

SOUTH SAN FRANCISCO CONFERENCE CENTER

REGULAR AUTHORITY MEETING

Monday, April 15, 2013 – 5:15 p.m.
255 South Airport Blvd., South San Francisco, CA 94080

AGENDA

Call to Order – Pledge of Allegiance – Roll Call

Public Comment:

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

Action Items:

1. Review/Approval of Minutes from the February 19, 2013 Regular Meeting.
2. Review Financial Statements for January and February 2013.
3. Review/Approval of New Rental Rates to be Effective July 1, 2013.
4. Review/Approval of an amendment to the FY 2012-13 Capital Improvement Budget to remove from budget two (2) Hand Dryers with Energy Efficient Units, two (2) Food Warmers and (10) Rack Carts and; add the purchase of 200 dozen Dinner Forks, 83 dozen. Teaspoons, 67 dozen Dinner Knives, 67 dozen Steak Knives and 80 Bread Baskets..

Discussion Items:

1. Review of Fiscal Year 2013-2014 Draft Budget

Authority Announcements, Referrals and Future Agenda Items

1. **Special Authority Meetings: April 23, 2013**

Executive Director's Report:

1. Oyster Point Room Revenue Report
2. Conference Center's Website
3. Conference Center's Operations & Sales

Closed Sessions:

Next Regular Authority Board Meeting will be on Monday, June 17, 2013 at 5:15 p.m.

Adjourn