Legal Aid Society (\$5,000) – Legal assistance and advocacy for people losing their homes or living in substandard conditions.
- Parca (\$6,500) - One-on-one and family support to low-income families dealing with developmental disabilities.
- Rape Trauma Services Center (\$9,250) - Mental health services to address the multiple healing needs of child survivors of sexual trauma.
- Samaritan House (\$9,250) - Operates the Safe Harbor Shelter, a 90 bed homeless shelter that provides emergency and transitional housing for homeless adults.
- Star Vista (\$6,500) - Subsidized apartments and case management services for emancipated foster youth plus essential life skills training.

### City Sponsored Housing Rehabilitation Program (\$223,000)

- Housing Rehabilitation Loans - Provides low interest loans to low-income families for housing alterations and repairs that correct code deficiencies and/or improve the health and safety of the home.

- Emergency Repair Vouchers - Provides low-income families grants of up to \$2,500 to make emergency safety and/or code violation repairs.
- Debris Box Vouchers - Provides low-income families with a debris box to clear code violations and clean up conditions that affect the health, safety or appearance of properties.

**Public Right of Way (ROW) Improvement Projects (\$200,000)**

- Public Right of Way (ROW) beautification projects are a low cost way of making a visual difference in the Downtown. These efforts will help retain and attract patrons to Downtown.

**CDBG Administration (\$90,450)**

- The City will use 20% of its entitlement and 20% of the current year program income to administer the CDBG program.

**Fair Housing (\$8,569 HOME Administrative Funds)**

- Project Sentinel (\$8,569)\* - Provides comprehensive fair housing services of complaint investigation, community outreach, and education.

*\*Note – Project Sentinel's accomplishments are not reported through IDIS*

#	Project Name
1	Rebuilding Together Peninsula
2	El Concilio of San Mateo County
3	Center for Independence of Individuals with Disabilities (CID)
4	Public Services
5	City-Sponsored Housing Rehabilitation Program
6	Public Right of Way (ROW) Improvement Projects
7	CDBG Administration

Table 7 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Given the limited funds available, the City prioritizes activities which provide maximum benefits to the community. The majority of the City’s CDBG funds are allocated to supporting housing rehabilitation and public right of way improvement projects because they are not restricted by spending limitations and are highly impactful. A major funding obstacle continues to be sufficiently supporting the wide variety of crucial public services needed in the City due to federal spending limits specific to public services. While this need far exceeds the funds available to provide those services, the City has selected those activities which would be most effective.

## AP-38 Project Summary

<b>1</b>	<b>Project Name</b>	<b>Rebuilding Together Peninsula</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase, Maintain, & Improve Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$37,000
	<b>Description</b>	Rebuilding Together Peninsula (RTP) seeks creative and innovative ways to maintain and improve the supply of affordable housing for low-income individuals and families so that they can live more independently in safer, cleaner, and healthier environments. The primary objective of RTP is to preserve affordable housing by providing free home repairs. RTP is different from other home repair agencies in that the majority of their work is completed by volunteers.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	19 extremely low to low income households are estimated to benefit from this activity.
	<b>Location Description</b>	This program is available citywide.
	<b>Planned Activities</b>	<p><b>Safe at Home Minor Home Repair</b> - is a year-round minor home repair program that addresses minor repair needs before they become more serious safety or deferred maintenance issues.</p> <p><b>National Rebuilding Day</b> - each year on the last Saturday in April, National Rebuilding Day utilizes groups of volunteers to rehabilitate homes all in one day. Rehabilitation efforts include yard cleanup, painting, plumbing, window, electrical system, and flooring repair.</p>

<b>2</b>	<b>Project Name</b>	<b>El Concilio of San Mateo County</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase, Maintain, & Improve Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	El Concilio of San Mateo County provides a wide range of services for underserved communities. Examples include intervention case management, minor home repairs, language and job training, health access services, youth involvement programs, and leadership development.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 extremely low to low income households are estimated to benefit from this activity.
	<b>Location Description</b>	This program is available citywide.
	<b>Planned Activities</b>	<b>Peninsula Minor Home Repair Program</b> – Provide minor home repairs to low-income households to make their home eligible for energy and weatherization improvements that would otherwise not be completed and increase energy and water conservation.
<b>3</b>	<b>Project Name</b>	<b>Center for Independence of Individuals with Disabilities (CID)</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase, Maintain, & Improve Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	Center for Independence of Individuals with Disabilities (CID) is an independent living center that operates the Housing Accessibility Modification (HAM) Program which provides home accessibility modifications for the disabled. Many of the residents that they serve are elderly and in need of accessibility modifications such as shower handles, hand held showers, chairs lifts and railing.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	19 extremely low to low income households are estimated to be served.
	<b>Location Description</b>	This program is available citywide.
	<b>Planned Activities</b>	<b>Housing Accessibility Modification (HAM) Program</b> - provides ramps, rails, grab bars, vertical lifts and other modifications to make a home accessible. These modifications assist people with disabilities to remain at home or move back into their home with greater independence, so they are not forced into skilled nursing or other institutional care.
<b>4</b>	<b>Project Name</b>	<b>Public Services</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Public Services to Improve Quality of Life
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$69,000
	<b>Description</b>	The City will use 15% of its annual entitlement and 15% of its program income to allocate to non-profit organizations providing public services.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	607 extremely low to low income individuals are estimated to benefit from the proposed activities.
	<b>Location Description</b>	These programs are available citywide.

	<b>Planned Activities</b>	<p>FY 2014-2015, the City will fund nine (9) non-profit organizations that provide public services to low-income South San Francisco residents.</p> <ul style="list-style-type: none"> <li>• <b>Community Overcoming Relationship Abuse (CORA) \$9,250:</b> Provides emergency shelter for victims and survivors of domestic violence and their children for up to 6 months.</li> <li>• <b>Health Mobile \$9,250:</b> Provides free onsite, comprehensive dental care to low-income children at school sites in South San Francisco.</li> <li>• <b>HIP Housing \$9,250:</b> Facilitates two types of home sharing arrangements, rent or service exchange, through interviewing and screening clients.</li> <li>• <b>John’s Closet \$4,750:</b> Provides new clothing for low-income school aged children.</li> <li>• <b>Legal Aid Society \$5,000:</b> Legal assistance and advocacy for people threatened with losing their homes or living in substandard conditions.</li> <li>• <b>Parca \$6,500:</b> Provides one-on-one and family support to low-income families dealing with developmental disabilities.</li> <li>• <b>Rape Trauma Services Center \$9,250:</b> Provides mental health services to address multiple healing needs of child survivors of sexual trauma.</li> <li>• <b>Samaritan House \$9,250:</b> Operates the Safe Harbor Shelter, which is a 90 bed homeless shelter located in South San Francisco that provides both emergency and transitional housing for homeless adults.</li> <li>• <b>Star Vista \$6,500:</b> Subsidized apartments and case management services for emancipated foster youth ages 18-25, plus essential life skills training and assistance for employment or school.</li> </ul>
5	<b>Project Name</b>	<b>City-Sponsored Housing Rehabilitation Program</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase, Maintain, & Improve Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing

<b>Funding</b>	CDBG: \$223,000
<b>Description</b>	The City's Housing Rehabilitation Program assists low and moderate-income homeowners with housing loans and/or grants to rehabilitate their homes. The program is administered by the City's Housing and Community Development Division and is available citywide. This program also covers the emergency home repair voucher program and debris box voucher program.
<b>Target Date</b>	6/30/2015
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 3 to 5 households will benefit from this program.
<b>Location Description</b>	This program is available citywide.
<b>Planned Activities</b>	<p><b>Housing Rehabilitation Loans</b> - The City provides low interest loans to low-income families for housing alterations and repairs that correct code deficiencies and/or improve the health and safety of the home. Loans are typically issued for things such as roof repair and replacement; termite clearance repairs; foundation and structural repairs; earthquake retrofitting; abatement of hazardous materials such as lead and asbestos; repair and/or upgrading of heating, plumbing and electrical systems; modifications to improve disabled access; window replacement; interior and exterior painting; etc.</p> <p><b>Emergency Repair Voucher Program</b> - This program gives low-income families a grant of up to \$2,500 to make emergency safety and/or code violation repairs such sewer or gas line damages, leaking roofs, broken windows, etc. The vouchers are administered on an as need basis and when funds are available.</p> <p><b>Debris Box Voucher Program</b> -This program provides low-income families with a debris box in order to clear code violations and for emergencies. Debris box vouchers are targeted for the cleanup of conditions that affect the health, safety or appearance of properties. The vouchers are administered on an as need basis and when funds are available.</p>

6	<b>Project Name</b>	<b>Public Right of Way (ROW) Improvement Projects</b>
	<b>Target Area</b>	SSF Downtown Tracts 6021, 6022
	<b>Goals Supported</b>	Sustain and/or Increase Economic Activity
	<b>Needs Addressed</b>	Economic Development Services
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	The City's goal is to improve the look and feel of the Downtown in order to increase business and economic activity in area. Therefore the City will use CDBG funding for public Right of Way (ROW) beautification projects in the Downtown Area which is a low income target area. This is a cost-efficient way of improving aesthetics and retaining/attracting new patrons of Downtown.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	This program is only available in the Downtown Area. Specifically the City's target area of census tracts 6021 and 6022.
	<b>Planned Activities</b>	<b>Public ROW Improvement Projects</b> - The City will use CDBG funding for public Right of Way (ROW) beautification projects in the Downtown Area which is a low income target area. Projects may include new benches, trash cans, tree lighting, pedestrian walkways, and landscaping. Additionally, the City is currently developing a Downtown Station Area Plan (DSAP) which is to be reviewed by the City Council at the beginning of the 2014-15 fiscal year. The DSAP identifies specific new streetscape and beautification improvements and will be used as guidance for which ROW projects the City will undertake. Additionally, if there is any program income, undesignated funds or funds from canceled activities, delayed or slow in drawing down funds can also be used for ROW projects.

7	<b>Project Name</b>	<b>CDBG Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$90,450
	<b>Description</b>	The City will use 20% of its entitlement and 20% of the current year program income to administer the CDBG program.
	<b>Target Date</b>	6/30/2014
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	<b>CDBG Administration</b> – Administration activities include management, oversight and coordination by City staff.

## AP-50 Geographic Distribution - 91.420, 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed:

The City has identified the downtown census tracts of 6021 and 6022 to be a local target area as more than 50% of residents in this area are considered low to moderate income (see Attachment D). Additionally, this local target area meets the CDBG Low to Moderate Area Benefit (LMA) requirements. The City will direct assistance to this area through public right of way beautification projects in an effort to improve the look and feel of the Downtown. In addition, a number of public service organizations, are located in the downtown area such as Sitike Counseling Center, the Latino Commission, and St. Vincent de Paul. The City also funds improvements to public facilities located in the local target area when budget allows. Last year, the City funded improvement projects for downtown facilities such as Magnolia Senior Center and the City Hall Tot Lot. Although the City appropriates some funding to this area, the City also makes funds available to low income or special needs residents citywide. The City's Housing Rehabilitation Program, for example, is available to eligible households citywide.

#### Geographic Distribution

Target Area	Percentage of Funds
6021,6022	30%

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically:

The City designates the Downtown as a target area for funding services because a majority of those who reside and/or receive services in this area are low income. Additionally, the downtown area is the historic area of the City and continues to be a main commercial hub. Therefore, improvements made to this area, through activities like public right of way beautification projects, create a citywide benefit.

## AP-75 Action Plan Barriers to Affordable Housing - 91.420, 91.220(j)

### Introduction

A lack of resources and the current market conditions have presented barriers to affordable housing. Currently, there is a lack of sufficient federal, state, or county funds to create new affordable housing. Federal tax credits are very limited and extremely competitive. Furthermore, the County resources, which consist only of HOME funds, have been drastically reduced and remain extremely competitive.

Additionally, the recent dissolution of RDAs signifies a tremendous loss of resources available for affordable housing. In prior years, RDA funds were used to develop numerous affordable housing units while also bolstering the City's CDBG program. Due to the dissolution of the RDA, it is now necessary to piece together several years of funding allocations and grants, thus requiring at least 5 to 7 sources of funds to be able to construct new housing on the Peninsula. These sources have consequently reduced as well. As such, cities will not be able to meet their state mandated housing production requirements, especially for affordable housing units, which require a subsidy of approximately \$200,000 per unit to be affordable to low income households.

In addition to limited resources, the current market conditions have created an unsustainable housing cost environment due to inflated rents and expensive home/land prices. According to the 2010 Five-Year ACS data, 6.9% of all residents (includes homeowners and renters) are paying between 31-50% of their income towards housing costs and 28.5% of residents are paying more than 50% of their income towards housing; these numbers may be even higher as the cost burden was not computable for over 50% of residents. This data signifies that over a third of residents are living in unaffordable housing which in turn is putting them at risk of becoming homeless. Further, the median value of homes in South San Francisco has nearly doubled from 2000 at \$344,300 to 2010 at \$648,500 (2000 Census and 2010 Five-Year ACS Data). This is an increase of 88% whereas Area Median Income (AMI) only increased by approximately 33%, from \$74,900 in 2000 to \$99,400 in 2010 (2000 and 2010 HUD Income Limits). These expensive home values make it harder for low income families to purchase affordable homes and gain equity.

While the City actively makes efforts to provide affordable housing to residents, the lack of resources and market conditions pose as formidable barriers. Therefore, the City is continually seeking new and innovative ideas to overcome these barriers.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:**

The City will continue to monitor and identify areas of improvement in its public policies in order to foster and maintain the supply of affordable housing and to remove barriers to affordable housing development. The City will also continue to maintain and encourage affordable housing development by:

- Implementing zoning to ensure there is an adequate supply of land to meet its Association of Bay Area Governments (ABAG) regional housing needs allocation.
- Continuing to implement the City's Inclusionary Housing Ordinance; this requires that a percentage of new "for sale" residential units are made available as Below Market Rate (BMR) units for low income residents. The City will also continue to support its existing BMR units.
- Investigating new sources of funding for the City's affordable housing programs and working with non-profit developers to promote the development of housing affordable to lower income households.
- Considering fee waivers or deferrals of planning, building, and impact fees for affordable housing developments.
- Removing government and public infrastructure constraints to affordable housing development through administrative support, inter-governmental cooperation, public-private partnerships, and permit streamlining.
- Continuing to cooperate with other governmental agencies and take an active interest in seeking solutions to area-wide housing problems.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction:**

The following sections describe the actions and efforts the City will make to address things such as meeting underserved needs, affordable housing, and lead-based paint hazards. Many of these actions are based upon the importance of coordinating with other jurisdictions, local service providers, and the private sector. In a time with limited funding available, the City's focus will be on creativity and collaboration in order to meet more needs of the community.

### **Actions planned to address obstacles to meeting underserved needs:**

The main obstacle the City faces in meeting underserved needs is a lack of funding. With the loss of RDA funds and declining CDBG entitlements, the City has limited capabilities in meeting the needs of the community. Additionally, many local service providers are also experiencing declines in both private and public funding, which further hinder their capability to meet needs. The City plans to address this obstacle by continuing to look for new funding sources and find creative ways to leverage and utilize existing funding. Additionally, the City will encourage collaboration amongst itself, other jurisdictions, and non-profits.

### **Actions planned to foster and maintain affordable housing:**

Listed below are actions the City plans to take to foster and maintain affordable housing.

- Promote the construction of lower cost units by providing incentives to developers and encouraging mixed-use projects, second units, density bonuses, loft-style units, and manufactured housing.
- Strive to preserve and maintain existing affordable housing by using state and federal funds to the fullest extent to rehabilitate existing housing units. Additionally, the City will continue to support affordable housing for groups with special needs, including seniors, the disabled, and the homeless.
- Continue to implement its Inclusionary Housing Ordinance that requires a percentage of new "for sale" residential units be made available as Below Market Rate (BMR) units for low income residents. The City will also continue to support its existing BMR units.

### **Actions planned to reduce lead-based paint hazards**

The City will continue to incorporate lead testing and lead safe work practices into all rehabilitation projects it funds. Additionally, the City makes lead-based paint information available to all the local non-profit agencies and to homeowners and renters in the City. The City also provides loans and grants to homeowners and public facilities to abate lead-based paint hazards.

## **Actions planned to reduce the number of poverty-level families**

The City of South San Francisco has a multi-faceted approach to reducing poverty in the community:

First, the City has acquired housing units over the years and converted them into affordable rental units. The City manages the units and rents them at affordable rates to assist low income families whose incomes do not support market rate housing costs. These efforts help reduce the number of families living in poverty by providing them with affordable housing costs. Additionally, the City's housing rehabilitation program offers low and moderate income homeowners the opportunity to bring their homes to current building and safety standards by providing low interest loans and grants. This improves living conditions in a manner that doesn't create an economic burden on the family.

It is also important to note that non-profit organizations in South San Francisco play an important role in providing affordable housing, food, child care, clothing, and other emergency services to low income residents. The City partially funds and monitors these organizations through the CDBG Program.

Through this multitude of efforts, in collaboration with non-profit agencies, the City is continually working to help reduce the number of families living in poverty. With that said, there are significant challenges to accomplishing this long-term goal. The biggest barrier to the provision of services to lower income families and those at risk of becoming homeless is the lack of adequate state, county, and federal funds for social service activities. For example, since CDBG funding for public services is limited to 15% of the City's entitlement amount, the City only has \$69,602 available for public services. In contrast, the City received a total of \$235,000 in requests for public service funding. The City continues to strive for efforts that creatively and efficiently work with these constraints.

## **Actions planned to develop institutional structure:**

City will make the following efforts to improve institutional structure:

- Continue to assist the homeless and those at risk of becoming homeless by supporting non-profits, that offer solutions and services to homeless and working the Homeless Outreach Team (HOT) also known as the Field Crisis Team (FCT).
- Continue to work with the other local jurisdiction as part of the CDBG "Work Group" in order to increase collaboration and make administrative and monitoring processes more standardized, compliant, and efficient
- Continue to build and improve relationships with local service providers
- Continue to coordinate and participate in the Continuum of Care

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The City plans to take the following actions to enhance coordination in the implementation of the City's Action Plan:

- Continue to collaborate with the County of San Mateo, private housing developers, lenders, and non-profit housing developers in order to create more affordable housing
- Continue to participate in the CDBG "Work Group" and to improve CDBG administrative processes for both sub-recipients and City staff
- Continue to fund non-profit agencies serving low-income residents
- Encourage collaboration and cooperation among local service providers
- Continue to participate in the CoC Steering Committee
- Continue to participate in the San Mateo County HOME Consortium and to serve on the San Mateo County's Housing & Community Development Committee (HCDC)
- Support workforce development partnerships that serve residents and employees in South San Francisco
- Continue working with regional economic development groups and promote economic development collaborations
- Work with businesses and the Chamber of Commerce on downtown beautification and other projects to improve the downtown
- Continue to work with the Homeless Outreach Team or Field Crisis Team (FCT); this includes the City's participation on the FCT's Case Manager Group and Homeless Steering Committee.

## AP-90 Program Specific Requirements – 91.420, 91.220(I)(1,2,4)

### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

# Attachment A

## Community Development Block Grant Program FY 14-15 BUDGET

2014-2015 FUNDS AVAILABLE	
<b>CDBG</b>	<b>Amount (\$)</b>
FY 14-15 Entitlement	417,249
Prior Years Uncommitted Funds & Program Income	200,000
Estimated FY 14-15 Program Income	35,000
<b>Total</b>	<b>652,249</b>
<b>HOME</b>	
HOME Administrative Funds	8,569
<b>TOTAL FUNDS (ALL SOURCES)</b>	<b>660,818</b>
SPENDING LIMITS FOR CDBG FUNDS	
<b>PUBLIC SERVICES<sup>1</sup></b>	
15 % of FY 14-15 Entitlement	62,587
15% of Prior Year Program Income (FY 13-14) <sup>2</sup>	7,015
<b>Total Public Service Limit</b>	<b>69,602</b>
<b>CDBG ADMINISTRATION<sup>3</sup></b>	
20% of FY 14-15 Entitlement	83,450
20% of Estimated FY 14-15 Program Income	7,000
<b>Total Administration Limit</b>	<b>90,450</b>
2014-2015 ANNUAL ACTION PLAN BUDGET	
<b>PUBLIC SERVICES</b>	
CORA	9,250
Health Mobile	9,250
Hip Housing	9,250
John's Closet	4,750
Legal Aid Society	5,000
PARCA	6,500
Rape Trauma Services Center	9,250
Samaritan House	9,250
Star Vista	6,500
<b>Subtotal</b>	<b>69,000</b>
<b>ADMINISTRATION</b>	
CDBG Administration	90,450
<b>MINOR HOME REPAIR PROGRAMS</b>	
CID - Housing Accessibility Modification (HAM) Prog	10,000
El Concilio - Peninsula Minor Home Repair	10,000
Rebuilding Together - National Rebuilding Day	12,000
Rebuilding Together - Safe at Home	25,000
<b>Subtotal</b>	<b>57,000</b>
<b>CITY SPONSORED ACTIVITIES</b>	
City Sponsored Housing Rehabilitation Program	223,000
Public Right of Way (ROW) Improvements	200,000
<b>Subtotal</b>	<b>423,000</b>
<b>TOTAL CDBG BUDGET</b>	<b>639,450</b>
<b>HOME FUNDS/FAIR HOUSING</b>	
Project Sentinel	8,569
<b>TOTAL BUDGET</b>	<b>648,019</b>

<sup>1</sup> The maximum spending limit for public services is equal to 15% of entitlement plus 15% of prior year program income (FY 13-14)

<sup>2</sup> FY 13-14 Program Income (as of March 19, 2014) is \$ 46,765.36

<sup>3</sup> The maximum spending limit for administration is equal to 20% of entitlement plus 20% of program income from FY 14-15. CDBG Administration funds are used to for City staff time to administer the CDBG program.

## **ATTACHMENT B**

### **Notification Efforts**

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The undersigned deposes that he/she is the Public Notice Advertising Clerk of the SAN MATEO COUNTY TIMES, a newspaper of general circulation as defined by Government Code Section 6000, adjudicated as such by the Superior Court of the State of California, County of San Mateo (Order Nos. 55795 on September 21, 1951), which is published and circulated in said county and state daily (Sunday excepted).

The PUBLIC NOTICE

was published in every issue of the SAN MATEO COUNTY TIMES on the following date(s):

12/13/2013

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated: December 13, 2013



Public Notice Advertising Clerk

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**PUBLIC NOTICE  
CITY OF SOUTH  
SAN FRANCISCO  
COMMUNITY  
DEVELOPMENT BLOCK  
GRANT (CDBG)  
PROGRAM  
NOTICE OF FUNDING  
AVAILABLE**

The City of South San Francisco is pleased to announce the availability of Community Development Block Grant (CDBG) and HOME Administrative Funds for fiscal year 2014-2015 which begins on July 1, 2014. These funds are available to agencies providing assistance to low-to-moderate income South San Francisco residents. Eligible agencies are public agencies, certified 501(c)3 non-profit organizations, or organizations that will be fiscally sponsored by a certified 501(c)3 agency.

The Department of Housing and Urban Development has not confirmed the City's CDBG grant amount for 2014-2015 however the City anticipates approximately \$500,000 in CDBG funds may be available for public services, public facility renovations, and affordable housing opportunities for low and moderate income people. Note that only approximately \$60,000 of the available CDBG funds may be used for public service activities such as childcare, emergency food, counseling, and health programs. Additionally, the City anticipates that approximately \$8,500 in HOME Administrative funds will be available for fair housing activities.

The funding application is online at [www.citydataservices.net](http://www.citydataservices.net). Note that applications will only be accepted online; no hard copies accepted. The application deadline is 5:00 p.m. on Friday, January 24, 2014.

More information can also be found at the City website [www.ssf.net](http://www.ssf.net). If you do not have access to internet, please call or write to Alin Lancaster, Department of Economic and Community Development, 400 Grand Avenue, South San Francisco, CA 94080, (650) 829-6620.

12/13/13  
CNS-2564250#  
SAN MATEO COUNTY  
TIMES  
SMCT#5043092  
Dec. 13, 2013



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## Community Development Block Grant (CDBG)

### CDBG PROGRAM

The U.S. Department of Housing and Urban Development (HUD) requires the City of South San Francisco to prepare a [Five Year Consolidated Plan](#) (Con Plan) and subsequent One-Year Action Plans (Action Plans) in order to receive federal Community Development Block Grant (CDBG) funds. The City's current [Con Plan](#) covers fiscal years 2013-2014 to 2017-2018 and the City's 2013-2014 Action Plan is incorporated into the Con Plan. HUD Programs have three basic goals to assist extremely low, very-low, and low income persons by:

1. Providing decent and affordable housing;
2. Providing a suitable living environment; and
3. Expanding economic opportunities

The City's Con Plan furthers these goals by assessing the housing and community development needs and resources of the City and outlines a strategy on how it plans to address those needs.

### CONTACT

For any CDBG related questions, please call Alin Lancaster at (650) 829-6620.

### CDBG FUNDING

The City of South San Francisco is pleased to announce the availability of fiscal year 2014-2015 Community Development Block Grant (CDBG) and HOME Administrative Funds. These funds are available to agencies providing assistance to low to moderate income households/individuals residing within South San Francisco that meet one or more of the City's Consolidated Plan priorities: affordable housing, homelessness, public services, economic development, and public facilities. Eligible agencies are public agencies, certified 501(c)3 non-profit organizations, or organizations that will be fiscally sponsored by a certified 501(c)3 agency.

**APPLICATION DEADLINE: Friday, January 24, 2014 at 5:00 PM – No Exceptions**

### Application Guide

Please review the [application guide](#) to best inform your application preparation.

### Funding Overview

The [FY 2014-15 Funding Application](#) will be in an online format and made available at [www.citydataservices.net](http://www.citydataservices.net) starting **Friday, December 13, 2013**. The application and all supplemental documents must be submitted online. No hard copies will be accepted.

### To Apply

1. Apply by going to the City Data Services website: [www.citydataservices.net](http://www.citydataservices.net)
2. **New Users:** Enter SMC2014 for both "user name" and "password". This will open up an online form for you to fill out and submit to request an account. After you complete the request form, the system will generate a unique user name and password.  
**Existing users:** Log in using your current account information.
3. Log in to City Data Services. On the main page, next to the reports column, there will be an "Applications" column. In this column, click "Apply for FY2014" and start an application by clicking "Save and Continue" or "Save as Draft". The application will be available on the report page after you select to save.
4. Read each question carefully and answer each question to the best of your abilities. Incomplete applications will not be accepted.

### For currently funded applicants only

- If you want to reapply for your existing program, click on the link "Apply for FY2014"
- If you want to apply for a new, different program, click on the button in the upper right corner, "Apply for a different program for FY2014"

### Technical Workshop

A county-wide technical assistance workshop will be held on **January 8, 2014**. Organizations interested in applying for funding are strongly encouraged to attend this workshop.

**Date:** January 8, 2014  
**Time:** 10 AM to 12 PM  
**Location:** Oak Room (first floor), San Mateo Main Library  
55 West 3rd Ave  
San Mateo, CA 94401

This workshop is being held before the San Mateo Library opens, so please park in the underground garage and take



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the elevator to the street level. You will likely be entering the building through the Courtyard Gate. From the elevator/stairs, turn right and look for directional signs. [Click here for more information](#)

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**Bid Title:** FY 14-15 CDBG & HOME ADMIN FUNDING  
**Category:** Economic & Community Development  
**Status:** Open

**Description:**

The City of South San Francisco is pleased to announce the availability of fiscal year 2014-2015 [Community Development Block Grant \(CDBG\)](#) and HOME Administrative Funds. These funds are available to agencies providing assistance to low to moderate income households/individuals residing within South San Francisco that meet one or more of the City's Consolidated Plan priorities: affordable housing, homelessness, public services, economic development, and public facilities. Eligible agencies are public agencies, certified 501(c)3 non-profit organizations, or organizations that will be fiscally sponsored by a certified 501(c)3 agency.

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**To Apply**

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- If you want to apply for a new, different program, click on the button in the upper right corner, "Apply for a different program for FY2014"

**Publication Date/Time:**

12/13/2013 8:00 AM

**Closing Date/Time:**

1/24/2014 5:00 PM

**Submittal Information:**

Application and all supplemental documents must be submitted online - No hard copies accepted

**Bid Opening Information:**

12/13/2013

**Contact Person:**

Alin Lancaster  
Community Development Specialist  
[alin.lancaster@ssf.net](mailto:alin.lancaster@ssf.net)  
(650) 829-6620

**Miscellaneous:**

Technical Workshop

A county-wide technical assistance workshop will be held on January 8, 2014. Organizations interested in applying for funding are strongly encouraged to attend this workshop.

Date: January 8, 2014

Time: 10 AM to 12 PM

Location:

Oak Room (first floor)

San Mateo Main Library



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**From:** Lancaster, Alin  
**Sent:** Friday, December 13, 2013 9:03 AM  
**To:** 'info@abodeservices.org'; 'aromero@abhow.com'; 'LColeman@abhow.com'; 'zcruz@abhow.com'; 'barry-c@barcelon.com'; 'dwight@bacr.org'; 'tacikalin@baylegal.org'; 'acruz@baylegal.org'; 'jlupack@baylegal.org'; 'jpinero@baylegal.org'; 'ann@bayshorechildcare.org'; 'myfathershouse@yahoo.com'; 'sdolan@theclubs.org'; 'pwyssocki@theclubs.org'; 'ppatsyco@aol.com'; 'Revmry@aol.com'; 'tearley@Bridgehousing.com'; 'JMcCarthy@bridgehousing.com'; 'kwang@bridgehousing.com'; 'cburgess@ix.netcom.com'; 'JHoward@caanet.org'; 'mande3201@aol.com'; 'ChipH@Caminar.org'; 'deena0@CaminarInc.org'; 'hayes@smccd.net'; 'mooney@smccd.net'; 'closet2@careercloset.org'; 'heather@careercloset.org'; 'jcartagena@cccyo.org'; 'kerickson@cccyo.org'; 'pclement@cccyo.org'; 'jpanonti@chw.edu'; 'mviolet@chw.edu'; 'apryo.watson@chw.edu'; 'davidd@cidsanmateo.org'; 'donnar@cidsanmateo.org'; 'bamarillas@gmail.com'; 'skinahan@sanmateo4cs.org'; 'Gturk@Millenniumhousing.net'; 'ccostello@gatepath.com'; 'omadrid@gatepath.com'; 'sheryl@gatepath.com'; 'sandra@communityhousingsv.org'; 'dgilmore@chdcnr.com'; 'dwilliams@chdcnr.com'; 'kim@commute.org'; 'lauren@connectthedotsnetwork.org'; 'susan@connectthedotsnetwork.org'; 'maikhanh@connectthedotsnetwork.org'; 'lynns@corasupport.org'; 'ceandjab@verizon.net'; 'cmhc\_epa@msn.com'; 'communications@ebaldc.org'; 'bkwong@EAHHousing.org'; 'margie@echofairhousing.org'; 'Lmandolini@edenhousing.org'; 'KSchmidt@edenhousing.org'; 'adrianap@edgewood.org'; 'recovery@elcentrodelibertad.org'; 'gfgarcia1@yahoo.com'; 'or10sia@aol.com'; 'Lynfitz@aol.com'; 'Lhart@bornagain.com'; 'revfjPurdy@netzero.com'; 'debbiedenton@familyconnections.org'; 'reneelzimmerman@yahoo.com'; 'dcurson@fhar.org'; 'jeffo@firstcommunityhousing.org'; 'debm@firsthousing.org'; 'Michaels@firsthousing.org'; 'jrendler@ftfhousing.com'; 'efifield@ocgworks.org'; 'orville@ocgworks.org'; 'gbarragan@freetatlast.org'; 'becky@friendsforyouth.org'; 'maribel@friendsforyouth.org'; 'naustin@sfgoodwill.org'; 'tom@tomwagnergreen.com'; 'mbiasotti@gridalternatives.org'; 'mmcknight@gridalternatives.org'; 'tsears@gridalternatives.org'; 'hzielonko@habitatgsf.org'; 'drichardson@habitatgsf.org'; 'nprovence@habitatgsf.org'; 'jjensen@habitatebsv.org'; 'srosenberg@habitatebsv.org'; 'healthmobile@gmail.com'; 'mmoulton@hlcsmc.org'; 'kcomfort@hiphousing.org'; 'LFanucchi@hiphousing.org'; 'info@smchcc.com'; 'hwexecdirector@aol.com'; 'irvingood@hotmail.com'; 'dbounds@hceb.org'; 'bsteinhauser@hceb.org'; 'jshugg@hlcsmc.org'; 'mcnair@1epa.org'; 'sbergman@iisf.org'; 'bbogyo@iibayarea.org'; 'mbarraza@iibayarea.org'; 'jraine@iibayarea.org'; 'johnb@jfcs.org'; 'gailm@jfcs.org'; 'beths@jfcs.org'; 'aemery@jobtrainworks.org'; 'swageman@Jobtrainworks.org'; 'swilliams@jobtrainworks.org'; 'lpapan@jps.net'; 'dianepapan@gmail.com'; 'agrant@jsmenterprises.com'; 'andy.frisch@kainosusa.org'; 'k.uthman@kainosusa.org'; 'cburns@kdfcommunities.com'; 'genevie@lrcl.org'; 'dchan@landisdevelopment.com'; 'kjones@landisdevelopment.com'; 'cama8rillo@yahoo.com'; 'dcarducci@legalaidsmc.org'; 'MSHawver@legalaidsmc.org'; 'hnakamura@legalaidsmc.org'; 'Sstortini@legalaidsmc.org'; 'sgibson@legalaidsmc.org'; 'mark@livingcitypartners.org'; 'sh@scottharms.com'; 'martha.cisneros@housingpartners.com'; 'iadamson@cruzio.com'; 'jgraf@mercyhousing.org'; 'bgualco@mercyhousing.org'; 'jhowley@mercyhousing.org'; 'zsawyer@mercyhousing.org'; 'mfranklin@midpen-housing.org'; 'agoldware@midpen-housing.org'; 'jlindenthal@midpenhousing.org'; 'ksharps@midpen-housing.org'; 'margie@echofairhousing.org'; 'nross@Millenniumhousing.net'; 'jbaugh@ncr.org'; 'Little@naht.org'; 'mnorris@ncr.org'; 'staceyn@gmail.com'; 'rose\_sutton1@hotmail.com'; 'Jshott@nfocouncil.org'; 'fooddc@comcast.net'; 'Audrey@npnsc.net'; 'john@norcaludc.org'; 'zuzuki@norcaludc.org'; 'cfields@housing.org'; 'Kirsten@norcaludc.org'; 'ossmc@ossmc.org'; 'jrendler@ftfhousing.com'; 'lisa@palcare.org'; 'bethb@parca.org'; 'sued@parca.org'; 'dianac@parca.org'; 'mvilchez@pcrcweb.org'; 'lwishard\_fssm@yahoo.com'; 'smoore\_fssm@yahoo.com'; 'tsolomon@peninsulafamilyservice.org'; 'shouston@peninsulafamilyservice.org'; 'bcharlow@peninsulavolunteers.org'; 'mbaker-venturini@peninsulavolunteers.org'; 'bkalt@peninsulavolunteers.org'; 'sdahi@peninsulavolunteers.org'; 'pbrc333@sbcglobal.net'; 'jstansberry@projectninetynety.org'; 'bwingo@projectninetynety.org'; 'mharvin@projectninetynety.org'; 'mcurrent@housing.org';

**To:** 'amarquart@housing.org'; 'smatlin@housing.org'; 'pbains7@projectwehope.com';  
 'piphijana@gmail.com'; 'klobel@mypuente.org'; 'regina@neuconsulting.com';  
 'pchang@pyramidalalternatives.org'; 'esabrams@pacbell.net';  
 'seana@rebuildingtogetherpeninsula.org'; 'cari@rebuildingtogetherpeninsula.org';  
 'lily@rebuildingtogetherpeninsula.org'; 'sharon@rencenter.org'; 'lshiao@rcdev.org';  
 'Bonnie.Miller@usw.salvationarmy.org'; 'Cindy.Pagan@usw.salvationarmy.org';  
 'Sean.O'Brien@usw.salvationarmy.org'; 'Cynthia.Suttertkel@usw.salvationarmy.org';  
 'sfriedland@sahahomes.org'; 'ahsieh@samaritanhouse.com'; 'jolie@samaritanhouse.com';  
 'kittylopez@samaritanhouse.com'; 'laura@samaritanhouse.com'; 'jigoe@srgnc.com';  
 'tcardenas@shfoodbank.com'; 'kwilson@shfoodbank.com'; 'kjackson@shfoodbank.com';  
 'ccanter@shelternetwork.org'; 'bchan@shelternetwork.org'; 'klisle@shelternetwork.org';  
 'bgreenberg@shelternetwork.org'; 'sitike306@aol.com'; 'sitike@sbcglobal.net';  
 'michael.garb@star-vista.org'; 'sharon.navarro@star-vista.org'; 'Douglas.Styles@star-  
 vista.org'; 'stephanie.weisner@star-vista.org'; 'kim@strengthtoheal.com';  
 'kris@teenpregnancycoalition.org'; 'agarcia@ihsdinc.org'; 'scorrales@ihsdinc.org';  
 'agonzalez@ihsdinc.org'; 'mslutzkin@jsco.net'; 'cama8rillo@yahoo.com'; 'dorensf@msn.com';  
 'jcantwell@serviceleague.org'; 'yfrazier@serviceleague.org'; 'kfrancone@serviceleague.org';  
 'anita@pacresourcecenter.org'; 'porcia@thrivealliance.org'; 'cleemckinnon@yahoo.com';  
 'rlehman@uwba.org'; 'hrosen@uwba.org'; 'jlawrence@uhcllc.net';  
 'adymek@usapropfund.com'; 'ivette@wagescooperatives.org'; 'bill@westbayhousing.org';  
 'matt@westbayhousing.org'; 'lwetzel@womensrecovery.org'; 'kwheeler@ymcasf.org';  
 'yvonne\_frazier@sbcglobal.net'

**Cc:** Chung, Michelle; Fragoso, Norma

**Subject:** SSF Request for Proposals - FY 14-15 CDBG & HOME Admin Funding

**Attachments:** 14-15 SSF RFP.pdf

**Follow Up Flag:** Follow up

**Flag Status:** Flagged

The City of South San Francisco is pleased to announce the availability of fiscal year 2014-2015 Community Development Block Grant (CDBG) and HOME Administrative Funds. These funds are available to agencies providing assistance to low-to-moderate income households/individuals residing within South San Francisco that meet one or more of the City's Consolidated Plan priorities: affordable housing, homelessness, public services, economic development, and public facilities. Eligible agencies are public agencies, certified 501(c)3 non-profit organizations, or organizations that will be fiscally sponsored by a certified 501(c)3 agency.

### **APPLICATION DEADLINE: Friday, January 24, 2014 at 5:00 PM – No Exceptions**

#### **Application Guide**

Please review the [application guide](#) to best inform your application preparation and for application instructions.

#### **Funding Overview**

The [FY 2014-15 Funding Application](#) will be in an online format and is available at [www.citydataservices.net](http://www.citydataservices.net). The application and all supplemental documents must be submitted online. No hard copies will be accepted.

#### **Technical Assistance Workshop**

A county-wide technical assistance workshop will be held on **January 8, 2014**. Organizations interested in applying for funding are strongly encouraged to attend this workshop.

**Date:** January 8, 2014  
**Time:** 10 AM to 12 PM  
**Location:** Oak Room (first floor), San Mateo Main Library  
 55 West 3rd Ave  
 San Mateo, CA 94401

This workshop is being held before the San Mateo Library opens, so please park in the underground garage and take the elevator to the street level. You will likely be entering the building through the Courtyard Gate. From the elevator/stairs, turn right and look for directional signs.

[Click here for more information](#)

**Contact Information**

***Programmatic Questions***

Alin Lancaster  
Community Development Specialist  
[Alin.lancaster@ssf.net](mailto:Alin.lancaster@ssf.net)  
(650) 829-6621

***Technical Assistance***

City Data Services  
650-533-5933 (Steve) or  
415-572-4572 (Chris)  
[citydataservices@yahoo.com](mailto:citydataservices@yahoo.com)

Alin Lancaster  
Community Development Specialist  
City of South San Francisco  
400 Grand Avenue  
South San Francisco, CA 94080  
Phone: (650) 829-6621

From: [Community Development Block Grant Update List](#)  
 To: [Lancaster, Alin](#)  
 Subject: SSF Request for Proposals - FY 14-15 CDBG & HOME Admin Funding  
 Date: Friday, December 13, 2013 9:24:21 AM

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[Click here for more information](#)

#### **Contact Information**

##### ***Programmatic Questions***

Alin Lancaster  
 Community Development Specialist  
[Alin.lancaster@ssf.net](mailto:Alin.lancaster@ssf.net)  
 (650) 829-6621

**Technical Assistance**

City Data Services  
650-533-5933 (Steve) or  
415-572-4572 (Chris)  
[citydataservices@yahoo.com](mailto:citydataservices@yahoo.com)

Thank you,

Housing and Community Development Division  
City of South San Francisco

\* \* \* \* \*

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**FY2014/2015 CDBG Joint Application Workshop  
Sign-in Sheet**

**January 8, 2014**

Initials	First name	Last Name	Organization	Address	City	State	Zip Code	Telephone	Email Address
LA	Lily	Abt	Rebuilding Together Peninsula	843 Kaynyne St., Suite A	Redwood City	CA	94063	650-366-6597x226	<a href="mailto:lily@rebuildingtogetherpeninsula.org">lily@rebuildingtogetherpeninsula.org</a>
JA	Jessica	Avendano	Child Care Coordinating Council of SMC	330 Twin Dolphin Drive, Suite 119	Redwood City	CA	94065	650-517-1400	<a href="mailto:javendano@sanmateo4cs.org">javendano@sanmateo4cs.org</a>
EB	Ellis	Beier	InnVision Shelter Network	181 Constitution Drive	Menlo Park	CA	94025	650-685-5880x136	<a href="mailto:ebeir@ivsn.org">ebeir@ivsn.org</a>
smc	Sheryl	Bergman	International Institute	2600 Middlefield Road	Redwood City	CA	94063	650-780-7530	<del><a href="mailto:sbergman@iisf.org">sbergman@iisf.org</a></del> <a href="mailto:smbergman@iibayarea.org">smbergman@iibayarea.org</a>
CEB	Cherise	Brandell	City of Menlo Park	701 Laurel Street	Menlo Park	CA	94025	650-330-6618	<a href="mailto:cebrandell@menlopark.org">cebrandell@menlopark.org</a>
MB	Rev. Marlyn	Bussey	St. James Community Foundation	PO Box 995	San Mateo	CA	94403	650-343-1712	<a href="mailto:marlyn_bussy@hotmail.com">marlyn_bussy@hotmail.com</a>
DC	Debby	Cantrell	Casa de Redwood	1280 Veterans Blvd.	Redwood City	CA	94063	650-369-4819	<a href="mailto:karen-d@barcelon.com">karen-d@barcelon.com</a>
JC	Joshua	Cantwell	The Service League of San Mateo County	727 Middlefield Road	Redwood City	CA	94063	650-364-4664	<a href="mailto:jcantwell@serviceleague.org">jcantwell@serviceleague.org</a>
CC	Caroline	Cheung	City of Brisbane	50 Park Place	Brisbane	CA	94005	415-508-2157	<a href="mailto:ccheung@ci.brisbane.ca.us">ccheung@ci.brisbane.ca.us</a>
SC	Susan	Cortopassi	Free at Last	1796 Bay Road	East Palo Alto	CA	94303	650-462-6992	<a href="mailto:sue@freetatlast.org">sue@freetatlast.org</a>
	Ana	Cruz	Bay Area Legal Aid	1048 El Camino Real, Suite A	Redwood City	CA	94063	510-250-5227	<a href="mailto:acruz@baylegal.org">acruz@baylegal.org</a>
RB	Rena	Davis	InnVision Shelter Network	181 Constitution Drive	Menlo Park	CA	94025		<a href="mailto:rdavis@ivsn.org">rdavis@ivsn.org</a>
DC	Karen	Debono	Casa de Redwood	1280 Veterans Blvd.	Redwood City	CA	94063	650-369-4819	<a href="mailto:karen-d@barcelon.com">karen-d@barcelon.com</a>
BT	Beth	Falls	Human Services Agency-Ctr on Homelessness	Pony # HSA210				650-802-7656	<a href="mailto:bfalls@smchsa.org">bfalls@smchsa.org</a>
JD	Jan	Fields	Samaritan House	4031 Pacific Blvd.	San Mateo	CA	94403	650-523-0826	<a href="mailto:jan@samaritanhouse.com">jan@samaritanhouse.com</a>
AH	Alicia	Garcia	Project We Hope	P.O. Box 50624	East Palo Alto	CA	94303	510-847-4951	<a href="mailto:harshchiso@gmail.com">harshchiso@gmail.com</a>
AG	Alice	Gleason	Renaissance Mid-Peninsula	1848 Bay Road	East Palo Alto	CA	94303		<a href="mailto:agleason@recenter.org">agleason@recenter.org</a>
Key	Kathy	Grennan	Coastside Adult Day Health Center	465 Correas St	Half Moon Bay	CA	94019	650-726-5067	<a href="mailto:kathy@cadhc.net">kathy@cadhc.net</a>
KN	Katie	Harkin	Peninsula Family Service	24 Second Avenue	San Mateo	CA	94401	650-403-4300	<a href="mailto:kharkin@peninsulafamilyservice.org">kharkin@peninsulafamilyservice.org</a>
AH	Amy	Harris	Renaissance Mid-Peninsula	1848 Bay Road	East Palo Alto	CA	94303		<a href="mailto:aharris@recenter.org">aharris@recenter.org</a>
EL	Tippy	Irwin	Ombusman Services of San Mateo County	711 Nevada Street	Redwood City	CA	94061	650-780-5702	<a href="mailto:ossmc@ossmc.org">ossmc@ossmc.org</a>

**FY2014/2015 CDBG Joint Application Workshop  
Sign-in Sheet**

January 8, 2014

Initials	First name	Last Name	Organization	Address	City	State	Zip Code	Telephone	Email Address
<i>BJ</i>	Erika	Jennings, LMFT	Youth Service Bureaus of the Y	1486 Huntington Ave., Ste 100	So. San Francisco	CA	94080	650-877-8642	<a href="mailto:Ejennings@ymcasf.org">Ejennings@ymcasf.org</a>
<i>RL</i>	Reayna	Lehman	United Way of the Bay Area <i>Lehman Carol</i>	<i>1153 CRESS DR #200</i>	<i>Foster City</i>	<i>CA</i>	<i>94404</i>	<i>650-572-2481</i> <i>650-341-7711</i>	<a href="mailto:rllehman@uwba.org">rllehman@uwba.org</a> ✓
<i>ML</i>	Matt	Lewis	MidPen Housing Corporation	303 Vintage Park Drive, Suite 250	Foster City	CA	94404	650-356-2928	<a href="mailto:mlewis@midpen-housing.org">mlewis@midpen-housing.org</a>
<i>KL</i>	Kerry	Lobel	Puente de la Costa Sur	PO Box 554	Pescadero	CA	94060	650-879-1691 x144	<a href="mailto:klobel@mypuente.org">klobel@mypuente.org</a>
<i>OL</i>	Ortensia	Lopez	El Concilio of San Mateo County	1419 Burlingame Ave, Suite N	Burlingame	CA	94010	650-373-1080	<a href="mailto:or10sia@aol.com">or10sia@aol.com</a>
<i>AM</i>	Ann	Marquart	Project Sentinel	1490 El Camino Real	Santa Clara	CA	95050	408-720-9888	<a href="mailto:amarquart@housing.org">amarquart@housing.org</a>
<i>SM</i>	Sara	Matlin	Project Sentinel	626 Jefferson Avenue, Suite <i>6</i>	Redwood City	CA	94063	650-321-6291x8108	<a href="mailto:smatlin@housing.org">smatlin@housing.org</a>
<i>MJM</i>	Marline	Molina	The Salvation Army, SSF Citadel Corps		So. San Francisco	CA	94080		
	Kimberly	Morrison	Child Care Coordinating Council of SMC	330 Twin Dolphin Drive, Suite 119	Redwood City	CA	94065	650-517-1400	<a href="mailto:kmorrison@sanmateo4cs.org">kmorrison@sanmateo4cs.org</a>
<i>LN</i>	Linda	Nguyen	Human Services Agency- Ctr on Homelessness	Pony # HSA210				650-802-5083	<a href="mailto:linguyen@smc.gov">linguyen@smc.gov</a>
<i>S.O.</i>	Sean	O'Brien, Lieuten	The Salvation Army, SSF Citadel Corps		So. San Francisco	CA	94080	650-266-4591	
<i>SS</i>	Seana	O'Shaughnessy	Rebuilding Together Peninsula	843 Kaynyne St., Suite A	Redwood City	CA	94063	650-366-6597x222	<a href="mailto:seana@rebuildingtogetherpeninsula.org">seana@rebuildingtogetherpeninsula.org</a>
<i>JR</i>	Jackson	Rabinowitsh	Habitat for Humanity Greater San Francisco	645 Harrison St, Suite 201	San Francisco	CA	94107	415-625-1047	<a href="mailto:jrabinowitsh@habitatgsf.org">jrabinowitsh@habitatgsf.org</a>
	Michael	Radding	Mental Health Association	2686 Spring Street	Redwood City	CA	94063	650-368-3345	
<i>RR</i>	Rajeev	Rambob	Home & Hope	1720 El Camino Real, Suite # 7	Burlingame	CA	94010	650-652-1103	<a href="mailto:raj.rambob@homeandhope.net">raj.rambob@homeandhope.net</a>
	Ali	Shirkhani	Human Services Agency- Ctr on Homelessness	Pony # HSA210				650-802-7656	<a href="mailto:ashirkhani@smc.gov">ashirkhani@smc.gov</a>
<i>BS</i>	Tessa	Solomon	Peninsula Family Service	24 Second Avenue	San Mateo	CA	94401	650-403-4300x4414	<a href="mailto:tsolomon@peninsulafamilyservice.org">tsolomon@peninsulafamilyservice.org</a>
<i>CV</i>	Clarice	Veloso	Hip Housing	364 South Railroad Avenue	San Mateo	CA	94401	650-348-6660x308	<a href="mailto:cveloso@hiphousing.org">cveloso@hiphousing.org</a>
<i>MV</i>	Michelle	Vilchez	Peninsula Conflict Resolution Center	1660 S. Amphlett #219	San Mateo	CA	94402	650-513-0330	<a href="mailto:mvilchez@pcrcweb.org">mvilchez@pcrcweb.org</a>
<i>WJ</i>	Joe	Wagenhofer	Sitike Counseling Center	306 Spuce Avenue	So. San Francisco	CA	94080	<i>650-589-9305</i>	<i>STIKE@SBGLOBAL.NET</i>
<i>KW</i>	Kwesi	Wilson	Child Care Coordinating Council of SMC	330 Twin Dolphin Drive, Suite 119	Redwood City	CA	94065	650-517-1440	<a href="mailto:kwilson@sanmateo4cs.org">kwilson@sanmateo4cs.org</a>

**FY2014/2015 CDBG Joint Application Workshop  
Sign-In Sheet**

January 8, 2014

Attendee Name	Organization	Telephone	Email
Kristy Camacho	El Concilio of San Mateo County	650-922-8009	kristy.nakai@gmail.com
Alexander Agopovich	STEP- Success Thru Educ Progrm	415-377-2567	stempel consulting@yahoo.com
DOREN MARTIN	THE LATINO COMMISSION	650-204-4690	doreen.martin@thelatinocommission.org
Pennie Lundberg	San Mateo PAL		plundberg@cityofsanmateo.org
Shane Young	Mental Health Association	650-368-3345	shaney@mhasmc.org
David Meeds	Project Ninety Inc	650 733 4226	dmeeds@projectninety.org
PETER VILLARETE	MIDPEN HOUSING	650 356-2929	PVILLARETE@MIDPEN-HOUSING.ORG
ROB VERNON	IVSN	650-222-9488	RVERNON@IVSN.ORG
WILLIAM PETELO	TONGA/PACIFIC ISLANDS ASSOCIATION	650 632 0499	vapahelo@hotmail.com
Beth Falls	HTSA Center on Homelessness	650-802-7656	bfalls@smchsa.org
Lynn Schuette	CORA	650-522-3937	LynnS@Corasupport.org
Kasitch Sus Nauphu	Tongan Pacific Islands	(650) 922-0165	14 W Humboldt St, San Francisco
Yessenia Valdez	Pyramid Alternatives	(650) 991-8007	yvaldez@pyramidalternatives.org
Emily abrams	QRTS	650 652-0548	esabrams@packell.net
Jerome Burstein	Health Mobile	408 859-4074	jeromeburstein@hotmail.com
Keith Terry	Coastside Hope	650 726 9071	Keith@Coastsidehope.org
<del>Patsy Wilson</del>	<del>STEP</del>	<del>650 992-4400</del>	<del>STEP</del>
Chris Pope	Mid Pen Housing	650-385-7997	cpope@midpen-housing.org
Victoria Wong	MidPen	650-386-2963	VWong@midpen-housing.org
Sue Digre	Race-	278 1606	suedigre@gmail.com



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In the matter of

San Mateo County Times

The undersigned deposes that he/she is the Public Notice Advertising Clerk of the SAN MATEO COUNTY TIMES, a newspaper of general circulation as defined by Government Code Section 6000, adjudicated as such by the Superior Court of the State of California, County of San Mateo (Order Nos. 55795 on September 21, 1951), which is published and circulated in said county and state daily (Sunday excepted).

The PUBLIC NOTICE

was published in every issue of the SAN MATEO COUNTY TIMES on the following date(s):

2/24/2014

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated: February 24, 2014

Public Notice Advertising Clerk

EG

**NOTICE OF  
PUBLIC HEARING**  
City of  
South San Francisco  
Community  
Development  
Block Grant Program  
Wednesday,  
March 12, 2014  
City Council  
Chambers  
33 Arroyo Drive  
7:00 p.m.

The City of South San Francisco anticipates receiving approximately \$400,000 in Community Development Block Grant funds for the 2014-15 fiscal year from the U.S. Department of Housing and Urban Development. The purpose of the public hearing is to hear public testimony on the City's housing and community development needs for the City's One-Year Action Plan. For more information, contact Alin Lancaster at (650) 829-6620. Translation services can be made available for non-English speakers and hearing impaired by contacting the number above by March 7, 2014.

**Aviso de Audiencia  
Pública**  
La ciudad de  
South San Francisco  
El Programa de  
Desarrollo y  
Asistencia  
Comunitario  
miércoles 14 de  
marzo, 2014  
a las 7:00 p.m.  
33 Arroyo Drive

Si necesita servicios de traducción en la audiencia pública, favor de llamar nuestra oficina entre 8 de la mañana y 5 de la tarde antes del 7 de marzo, 650-829-6620.  
2/24/14  
CNS-2590118#  
SAN MATEO COUNTY  
TIMES  
SMCT#5104196  
Feb. 24, 2014





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  - Homeowners Guide
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## Community Development Block Grant (CDBG)

### CDBG PROGRAM

The U.S. Department of Housing and Urban Development (HUD) requires the City of South San Francisco to prepare a [Five Year Consolidated Plan](#) (Con Plan) and subsequent One-Year Action Plans (Action Plans) in order to receive federal Community Development Block Grant (CDBG) funds. The City's current [Con Plan](#) covers fiscal years 2013-2014 to 2017-2018 and the City's 2013-2014 Action Plan is incorporated into the Con Plan. HUD Programs have three basic goals to assist extremely low, very-low, and low income persons by:

1. Providing decent and affordable housing;
2. Providing a suitable living environment; and
3. Expanding economic opportunities

The City's Con Plan furthers these goals by assessing the housing and community development needs and resources of the City and outlines a strategy on how it plans to address those needs.

[2014 HUD Income Limits](#)

### CONTACT

For any CDBG related questions, please call Alin Lancaster at (650) 829-6620.

### FY 14-15 Draft Action Plan

[FY 14-15 CDBG Draft Action Plan](#)

### NOTICE OF PUBLIC HEARING

#### Public Hearing

Wednesday, April 23, 2014 at 7:00 pm  
 City Council Chambers  
 33 Arroyo Drive

The City of South San Francisco is holding a public hearing regarding the [2014-15 One-Year Action Plan \("Plan"\)](#). The Plan identifies Community Development Block Grant Program (CDBG) funding priorities and describes the activities the City will undertake to address the City's housing, community, and economic development needs. [The Plan](#) will be adopted by City Council on April 23, 2014 and will be submitted to the U.S. Department of Housing and Urban Development (HUD) by May 15th 2014.

[The Plan](#) is available for a 30 day public review period from March 22 to April 23, 2014. Hard copies of the Plan are available at all City libraries and the Department of Economic and Community Development. For additional copies, call 650-829-6620. The public can comment on the Plan at the April 23, 2014 City Council Public Hearing or submit written comments by April 23, 2014 to [alin.lancaster@ssf.net](mailto:alin.lancaster@ssf.net) or to the address below

City of South San Francisco  
 Department of Economic and Community Development  
 400 Grand Avenue  
 South San Francisco, CA 94080

Translation services can be provided to non-English speaking and hearing-impaired residents who wish to attend the hearing. To make arrangements, call 650-829-6620 by Friday, April 18, 2014.

### PLANS & REPORTS

#### Five Year Consolidated Plan

- [2013-2017](#)
- [2008-2012](#)

#### Annual Action Plans

- [Draft 2014-2015](#)
- [2013-2014](#)
- [2012-2013](#)
- [2011-2012](#)
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#### Consolidated Annual Performance and Evaluation Report (CAPER)

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**Lancaster, Alin**

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**From:** Lancaster, Alin  
**Sent:** Tuesday, February 11, 2014 2:54 PM  
**Cc:** Chung, Michelle; Fragoso, Norma  
**Subject:** Notice of Public Hearing

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**NOTICE OF PUBLIC HEARING  
City of South San Francisco  
Community Development Block Grant Program  
Wednesday, March 12, 2014  
City Council Chambers  
33 Arroyo Drive  
7:00 p.m.**

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Alin Lancaster  
Community Development Specialist  
City of South San Francisco  
400 Grand Avenue  
South San Francisco, CA 94080  
Phone: (650) 829-6621

# San Mateo County Times

c/o Bay Area News Group  
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## PROOF OF PUBLICATION

**FILE NO. 2602053**

In the matter of

**San Mateo County Times**

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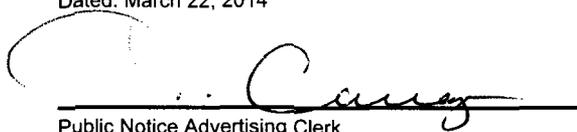
The **PUBLIC NOTICE**

was published in every issue of the SAN MATEO COUNTY TIMES on the following date(s):

**3/22/2014**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated: March 22, 2014

  
Public Notice Advertising Clerk



**NOTICE OF PUBLIC HEARING**  
 City of South San Francisco  
 Community Development Block Grant Program (CDBG)  
 Wednesday, April 23, 2014 at 7:00 pm  
 City Council Chambers, 33 Arroyo Drive

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The Plan is available for a 30 day public review period from March 22 to April 23, 2014. Copies of the Plan are available at [www.ssf.net](http://www.ssf.net), all City libraries, and the Department of Economic and Community Development. For additional copies, call 650-829-6620. The public can comment on the Plan at the April 23, 2014 City Council Public Hearing or submit written comments by April 23, 2014 to [alin.lancaster@ssf.net](mailto:alin.lancaster@ssf.net) or to the address below

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**Summary of the Plan**  
 The City's FY 14-15 entitlement amount is \$417,249 or approximately a one percent (1%) reduction from the prior year. Pursuant to federal spending limitations, a total of 15% of the entitlement amount plus 15% of prior year program income may be allocated for public service activities. The estimated funds available for public services are approximately \$69,000.

The following is the preliminary CDBG Subcommittee funding recommendations for the CDBG and HOME administrative funds for 2014-15. Note these recommendations are contingent on funds available and subject to City Council action at the public hearing.

**2014-2015 CDBG FUNDING RECOMMENDATIONS**

**Public Service Activities**

CORA	\$10,000
Health Mobile	\$10,000
Hip Housing	\$10,000
Legal Aid Society	\$5,000
PARCA	\$7,000
Rape Trauma Services Center	\$10,000
Samaritan House	\$10,000
Star Vista	\$7,000
<b>Subtotal</b>	<b>\$69,000</b>

**Administration**

CDBG Administration	<b>\$90,450</b>
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**Minor Home Repair Activities**

C.I.D. Housing Accessibility Modification Program	\$10,000
El Concilio – Peninsula Minor Home Repair	\$10,000
Rebuilding Together Peninsula – Nat'l Rebuilding Day	\$12,000
Rebuilding Together Peninsula - Safe at Home	\$25,000
<b>Subtotal</b>	<b>\$57,000</b>

**City-Sponsored Activities**

City-Sponsored Housing Rehabilitation	\$223,000
Public Right of Way Improvement Projects	\$200,000
<b>Subtotal</b>	<b>\$423,000</b>

**TOTAL CDBG ALLOCATIONS \$639,450**

**HOME Administrative Funds**

Project Sentinel	\$8,569
<b>TOTAL HOME ALLOCATION</b>	<b>\$8,569</b>
<b>TOTAL ALLOCATIONS</b>	<b>\$648,019</b>

**Aviso de Audiencia Pública y disponibilidad del plan anual del programa de desarrollo y asistencia comunitario**  
 Miércoles 23 de abril, 2013 a las 7:00 pm  
 33 Arroyo Drive

Si necesita servicios de traducción en la audiencia pública, favor de llamar nuestra oficina entre 8 de la mañana y 5 de la tarde antes del 18 de abril, 650-829-6620.

CNS#2602053

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### CDBG PROGRAM

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[FY 14-15 CDBG Draft Action Plan](#)

[CDBG Subcommittee Funding Recommendations](#)

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Technical Appendix 2012  
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**Lancaster, Alin**

**From:** Lancaster, Alin  
**Sent:** Monday, March 24, 2014 11:32 AM  
**Cc:** Chung, Michelle; Fragoso, Norma  
**Subject:** CDBG - Notice of Public Hearing & Funding Recommendations

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 Community Development Block Grant Program (CDBG)  
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Alin Lancaster  
Community Development Specialist  
City of South San Francisco  
400 Grand Avenue  
South San Francisco, CA 94080  
Phone: (650) 829-6621



## **ATTACHMENT C**

### **Public Comments**

- CDBG Needs Assessment Public Hearing Comments
- CDBG Final Public Hearing Comments
- Other Public Comments
- SSF Connect Comments

**CDBG Needs Assessment Public Hearing  
March 12, 2014  
Comments Received**

**1. Sue Digre, Parca – Public Service**

Description of services:

- Family support services and advocacy
- The main focus this year is employment and empowerment for those with developmental disabilities

**2. Seana O’Shaughnessy, Rebuilding Together Peninsula – Minor Home Repair**

Description of services:

- Non-profit that serves free repair work for low income residents
- National Rebuilding Day and Safe at Home program provide ways to preserve affordable housing stock in the city by improving the health and safety of homes.
- A total of 155 projects completed in South San Francisco. In 2010, average of 4 increased to average of 30 per year.

Additional:

- April 26<sup>th</sup>, 2014 will be National Rebuilding Day and a celebration of 25 years of service to the Peninsula

**3. Jessica Than, Health Mobile – Public Service**

Needs:

- 1 out of every 16 children in the United States do not receive oral health care because their families cannot afford it
- Only 3 dentists in South San Francisco accept DentiCal
- 88 of out 100 government-insured children do not receive treatment. The barrier is typically transportation

Description of services:

- Full service dental clinic in a 40ft. trailer provides affordable comprehensive oral healthcare right on school campuses
- Accepts children with MediCal and DentiCal and other government-provided insurance. Health Mobile verifies income through city forms only when a child does not have government-provided insurance.
- Provides prescreening and follow up treatment
- 1,050 households served in South San Francisco
- Proposing to serve 210 uninsured children in South San Francisco with the grant money

**4. Kate Comfort Harr, HIP Housing – Public Service**

Needs:

- San Mateo County average rent is \$2,100 for a one-bedroom apartment, which means a person would have to make \$8,400 a year (50% of the County makes less than that)
- On top of that, there is a 97% occupancy rate, meaning that even if they can afford it, they cannot find vacant units; a shortage of 9,600 units in the County
- No market force incentives in the City (the loss of RDA and continued sequestration cuts)

Description of services:

- Homesharing program turns existing housing stock into affordable housing
- Is the only homesharing program in the county and one of only 70 nationwide
- In the past, HIP Housing has served 120 people who live in South San Francisco and 13 who work in South San Francisco

- Proposing to work with 130 individuals in South San Francisco, 120 of which would be low income, and aim to make 12 housing matches
- Homesharing is an alternative to transitional housing for rapid rehousing

**5. Timothy Russell, Renaissance Entrepreneurship Center – Public Service**

Needs:

- Many South San Francisco residents are traveling elsewhere for Renaissance services because there is no branch in South San Francisco

Description of services:

- Proposing to station a South San Francisco consultant/specialist who knows the city business market and give specific guidance to entrepreneurs in South San Francisco
- Passion to Profit Conference would highlight emerging South San Francisco businesses
- The Center was established 30 years ago and has been in the Peninsula for 7 years
  - 18,000 individuals have sought out services. 96% of these are still in business today.
- Even though the proposed number of individuals served is 35 business owners, the service would in turn help businesses' employees, so the impact is much larger
- Helps both new and existing emerging businesses

**6. Gloria Castro, Youth Service Bureau – Public Service**

Description of Services:

- Provides group counseling services to parents

Additional:

- After 15 years of service, Maria will be leaving in 2 weeks, but continues to support the work at Youth Service Bureau

**7. Marie Ciepiela, Youth Service Bureau – Public Service**

Description of services:

- Expansion of services will include servicing more schools and starting an evening group for middle and high school age

**8. Ortensia Lopez, El Concilio – Minor Home Repair**

Needs:

- Attic insulation is one of the most effective ways to conserve energy. However, many low-income/fixed income residents are not eligible for El Concilio's attic insulation program because often they need electrical upgrades done in order to be eligible and cannot afford these upgrades which are typically \$300-\$400.

Description of services:

- Environmental impact program – energy and water conservation program
- Administering the PG & E Energy Assistance Program since 2004 – 3,000 units have been serviced under the program, 20% of which were in South San Francisco
- Provide minor home repair services related to the PG & E Energy Assistance Program (e.g. make units eligible for attic insulation)
- 35 households proposed to be served (100 individuals) in South San Francisco
- Also evaluate the benefits of installing low-flush toilets

**9. Melissa Lukin, Community Overcoming Relationship Abuse (CORA) – Public Service**

Description of services:

- The only domestic violence agency; a wide spectrum of services in addition to shelters
- Works with South San Francisco Chief Police
- Hotline
  - 500 calls from South San Francisco, second highest call volume county-wide
  - 11,000 calls a year on the hotline, 155 from South San Francisco
- 30-60 day stay in their shelters

- The 6 households proposed is solely for the shelter program this does not include those served by the hotline and counseling

**10. David Carducci, Legal Aid Society – Public Service**

Description of services:

- 50 years of service throughout the country
- The focus is to prevent homelessness
- Hosts a clinic in North County for County residents every week

**11. Stephanie Weisner, STAR Vista – Public Service**

Needs:

- At any time, about 8 youths looking for housing, plus additional individuals looking for case management and other services

Description of services:

- Houses 9 foster youths at a time to help them become self-sufficient adults
- 18 served per year
- Youth come from throughout the County
- Also supported by other County contracts and community partners

**12. Laura Bent, Samaritan House – Public Service**

Description of services:

- Is the only shelter in the county without a sobriety requirement
- Safe Harbor is a 90-bed facility
- Served 400 individuals this year, helped find affordable housing for 127 of these individuals (30% found affordable housing, an increase of over 20% from last year)
- Obtained a grant from the County to fund a 5<sup>th</sup> year of health case management
  - A new Master of Social Work (MSW) will serve as a mental health case manager as well

**13. Emily Abrams, Rape Trauma Services – Public Service**

Description of services:

- Only rape trauma service program serving the County
- Long-term and multi-service case management for abused children (under the age of 18)
- Proposing to serve 50 sexually abused children from South San Francisco

**14. Ann Marquart, Project Sentinel – Fair Housing**

Description of services:

- Affirmatively furthers fair housing through a wide spectrum of services
- A long-term service provider in South San Francisco

**CDBG Final Public Hearing  
April 23, 2014  
Comments Received**

- 1. Diane and Gina Papan, John's Closet – Public Service**
  - Spoke in favor of John's Closet
    - i. For 26 years, John's Closet has been completely volunteer-run, with no overhead costs of any kind
    - ii. Over the past 7 years alone, 33% of children they serve have been from South San Francisco, but only 16% of the funding has come from South San Francisco
- 2. Mike Harris, Resident**
  - Stated that he represents seniors, disabled persons, and veterans
  - Iterated concerns about the mismanagement of CDBG funds and the lack of service from several organizations, including Rebuilding Together Peninsula
  - Requested that Council and staff carefully examine applications for CDBG funding
- 3. Seana O'Shaughnessy, Rebuilding Together Peninsula – Minor Home Repair**
  - Thanked Council and Subcommittee for support
  - Spoke in favor of RTP
  - Responded to Mike Harris's comment, stating that he has applied for RTP's Safe at Home program and was never a successful candidate for the program because he does not qualify, for reasons which can be later disclosed upon request of staff
- 4. David Carducci, Legal Aid Society of San Mateo County – Public Service**
  - Thanked Council and Subcommittee for support
  - Spoke in favor of Legal Aid Society
    - i. Collaborates with Samaritan House, RTP, and other service organizations
- 5. Cori Manthorne, Community Overcoming Relationship Abuse (CORA) – Public Service**
  - Thanked Council and Subcommittee for support
  - Spoke in favor of CORA
    - i. Example of case, "Martha", a victim of domestic violence who received help through CORA
- 6. Stephanie Weisner, STAR Vista – Public Service**
  - Thanked Council and Subcommittee for support
  - Spoke in favor of Star Vista
    - i. Over 80% of those who went through the program are working/in school and over 80% are in stable housing
- 7. Laura N., Resident**
  - A former client of the STAR Vista program
  - Spoke in favor of STAR Vista
    - i. Shared her success story as a former foster youth who received help from STAR Vista and is now an independent adult
- 8. Laura Bent – Samaritan House – Public Service**
  - Thanked Council and Subcommittee for support
  - Spoke in favor of Samaritan House
    - i. Over the past 10 months, 36 people have been served by the Safe Harbor program, thanks in large part to collaboration with the City's H.O.T. Field Crisis Team
    - ii. Stated that she appreciates the assistance of ECD staff, including Norma, Alin, and Sue

**9. Laura Fanucci – HIP Housing – Public Service**

- Thanked Council and Subcommittee for support
- Spoke in favor of HIP Housing
  - i. Helping two populations: those who have housing and need to preserve it, and those who need housing
  - ii. Collaborates with Star Vista, Samaritan House, and other service organizations

**CDBG Needs Assessment  
Other Public Comments Received**

**1. Michael Harris – Resident**

Council Members and ECD Staff received letter on December 11, 2013

- Objected to the City funding Neighborhood Services, Rebuilding Together, or other NGOs until the City audits and reviews 990 forms

Staff received voicemail on March 13, 2014

- Objected to the City funding Rebuilding Together Peninsula

Council Members and ECD Staff received email on March 10, 2014

- Questioned Rebuilding Together Peninsula's use of funding

Council Members and ECD Staff received email on April 16, 2014

- Requested a copy of Rebuilding Together Peninsula's 2013 Annual Report and 990

**2. Seana O'Shaughnessy – Rebuilding Together Peninsula**

ECD Staff copied on email on April 16, 2014

- Informed Mr. Harris of status of Annual Report and 990

**3. Gina Papan – John's Closet**

Council Members received email on April 6, 2014

- Indicated intention to plead the case for John's Closet at the April 23, 2014 Public Hearing

**4. Diane Papan – John's Closet**

Council Members received letter via email on April 21, 2014

- Requested that Madame Mayor and Councilmembers consider maintaining CDBG funding for John's Closet

Mayor Karyl Matsumoto  
Vice Mayor Rich Garbarino  
Members of the City Council  
33 Arroyo Drive  
South San Francisco, CA

Subject: Senior Outreach

Kaiser Malpractice killed Mom 5 years ago today. This is the norm, not the exception. Kaiser is worse than the VA. Mom broke her hip July 23, 2008 after mowing the front lawn. Mom slipped on the kitchen to garage stairs when she turned around walking up. Her gardening shoes were slick on the bottoms. I should have been able to mow the lawn. The Oct 17, 2007 BART assault rotator cuff injury limited my ability for that and other household jobs. Kaiser / Medicare sent / dumped Mom home Aug 7, 2008 (medical dumping) without a walking belt. I needed a belt to get Mom up & down the stairs. We had not yet installed the 8' oak banister between the front room & bedrooms.

I asked for help from: Neighborhood Services, Rebuilding Together, & Center for the Disabled (in Daly City). I was denied help by every NGO agency. I am dealing with the same problems myself trying to repair Mom's home since the City Light Pole Damage Aug 20, 2009.

I lately cleaned light fixtures, installed LED bulbs in Mary Lee Comer's home. Mary Lee had a 15 watt bulb in her upstairs hallway. I installed \$12 Costco FEIT 14 watt 850 lumen LED bulbs. I installed 3 in her rear bedroom & her bathroom and hall. I will buy Satco 6' clear ribbed globes for the hall & bath. She needs real banisters, not closet rails, installed upstairs and to the garage. The garage is like a cave & dangerous.

Community Development Block Grants fund these programs. I was stonewalled by Home Depot Foundation who funds Hands On Bay Area, Rebuilding Together and other NGO's tasked with helping people. These organizations exist for their own benefit, not their clientele.

I helped American Maritime Congress President Captain Lee Kincaid fight the "Great American Food Aid Fight" this year. Jackie Speier, Barbara Lee, Nancy Pelosi voted for the Royce Engels Amendment to replace the 1954 Food For Peace Program with cash grants. We see this locally with the CDBG program. They lack transparency or accountability locally as USAID & OXFAM do internationally. We defeated Royce Engels. Barbara Mikulski saved us again. We will fight this another 3 years.

We would be better served with CDBG monies funding City Agencies accountable to us. No more money should be granted to Neighborhood Services, Rebuilding Together or other NGO until the city audits and reviews the 990 forms. I have fought Waterfront Injustice 29 years. I see this everywhere. The Boys and Girls Club would function better under Parks and Recreation and SSFUSD than now. Jeff Bayer lies & will not release the 990 forms. Neighborhood Services should be reorganized under SSF Supervision. SSF should go it alone and not serve other cities. Smaller organizations are easier to oversee & audit.

I recommend 2 council members & 3 residents Oversight Board to monitor all monies granted NGO'S.



Michael Harris  
Radio Officer USMM  
Disabled Navy Veteran  
218 Alta Mesa Drive  
South San Francisco  
(650) 589 0175



P.O. Box 4031  
Menlo Park, CA  
94026-4031  
Tel (650) 366-0597  
Fax (650) 366-9053  
info@RebuildingTogetherPeninsula.org  
www.RebuildingTogetherPeninsula.org

September 9th, 2013

Mr. Michael Harris  
218 Alta Mesa Drive  
South San Francisco, CA 94080

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*Executive Director*  
Seana O'Shaughnessy

Dear Mr. Harris:

I received your request for a copy of the 2013 Homeowner Application. However, I regret to inform you that your home is not eligible for free repairs through Rebuilding Together Peninsula.

To qualify for services, applicants must:

- 1) Own ONLY ONE home
- 2) Intend to remain in their own home

We are limited in the type of repair projects that we can accept. Thank you for your interest in Rebuilding Together Peninsula and for taking the time to request an application.

Sincerely,

Lily Abt  
Safe at Home Program Manager

---

**From:** MICHAEL HARRIS [<mailto:usmmh@yahoo.com>]

**Sent:** Monday, March 10, 2014 10:42 PM

**To:** Liza Normandy; Addiego, Mark; Gupta, Pradeep; Matsumoto, Karyl; Garbarino, Rich

**Cc:** Smith; John Lenihan; [elainepenot@gmail.com](mailto:elainepenot@gmail.com); [jon@smdailyjournal.com](mailto:jon@smdailyjournal.com); Joe Muchulsky; [rothbardiancpa@yahoo.com](mailto:rothbardiancpa@yahoo.com); [kevin@kevinmullin.com](mailto:kevin@kevinmullin.com); Carlos Martin; [clkak@aol.com](mailto:clkak@aol.com); Jordan Biscardo; Fragoso, Norma; [coffeybil@aol.com](mailto:coffeybil@aol.com);

[cookab.hashemi@mail.house.gov](mailto:cookab.hashemi@mail.house.gov); [mark.nagales@mail.house.gov](mailto:mark.nagales@mail.house.gov)

**Subject:** Fw: Wanted: Massage Ad (Rebuilding Together Idiocracy)

Is this the stupidity SSF Federal CDBG funds promote?

The cult classic movie: Idiocracy covers this.

Where are Curly, Moe & Larry when we really need them?

----- Forwarded Message -----

**From:** "[alaina@rebuildingtogetherpeninsula.org](mailto:alaina@rebuildingtogetherpeninsula.org)" <[alaina@rebuildingtogetherpeninsula.org](mailto:alaina@rebuildingtogetherpeninsula.org)>

**To:** [usmmh@yahoo.com](mailto:usmmh@yahoo.com)

**Sent:** Monday, March 10, 2014 1:43 PM

**Subject:** Wanted: Massage Ad





## **WANTED:** Massage Therapists

### **Massage Tent AD**

Rebuilding Together Peninsula is currently seeking massage therapists to give short 3-5 minute massages to tired volunteers after a long day of work on National Rebuilding Day. After a day of painting, weeding, plumbing, etc., we like to thank our hardworking volunteers with a nice picnic... & a massage tent to help them with their aching muscles.

If you are interested in participating in this project, please e-mail [Annel@RebuildingTogetherPeninsula.org](mailto:Annel@RebuildingTogetherPeninsula.org) to inquire. Subject title should read "**NRD Massage Tent.**"

**What:** National Rebuilding Day Volunteer Picnic

**Date:** Saturday, April 26th

**Time:** 4:00pm - 7:30pm

**Where:** Oracle Marine View Park

Rebuilding Together Peninsula  
841 Kaynyne Street  
Redwood City, California 94063  
(650) 366-6597

[Forward this email](#)



*Try it FREE today.*

This email was sent to [usmmh@yahoo.com](mailto:usmmh@yahoo.com) by [alaina@rebuildingtogetherpeninsula.org](mailto:alaina@rebuildingtogetherpeninsula.org) | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).  
Rebuilding Together Peninsula | 841 Kaynyne Street | Redwood City | CA | 94063

---

-----Original Message-----

From: MICHAEL HARRIS [<mailto:usmm@astound.net>]

Sent: Wednesday, April 16, 2014 12:31 PM

To: Fragoso, Norma; Lancaster, Alin

Cc: Addiego, Mark; Normandy, Liza; Mount, Kathy; Normandy, Alan; Brosnan, Mike; Gupta, Pradeep;  
[ssflucys@gmail.com](mailto:ssflucys@gmail.com)

Subject: Guide Star for 990's

I hereby request the City join Guide Star to obtain the Non Profit 990 IRS forms.

HUD SF told me these are on the Calif Sec of State website.

I did not find them.

Rebuilding Together has not yet posted i the 2013 Annual Report or 2013 Annual Statement.

Lily Abt retaliated against me. I will oppose them receiving any further CDBG Funds.

My Federal Income Tax funds HUD CDBG grants.

When I desperately needed help after Mom broke her hip July 23, 2008 I could not get it.

SSF would be better served by funding organizations within the city.

The SSF FD fed more people Thanksgiving & Christmas 2013 than ever before.

I think the SSF PD & SSF FD could well use money for community outreach better than out of town organizations.

We also have VFW & similar organizations that can help.

When I get time I will also write the Council about SSF PD Bicycle Patrols.

I left Sgt Lopez a V/M a few weeks ago on this subject.

There are 1000 watt front wheel hub motors that could work quite well.

There are NuVinci rear CVT drives & Gates belt drives that would also help.

I believe these could be used as outreach for HS Students as well as patrol.

A few more bicycles on the street could reduce SSF PD motorcycles & cars in Central SSF.

Recharging from solar panels is a viable option.

I just talked another neighbor into a new 75 watt equivalent CREE LED bulbs.

Input from Pat Lucy & Pat Rosenthal could help.

Mike



---

**From:** Seana O'Shaughnessy [mailto:seana@rebuildingtogetherpeninsula.org]  
**Sent:** Wednesday, April 16, 2014 3:06 PM  
**To:** usmmh@yahoo.com  
**Cc:** Seana O'Shaughnessy  
**Subject:** Re: Financial documentation

Dear Mr. Harris,

I am writing to you in response to your request for a copy of our 2013 Annual Report and 990. We are currently wrapping up our Annual Report and will post it on our website as soon as it is complete. Our Accountants filed an extension on our 990. It will be available on Guidestar as soon as it is filed with the IRS.

Seana

--

Seana O'Shaughnessy | Executive Director

Rebuilding Together Peninsula  
841 Kaynyne Street | Redwood City | CA | 94063  
(W): 650.366.6597 x222 | (F): 650.366.9053  
<http://www.rebuildingtogetherpeninsula.org/>  
<http://www.facebook.com/RebuildingTogetherPeninsula>



Volunteers Preserving Affordable Housing and Rebuilding Communities

**Lancaster, Alin**

---

**From:** Karyl Matsumoto <kmatsumotossf@yahoo.com>  
**Sent:** Tuesday, April 08, 2014 4:29 PM  
**To:** richard.garbarino@ssf.net; Fragoso, Norma; Lancaster, Alin  
**Subject:** Fw: Fwd: Community Development Block Grant Program (CDBG)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

On Tuesday, April 8, 2014 10:32 AM, Liza Normandy <[liza427@comcast.net](mailto:liza427@comcast.net)> wrote:  
 FYI

**From:** "Gina Papan" <[ginapapan@gmail.com](mailto:ginapapan@gmail.com)>  
**To:** "Liza Normandy" <[liza427@comcast.net](mailto:liza427@comcast.net)>  
**Sent:** Sunday, April 6, 2014 7:27:01 PM  
**Subject:** Community Development Block Grant Program (CDBG)

Liza,

The public hearing for the CDBG funding in SSF is set for Wednesday, April 23, 2014 at 7:00 p.m.

The Notice of public hearing says the City's FY 14-15 entitlement is \$417,249 or approximately a one percent reduction from the prior year. This notice is confusing because the funding recommendations, including \$90,450 in administrative costs (14%), says the total CDBG allocations are \$639,450.

John's Closet qualifies for and has previously received a small portion of the Public Service Activities funding. We are shocked and deeply sadden that this year's funding recommendations do not include any funding for John's Closet.

I am not sure if you know anything about John's Closet, but we are an all volunteer organization that provides new clothing to children from head-start through high school. New clothes eliminates the alienation and discrimination children feel at school when they poorly dressed - we try to level the playing field and enable them to be full participants in the academic process. Insecure, frightened, unhappy children seldom show much interest in school or the world around them. We cover northern San Mateo County, San Bruno, SSF, Pacifica, Colma, Brisbane and Daly City. Unlike the other worthy programs recommended, John's Closet is **all volunteer, completely non-profit, no salaries, no over-head - and absolutely everything goes directly to the kids!**

We will be there on April 23, 2014 to plead the case for all the children that John's Closet has help and hopefully will continue to help with the city of SSF's help. I hope you can support John's Closet and assist us at that time. Please feel free to call me if I can answer and additional questions for you.

Thank you for your consideration, and any support you can provide.

All the best,

Gina Papan  
 (415) 710-5820

**JOHN'S CLOSET**  
**440 Green Hills Drive**  
**Millbrae, CA 94030**  
**Tel. (650) 871-7440 Fax (650) 875-7743**  
**Dianepapan@gmail.com**

April 21, 2014

Via email

South San Francisco City Council

Dear Madame Mayor and Councilmembers:

I write to request that you consider maintaining John's Closet's CDBG funding.

John's Closet has operated as a labor of love for 26 years.

On a shoestring budget without any salaries or overhead of any kind, we have served some 15,000 children, from Headstart through 12<sup>th</sup> grade.

When kids leave John's Closet, they stand taller. The boost in their confidence is instantaneous. With confidence, kids do better in school. Their participation is greater. When kids do better in school, they do better in life.

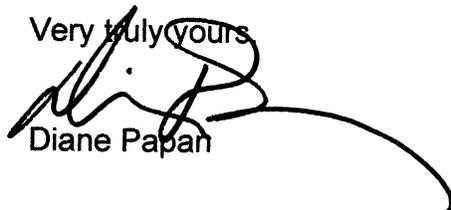
South San Francisco's past funding has been a tremendous support to our efforts to improve the lives of children. **EVERY DOLLAR HAS GONE AND WILL GO TOWARD PURCHASING NEW CLOTHES FOR KIDS.**

We will be at the hearing on April 23, 2014 to plead the case for the children that John's Closet serves.

We ask for your continued help in allocating a portion of SSF's CDBG funds to John's Closet.

Thank you for your consideration and support.

Very truly yours,



Diane Papan

cc: Alin Lancaster

Topics Ideas About

Search Ideas

**Alin Lancaster**

Community Development Specialist

Community Development - Social Services



*What social services are needed in the community?*

Views **14**

Interactions **0**

Days Remaining **71**

Add an Idea in this Topic

TOPICS

We Need Your Input on Four New Playground Designs!

[Community Development - Social Services](#)

Community Development - Housing

Smartphone App for Public Works

Your Favorite Park Memory

Select Language



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Each year the City receives Community Development Block Grant (CDBG) funds from the federal government to support social services. For example, in the past the City has given money to support youth services, senior services, counseling services, etc. The City would like to find out what social services you think are needed in the community. This will help the City determine how it will spend its money for next year.

**More Info: [CDBG Program - More Info](#)  
[CDBG Program - Five Year Plan](#)**

Topics Ideas About

Search Ideas

Alin Lancaster  
Community Development Specialist

Community Development - Housing

Views 12

Interactions 0

Days Remaining 71



## What kind of housing programs do you think the community needs?

### TOPICS

We Need Your Input on Four New Playground Designs!

Community Development - Social Services

**Community Development - Housing**

Smartphone App for Public Works

Your Favorite Park Memory

Select Language



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Each year the City receives Community Development Block Grant (CDBG) funds from the federal government to support housing programs. For example, in the past the City has given CDBG funds to support home repair services, housing rehabilitation, first time homebuyer assistance, etc. The City would like you to take this survey to find out what housing programs you think are needed in the community. This will help the City determine how it will spend its money for next year.

**More Info:** [CDBG Program - More Info](#)  
[CDBG Program - Five Year Plan](#)  
[City Housing Programs](#)

**Which of the following housing-related services are needed most in the community? Please choose up to 3.**

Choose up to 3

- Acquisition and Rehabilitation of Existing Rental Housing
- Code Enforcement
- Develop More Affordable Housing
- Emergency Housing Repairs
- Energy Efficiency Improvements
- Homeownership Assistance (e.g. down payment assistance, low interest loans)
- Housing Accessibility Modifications (e.g. ramps, grab bars)
- Lead-based Paint Screening/ Abatement
- Major Home Rehabilitation Assistance (e.g. structural, plumbing, etc.)
- Minor Home Rehabilitation Assistance (e.g. paint, doors, roof, windows, etc.)
- Mortgage Delinquency Counseling
- Rental Payment Assistance (e.g. monthly subsidies, security deposit)
- Rental Rehabilitation Assistance

Topics Ideas About

Senior Housing  
Search Ideas  
Special Needs

Alin Lancaster  
Community Development Specialist

Community Development - Housing



What kind of housing programs do you think the community needs?

Any additional comments about housing-related services?

Views 12  
Interactions 0  
Days Remaining 71

TOPICS

We Need Your Input on Four New Playground Designs!

Community Development - Social Services

Community Development - Housing

Smartphone App for Public Works

Your Favorite Park Memory

Select Language

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Submit Survey

Add your Comment

I would add...

Comment

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**Housing & Community Development**

Posted on: November 14, 2013

**What kind of social services and housing programs are needed in South San Francisco?**



Each year the City receives Community Development Block Grant (CDBG) funds from the federal government to support social services, housing, and other community development activities. For example, in the past the City has given money to support youth services, senior services, housing rehabilitation, etc.

The City would like to find out what social services and housing programs you think are needed in the community. This will help the City determine how it will spend its money for next year.

Provide your input by joining SSF Connect, the City's online civic engagement website. Register now at [www.ssfconnect.com](http://www.ssfconnect.com)

[SSF Connect](#)

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**Next** =>

[FREE First Time Homebuyer Workshop](#)

**Other News in Housing & Community Development**



**FREE First Time Homebuyer Workshop**

Posted on: October 30, 2013



**Join SSF Connect and Share Your Ideas About the City!**

Posted on: September 6, 2013

**Lancaster, Alin**

---

**From:** SSF CDBG Program <listserv@civicplus.com>  
**Sent:** Thursday, November 14, 2013 2:35 PM  
**To:** Lancaster, Alin  
**Subject:** What kind of social services and housing programs are needed in the community?

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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\* \* \* \* \*



**What kind of social services and housing programs are needed in the South San Francisco?**

Each year the City receives Community Development Block Grant (CDBG) funds from the federal government to support social services, housing, and other community development activities. For example, in the past the City has given money to support youth services, senior services, housing rehabilitation, etc. The City would like to find out what social services and housing programs you think are needed in the community. This will help the City determine how it will spend its money for next year.

Provide your input by joining [SSF Connect](#), the City's online engagement website. Together we'll share your ideas to make South San Francisco a better place to live, work, and visit.

[Click here to start sharing](#)

\* \* \* \* \*

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If clicking the link doesn't work, please copy and paste the link into your browser.



**Topic Name: Community Development - Social Services**

**Idea Title: Encourage development of vacant decaying properties.**

Idea Detail: We need a reasonable attitude towards developments. Let people build what can be sold.

Idea Author: Ron S

Number of Seconds 0

Number of Points 12

Number of Comments 1

Comment 1: Totally agree with this. | By Homer G

**Idea Title: Need more affordable senior housing for current SSF senior**

Idea Detail: Currently SSF only have one affordable senior project, it's very limited and should expend and give priority to current SSF senior citizen.

Idea Author: Stephanie K

Number of Seconds 0

Number of Points 7

Number of Comments 1

Comment 1: Where would be the idea area? Grand Avenue perhaps? | By Homer G

**Idea Title: Assisted Living Facility/Memory Care for SSF Residents**

Idea Detail: Assisted living is EXPENSIVE. I am currently spending \$7500/month for Alzheimer's facility for my mom (a private bedroom and private bathroom).

The facilities tend to be for-profits, employ very cheap labor, and charge exorbitant/prohibitive fees. The big one in SSF completely swindles people by quoting a reasonable base price plus 7 cents per point of care. Sounds great till you realize that providing a Kleenex is 100 points, telling residents that breakfast is ready is 500 points, etc. There is about a 25-page list of



items and how many points each one is worth. They are extremely mundane for the most part and the staff must spend most of their time calculating points instead of caring for residents. The fees are outrageous after you add up all of the points.

Would be nice to have SSF-sponsored facility interested in care more than profits. The adult day care is fantastic and it would be nice to have the department expand into residential care.

Idea Author: John M

Number of Seconds 0

Number of Points 7

Number of Comments 0

**Idea Title: Youth Programs**

Idea Detail: Provide job training for teens as well as for those on general assistance. Most people want to work but they just need to be given a chance.

Idea Author: Homer G

Number of Seconds 0

Number of Points 6

Number of Comments 2

Comment 1: I'd especially love to see faith-based groups coming together to support/promote positive options for youth, including coaching and mentoring by our older/wiser generation. as an intergenerational community, opportunities abound... | By Cameron W

Comment 2: Agree! | By Marilyn W

**Idea Title: We need services that will deter youth from gangs.**

Idea Detail: SSF has a gang problem so we need to find ways to attract youth to positive outlets such as life skills classes (money management, healthy eating & cooking, and how to use technology), or sports & educational programs, and arts (music, drama, visual arts). Work internship opportunities in local government and businesses would be good too.



Idea Author: Marilyn W

Number of Seconds 0

Number of Points 5

Number of Comments 0

**Idea Title: Open space**

Idea Detail: Having open space where those in this community can stroll, relax, and re-group is probably the best medicine that can be offered. Encouraging and allowing that will go far to improve our community.

In addition since SSF adjoins San Bruno Mountain and having Sign Hill right in the middle of the city which is geologically the same as SBM, and in light of the endangered species which call these places their last home, we would like to propose that any new plantings here be exclusively California native plants. Better would be locally native, as those from Mission Blue nursery in Brisbane which gathers seed from SBM and exclusively propagates natives from the mountain. If or when new parks and public areas are acquired, SSF could stand out as one of the first cities in all the Bay Area to adopt this responsible and sensible strategy, especially in light of long periods of drought and how natives have adapted to these periods of drought historically throughout millenniums.

Idea Author: loretta B

Number of Seconds 0

Number of Points 5

Number of Comments 0

**Idea Title: The "SSF The Industrial City" sign**

Idea Detail: This landmark connects us all in this community, and should be protected. It may cost some money but to prevent the ground around these historic letters from eroding away, one or more individuals should be hired to wear backpack sprayers and hydroseed all the bare areas around the letters with native grasses. This should be done before our normal rains (which may or may not come this year), but surely next fall after the probationary kids have cleared the weeds, hydroseeding should be successful.

Idea Author: loretta B



Number of Seconds 0

Number of Points 5

Number of Comments 0

**Idea Title: Real affordable housing**

Idea Detail: Skyrocketing housing, healthcare costs and just putting food on the table are getting so expensive in our area. It would be "nice" to have real affordable housing so a family can live in a nice area, like So.City, and afford to live reasonably comfortably without living from paycheck to paycheck or deciding between rent costs and food costs.

Idea Author: Cynthia M

Number of Seconds 0

Number of Points 4

Number of Comments 1

Comment 1: What's considered affordable nowadays? Yes, it seems all costs have gone up but salaries have remained stagnant over the years. | By Homer G

**Idea Title: A local newspaper since some Seniors don't have access to comput**

Idea Detail: Does anyone remember "The Enterprise Journal"? That was a local news paper that had all the "local" news. We need a little newspaper that informs people about the city council meetings, buses, business news, local buisnesses, lost and found a all around general news paper. I know it cost \$ but "the city" is not doing anything to inform the citizens. All of us were "blindsided" by recent Sam Trans bus changes. Many do not have cars to go down to San Carlos. Also city council meetings should be able to be accessed by Go to meeting. People who sign in say on a site like this verified address, be able to access and interact at city council meetings. There is not enough citizen input at the council meetings. Some people don't have cars to attend or work and inconvenient. This way it is more accessible to EVERYONE in South San Francisco. Maybe a City facebook page also? But again that would NOT take the place of a Newspaper for citizens who have no computer access, in Senior homes, etc.

Idea Author: Laura D



Number of Seconds 0

Number of Points 4

Number of Comments 8

Comment 1: Well, something like that would be useful. Not sure about Legal or cyber whatnot.  
| By Laura D

Comment 2: Regarding the "Gotomeeting" webinar functions -the City is currently not using the "Gotomeeting" webinar services due to potential legal and cyber risks involved in hosting such technologies. Additionally, much research would need to be done prior to the use of any new technologies to assure best practices and effectiveness.

Simon Kwong  
Social Media Coordinator  
The City of South San Francisco  
The City Manager's Office  
650.829.6603  
Simon.Kwong@ssf.net | By simon K

Comment 3: Thank you :) | By Laura D

Comment 4: Hello Laura,

The City's official Facebook page is:  
<https://www.facebook.com/CityofSouthSanFrancisco>

The City's official Twitter page is:  
<https://twitter.com/CityofSSF>

If you choose to "like" or "follow" these pages, you will receive updates whenever there is new content on the site. Ideally, the City will begin actively managing both pages on Monday, February 3, 2014.

You can find a list of all City of South San Francisco Social Media at:  
<http://www.ssf.net/index.aspx?nid=1843>

For more information regarding City services, please visit: [www.SSF.net](http://www.SSF.net)

Thank you,



Simon Kwong  
Social Media Coordinator  
The City of South San Francisco  
The City Manager's Office  
650.829.6603  
Simon.Kwong@ssf.net | By simon K

Comment 5: Also you didn't address the Go to meeting? That way more people could interact with the council meeting! Especially now since our bus service is sketchy. Lots of Seniors can't drive at night or don't want to go out at night, moms maybe just getting home from work. This way Go to meeting (or one of the many others) would encourage more activity in the meetings. My first meeting was last week. I've live here for ever. Never knew or had a way to get to a meeting. Doesn't mean I don't have anything to say about what goes on here in the city I grew up.

| By Laura D

Comment 6: What is the facebook address& twitter Thank you! | By Laura D

Comment 7: My apologies on the previous link -I've inadvertently added a period to the end of the link.

To view City Council meetings live through Community Channels or online, please visit:  
<http://www.ssf.net/index.aspx?NID=1280>

Thank you,

Simon Kwong  
Social Media Coordinator  
The City of South San Francisco  
The City Manager's Office  
650.829.6603  
Simon.Kwong@ssf.net | By simon K

Comment 8: Hello Laura,

Thank you for your response. The City is currently developing a Social Media presence to better inform residents. Although we've already set up a Facebook and Twitter page, we have to assure that a Social Media Policy is in place (to protect our City) before we can post and update content via Social Media. Once the Social Media Policy is in place, signed by the City Manager and adopted, we will begin providing pertinent local information, events and activities on both our Facebook and Twitter pages.



City Council meetings are held every 2nd and 4th Wednesday of the Month at 7:00pm in the Council Chambers of the Municipal Services Building (33 Arroyo Drive). Residents can also view City Council meetings live through Community Cable Channels or by streaming it online at <http://www.ssf.net/index.aspx?NID=1280>.

Thank you,

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**Idea Title: a decent bus service. Sam Trans is not serving the people**

Idea Detail: Sam Trans gets Federal funding yet just made major cuts in bus service! Instead of improvement be we gets cuts in service made by people who don't even ride the buses and sit in their chairs counting how much money is being made not how many people are being served or how to improve the service.

Idea Author: Laura D

Number of Seconds 0

Number of Points 3

Number of Comments 0

**Idea Title: Grief support services**

Idea Detail: Following the death of my husband, I was helped a great deal by a support group based in Sam Mateo. There was no such group here in South San Francisco.

Idea Author: Valerie L

Number of Seconds 0

Number of Points 1

Number of Comments 0



**Idea Title: Better funded Swim Team**

Idea Detail: We have been losing our swim team coaches to other cities' swim teams because they can pay more and offer benefits. If our City can invest in our aquatic team we can have a competitive program. It's not fair for the kids who work very hard to have their coaches consistently leave because they need medical insurance, etc. I believe the City doesn't currently contribute to the aquatic team budget at all. Some better swimmers leave to go to other teams because of this. It would be great if the City can invest in its swim team.

Idea Author: Alice W

Number of Seconds 0

Number of Comments 1

Comment 1: This is really a justice issue as well in that coaches serving our young people aren't provided medical insurance. While the SSFAC is a separate non-profit (I think), I would love to see the City allocate some Parks & Rec funds towards supporting the coaching staff. This is a tremendous resource our City has and the club has 100+ swimmers with Marcus Nava having been with the team for many years (but assistant coaches leaving a lot) | By Cameron W

**Idea Title: Recreation enrichment programs offered after school onsite**

Idea Detail: Buri Buri PTA has started an after school enrichment program; it would be great if it were run by Parks and Rec instead of by volunteer parents. San Bruno runs this kind of school based afterschool program in several schools,

Idea Author: Alice W

Number of Seconds 0

Number of Comments 0

**Idea Title: Affordable assisted living/memory care residence**

Idea Detail: Prices are unaffordable in profit-driven/corporate assisted living facilities (ie Aegis). We need local, affordable options for SSF seniors.

Idea Author: John M



Number of Seconds 0

Number of Comments 0





## **Survey: Community Development - Housing**

**Question: Which of the following housing-related services are needed most in the community? Please choose up to 3.**

**Acquisition and Rehabilitation of Existing Rental Housing : 3**

**Code Enforcement : 3**

**Develop More Affordable Housing : 4**

**Emergency Housing Repairs : 2**

**Energy Efficiency Improvements : 1**

**Homeownership Assistance (e.g. down payment assistance, low interest loans) : 3**

**Housing Accessibility Modifications (e.g. ramps, grab bars) : 1**

**Lead-based Paint Screening/ Abatement : 1**

**Major Home Rehabilitation Assistance (e.g. structural, plumbing, etc.) : 1**

**Minor Home Rehabilitation Assistance (e.g. paint, doors, roof, windows, etc.) : 3**

**Mortgage Delinquency Counseling : 0**

**Rental Payment Assistance (e.g. monthly subsidies, security deposit) : 1**

**Rental Rehabilitation Assistance : 0**

**Senior Housing : 1**

**Special Needs : 1**

**Question: Any additional comments about housing-related services?**

**-Alzheimer's/Assisted Living (the large for-profit option in town is out of control expensive)**

**-Range of housing options so all income levels can find something**





**affordable. I make \$90,000 and can't afford a house; but make way too much to qualify for assistance. Why isn't housing being built in all those empty lots downtown? The housing market in the Bay Area is out of control and city just sits on empty lots????**

**Clean up debilitated properties.**

**Keep to condos in high rises near shopping and transportation, saving our open spaces for everyone to enjoy, not just for those few who can pave them over to build multi-million dollar homes.**

**Multi-family housing should definitely be a primary focus for the city.**

**No**

**not now.**

**Since biotech moved into So. City greedy landlords have raised the rents sky high.**

**People who grew up here can't afford decent housing. Seniors and disabled are forced to choose between paying rent and buying medicine and have to get food from food bank b/c they can't afford to buy decent food.**

**We need affordable and attractive housing.**

**We need more affordable housing! The market is not doing its job keeping up with demand.**

**We need to eliminate the vacant houses.**

## Comments

Number of Comments 1

Comment 1: Assist in minor repairs and siding replacement and/or painting to give houses a fresh look. | By Homer G



# ATTACHMENT D

Local Target Area - Downtown (Census Tracts 6021, 6022)

