

CITY OF
SOUTH SAN FRANCISCO
Cultural Arts
Commission

invites entries
for a

Photography
Exhibit



MUNICIPAL SERVICES BUILDING

33 Arroyo Drive
South San Francisco



Calendar

HAND DELIVER ENTRIES
with completed application & fees

Wednesday
February 8
between 5:00 and 7:00 p.m.
Deliver to Betty Weber Gallery

ART GALLERY OPEN

Friday & Saturday
February 10
6:00 to 8:00 p.m.
*Opening & Reception
for exhibitors and the public*
February 11
10:00 a.m. to 4:00 p.m.

RELEASE OF ENTRIES

Saturday
February 11
4:00 to 6:00 p.m. *
** Entries may not be remove
prior to release time.*

Please be aware that we do not
have storage facilities and **WILL**
NOT be responsible to store items not
picked up after the show.

**ALL ENTRIES MUST BE PICKED UP AT
THE RELEASE TIME LISTED ABOVE!**

DELIVERY & PICK UP LOCATION

Betty Weber/Council Chamber Exhibit Rooms
MUNICIPAL SERVICES BUILDING
33 Arroyo Drive, South San Francisco

FOR MORE INFORMATION CONTACT

South San Francisco Parks & Recreation Dept.
(650) 829-3800 or visit the *Cultural Arts* page
online at WWW.SSF.NET

----- COMPLETE THIS APPLICATION FORM, CUT TO DETACH, AND BRING IN WITH YOUR FEE AND ENTRY -----

2017 Photography Exhibit Application Form

1) Last Name: _____ First Name: _____ CIRCLE ONE (if applicable)
2) Mailing Address: _____ City/State/Zip: _____ SSF Employee SSF Commissioner
3) Day Phone: _____ Evening Phone: _____ Web Site Address: _____
4) Email: _____ NO, This is my first experience YES (Name show)
5) I am a Previous SSF Exhibitor: _____ NO, This is my first experience YES (Name show)
How DID YOU FIRST HEAR ABOUT THIS EVENT? _____ SSF Website _____ TV/Channel 26 _____ Friend
(Please circle one) _____ Class/Club (name) _____ Other (name) _____

DO NOT SIGN THIS DOCUMENT BEFORE YOU READ IT AS IT CONTAINS A WAIVER AND RELEASE OF LIABILITY TO WHICH YOU WILL BE BOUND.
I agree that my participation in the City of South San Francisco Cultural Art Commission's art gallery program is voluntary and that I assume all risk of injury, illness, damage or loss to me or to my property that might result from my participation. I further agree (on behalf of myself and my family members, personal representatives, heirs, executors, administrators, agents and assigns) to release and discharge the City of South San Francisco and its officers, employees and agents, from any and all claims, liability, loss, penalties, expenses and costs (including attorney's fees), or causes of action (known or unknown) collectively, "Liability" arising out of my participation, except to the extent that such Liability is caused by the gross negligence or willful misconduct of the City. I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS WAIVER AND RELEASE AND I FULLY UNDERSTAND THAT BY SIGNING BELOW, I AM WAIVING ANY RIGHT THAT I MAY HAVE TO BRING A LEGAL ACTION OR TO ASSERT A CLAIM AGAINST THE CITY FOR NEGLIGENCE. Participation constitutes permission for City of South San Francisco to use artist's name, likeness or art entries for publicity and promotional purposes without additional compensation unless prohibited by law. Your signature indicates that you have read and agreed to abide by the rules and guidelines of the 2017 Photography art gallery and extended exhibit program.

Signature: _____ Date: _____

ENTRY INFORMATION Complete & check all appropriate boxes **Entry limit: SIX pieces. Form may be photocopied**

1st ENTRY TITLE: _____ Color traditional Black & White traditional camera/processing Digital Not for Sale For Sale - Price \$ Check if a set or series

2nd ENTRY TITLE: _____ Color traditional Black & White traditional camera/processing Digital Not for Sale For Sale - Price \$ Check if a set or series

3rd ENTRY TITLE: _____ Color traditional Black & White traditional camera/processing Digital Not for Sale For Sale - Price \$ Check if a set or series

4th ENTRY TITLE: _____ Color traditional Black & White traditional camera/processing Digital Not for Sale For Sale - Price \$ Check if a set or series

5th ENTRY TITLE: _____ Color traditional Black & White traditional camera/processing Digital Not for Sale For Sale - Price \$ Check if a set or series

6th ENTRY TITLE: _____ Color traditional Black & White traditional camera/processing Digital Not for Sale For Sale - Price \$ Check if a set or series

TOTAL ENTRIES: _____ TOTAL FEE \$ _____ FEE PAID BY: (circle one) Cash _____ Check # _____

PARTICIPATION IN MSB EXTENDED EXHIBIT - Please Check One

- If invited, I do want to participate in the MSB Atrium Art Window extended exhibit and I agree to the terms.
 I am not able to participate in the extended exhibit.

Entry Rules & Requirements

ELIGIBILITY

Open to artists, **18 years and older**, who reside in the **Bay Area**. All entries must be **original** and created by the exhibiting artist **within the last two years**.

MEDIA

All Photography-based art including:

Traditional camera film and darkroom processing - Color or Black & White
AND

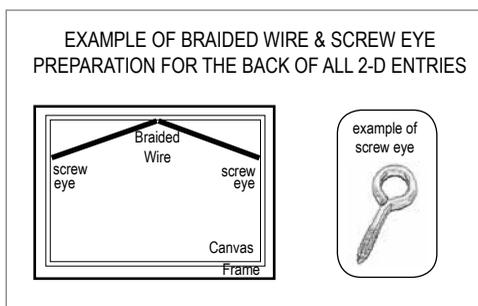
Digital photography

CRITERIA

① Entries must be prepared for exhibit as described below.

▶ **Entries must be display-ready for wall hanging.**

This includes appropriate framing with screw eyes and with BRAIDED WIRE.



CLIP FRAMES AND SAWTOOTH HANGERS ARE NOT ACCEPTABLE!

- ▶ Entries may not exceed 9 square feet. (i.e. 3'x3', 2'x4', etc.)
- ▶ Art should not be excessively heavy.

② Entries may be entered and/or exhibited in one media category only. The Commission reserves the right to assign entries unclearly designated to the most suitable media category if appropriate for this exhibit.

CRITERIA - Continued

③ Artwork will be shown in a public gallery space, and should be suitable for viewing by all ages. The Commission shall reserve the right not to exhibit pieces deemed unsuitable for a general audience.

④ ALL art must include TWO white, unruled **3" x 4"** cards for each entry with the following information centered and **legibly** typed or printed.

TITLE of piece (or "Untitled")
NAME of artist
TYPE of media
SALE PRICE (or "NFS")

One card should be securely adhered to the back of the entry. The second card should be stapled or clipped to the *Application Form*.

In addition, due to space and facility limitations, some artworks may not be suitable for entry. Please contact the Recreation office if there is a concern regarding the eligibility of a piece.

Inappropriate display method may disqualify a piece for exhibit.

ENTRY LIMIT

Six works per exhibitor maximum may be entered into any individual media category. A set or series is considered one entry. Entries may be limited depending on space available.

APPLICATION FEE

A non-refundable \$5.00 fee per work of art must be submitted with the application form. Cash or check/money order may be made payable to the:

City of South San Francisco

APPLICATION FORMS

Completed and legible *Application Forms* **must** accompany art entry and fees. Application forms may be photocopied or downloaded from the website. The Commission will **not** be responsible for finding or correcting errors in entries due to omission or illegibility in application forms or other paperwork submitted.

REMOVAL OF WORK

Accepted works shall not be removed from the exhibit prior to release **date and time**.

▶ SEE **CALENDAR** FOR RELEASE DATES/TIMES

LIABILITY

The City will **not** be responsible for loss or damage that may occur from any cause.

SALES

Please indicate sale price or not for sale (NFS) on the application form. The City of South San Francisco will retain a 20% commission from event and extended exhibit sales. Sales will be handled through the Recreation Office. Exhibitors will be paid by check approximately four (4) weeks following the show.

ACKNOWLEDGEMENT

All exhibitors will receive a certificate of participation.

AWARDS

Awards will be given as follows:

- 1st place - \$100 & ribbon
- 2nd place - \$75 & ribbon
- 3rd place - \$50 & ribbon

Finalists will also be invited to participate in an extended exhibit of their work. Entries will be judged on originality, composition, impact and merit. Judging will be performed by an independent artist or art teacher. The decision of the judge is final.

City employees and Commissioners are eligible to exhibit, but may **not** win prizes.

EXTENDED EXHIBIT PROGRAM

**Municipal Services Building
Atrium Art Gallery Window**

Selected entries will be on display in the MSB Atrium Art Gallery window for approximately 30 days immediately following the art show. The MSB Atrium Art Gallery window is a secure and well lighted area. Artworks will be selected display space permitting.

The selected pieces must be available for the entire exhibit period.

The Commission reserves the right to shorten the duration of, reschedule or cancel the extended exhibit. Upon the end of the exhibit period, artists will be contacted and must arrange to pick up their art by ten business days after the date of notification. The commission reserves the right to discard art that is not picked up by the deadline.

Please indicate your interest in participating by checking the appropriate box at the bottom of the Application Form.