

Consolidated Annual Performance and Evaluation Report (CAPER)

FY 2014-2015

Lead Agency:

City of South San Francisco
Economic and Community
Development Department

Prepared by:

Economic Development
& Housing Division



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2014-15 Consolidated Annual Performance and Evaluation Report (CAPER) describes how the City of South San Francisco addressed the City's housing, economic, and community development needs during the 2014-15 fiscal year. Listed below is a brief overview of the City's accomplishments for the year.

Housing

City-sponsored Housing Rehab Program: The City issued four (4) loans, two (2) Emergency Home Repair Vouchers and one (1) Debris Box Vouchers

Minor Home Repair Programs

Center for Independence of Individuals with Disabilities (CID): The City used CDBG funds to support CID's Housing Accessibility Modification (HAM) Program which provided accessibility modifications to eight (8) households;

Rebuilding Together Peninsula (RTP): The City used CDBG funds to support two RTP programs, National Rebuilding Day and Safe at Home, which served seventeen (17) households in total;

El Concilio: The City used CDBG funds to support El Concilio's Peninsula Minor Home Repair Program which served ten (10) households.

Public Services

CDBG Funds

	<u>Individuals Served</u>
Community Overcoming Relationship Abuse (CORA) (Emergency Shelter Program)	8
Legal Aid Society of Homesavers	325
Health Mobile	129
John's Closet	91
Rape Trauma Services	47
Star Vista - Transitional Housing Placement Plus	15
Samaritan House - Safe Harbor	185
Parca - Family Support Services	148
Human Investment Pro (HIP)-Home Sharing Program	19
Subtotal	967

Fair Housing (HOME Admin Fund) Project Sentinel - 8 individuals served

Economic Development - Public Right of Way Improvements Projects

Trash receptacles: The City replaced the existing and dated trash receptacles with forty (40) new dual stream (i.e. trash & recycling) receptacles;

Welcome banners: The City installed forty-two (42) banners on lampposts in the Downtown Area;

Customized Bike Racks: The City installed six (6) customized bike racks to serve as both a bike rack and public art installation and;

Breezeway lighting: The City installed up-lighting in the breezeway that connects the parking garage to the Downtown.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Chart is complete in IDIS and below

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Year Strategic Plan	Actual 5 Year Strategic Plan	Percent Complete	Expected 14-15 Program Year	Actual 14-15 Program Year	Percent Complete
Increase, Maintain, & Improve Affordable Housing	Affordable Housing	CDBG: \$280,000	Rental Units Rehabilitated	Household Housing Unit	0	16	-	2	5	150%
			Homeowner Housing Rehabilitated		125	66	53%	48	37	77%
			Housing for Homeless Added		0	0	0%	0	0	0%
			Housing for People with HIV/AIDS Added		0	0	0%	0	0	0%
Preserve and Improve Public Facilities	Public Facility Improvements	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Other	5	2	40%	0	0	-
Provide Public Services to Improve Quality of Life	Non-Housing Community Development	CDBG: \$69,000	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5,000	1,445	29%	607	975	161%
			Homelessness Prevention		0	326	-	0	325	-
Provide Service-Enriched Homeless Shelters	Homeless	CDBG: \$10,000	Homeless Person Overnight Shelter	Persons Assisted	0	193	-	63	193	280%
Sustain and/or Increase Economic Activity	Non-Housing Community Development	CDBG: \$200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Other	0	0	0%	2	1	50%
	Economic Development	General Fund: \$200,000	Facade Treatment/Business Building Rehabilitation	Businesses Assisted	5	15	300%	2	7	350%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City’s FY 14-15 Annual Action plan identified four primary needs in the community and set goals to meet those needs. This year the City made tremendous efforts to implement activities and expend CDBG funds to meet these goals.

Need: Affordable Housing

Goal: Increase, maintain, and improve the supply of affordable housing for low to moderate income individuals and families.

Activities Implemented: The City was able to rehabilitate and maintain a total of 42 homes this year. See Section CR-20 - Affordable Housing for more information.

Need: Public Services

Goal: Provide public services to improve the quality of life for low-income individuals and families, including those at risk of becoming homeless and special needs populations.

Activities Implemented:

	<u>Individuals Served</u>
Community Overcoming Relationship Abuse (CORA) (Emergency Shelter Program)	8
Legal Aid Society of Homesavers	325
Health Mobile	129
John’s Closet	91
Rape Trauma Services	47
Star Vista - Transitional Housing Placement Plus	15
Samaritan House – Safe Harbor	185
Parca - Family Support Services	148
Human Investment Pro (HIP)-Home Sharing Program	19
Subtotal	967

Need: Economic Development

Goal: Sustain and/or increase the level of business and economic activity in areas that serve or have a high percentage of low-income residents.

Activities In FY 14-15, the City undertook public Right of Way (ROW) improvement projects that improved the look and feel of the Downtown. The specific projects included replacing the existing and dated trash receptacles with 40 new dual stream (i.e. trash & recycling) receptacles, installing 42 banners on lampposts in the Downtown Area, installing 6 customized bike racks to serve as both a bike rack and public art installation, and installing up-lighting in the breezeway that connects the parking garage to the Downtown.

Need: Homeless services and housing

Goal: Provide service-enriched shelter and housing for homeless families and individuals.

Activities Implemented: Funding for homeless services and housing was implemented under the public service category to Samaritan House and CORA. Combined, 193 Homeless Persons were served in an overnight shelter. See Section CR25 – Homeless and Other Special Needs for more information.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	578
Black or African American	73
Asian	131
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	30
Asian & White	1
Black/African American & White	14
Other	127
Total	967
Hispanic	414
Not Hispanic	553

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Table 2 only provides racial/ethnic data for those served under the public services category; data from other categories such as housing rehabilitation is not included.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		652,406	425,888
Other	HOME Administrative Funds	8,569	8,569

Table 3 – Resources Made Available

Narrative

In fiscal year 2014-2015, the City received a CDBG entitlement grant of \$417,249. Combining the entitlement amount with \$35,157 in FY 14-15 program income and \$200,000 in uncommitted funds from prior years, the City spent a total of \$425,888 in CDBG funds for fiscal year 14-15. The City also supplemented CDBG funds by spending \$8,569 in HOME administration funds received from the San Mateo County HOME Consortium for fair housing activities.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
SSF Downtown Tracts 6021 & 6022	30%	21%	See below

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Downtown census tracts of 6021 and 6022 are predominately low-income areas that the City has identified as a local target area. Last year, the City Council allocated CDBG funds to design the Grand Avenue Pedestrian Improvement Project (“Project”) in FY 14-15 with the intention of constructing the project in FY 15-16. The Project consisted of expanding the sidewalk and crosswalk between City Hall and 415 Grand Avenue. However, the City Council and CDBG Subcommittee gave clear direction at their March 11th and March 12th meetings not to proceed with the Project any further due to concerns with the Project’s estimated costs.

Unfortunately, due to the cancellation of the above project, the amount spent in the geographic falls short of the goal of 30%. Funding that was spent in the local target area included; customized bike racks, new trash receptacles, welcome banners and lighting for the breezeway.

Program Name	Revenue Type			Mid-Year Budget Adjustments	FY 14-15 Budget	FY 14-15 Expenses	Balance
	Prior Years Uncommitted Funds	FY 14-15 Allocation	FY 14-15 Program Income				
CDBG FUNDS							
<i>ADMINISTRATION</i>							
CDBG Administration*	-	90,450	-	-	90,450	62,579.15	27,871
<i>MINOR HOME REPAIR</i>							
CID	-	10,000	-	-	10,000	10,000.00	-
El Concilo	-	10,000	-	-	10,000	8,090.20	1,910
Rebuilding Together - NRD	-	12,000	-	-	12,000	8,097.72	3,902
Rebuilding Together - SAH	-	25,000	-	-	25,000	25,000.00	-
Subtotal	-	57,000	-	-	57,000	51,187.92	5,812
<i>PUBLIC SERVICES</i>							
CORA	-	9,250	-	-	9,250	9,250.00	-
Health Mobile	-	9,250	-	-	9,250	9,250.00	-
Hip Housing	-	9,250	-	-	9,250	9,250.00	-
John's Closet	-	4,750	-	-	4,750	4,750.00	-
Legal Aid Society	-	5,000	-	-	5,000	5,000.00	-
PARCA	-	6,500	-	-	6,500	6,500.00	-
Rape Trauma Services	-	9,250	-	-	9,250	9,250.00	-
Samaritan House	-	9,250	-	-	9,250	9,250.00	-
StarVista	-	6,500	-	-	6,500	6,500.00	-
Subtotal	-	69,000	-	-	69,000	69,000.00	-
<i>CITY-SPONSORED ACTIVITIES</i>							
City-Sponsored Housing Rehab Prog		200,799	35,147	-	235,946	148,643.55	87,302
City Hall Streetscape Improvement Project (Design Phase) **	113,000	-		(8,000)	105,000	-	105,000
Right of Way Improvement Projects	87,000			8,000	95,000	94,477.58	522
Subtotal	200,000	200,799	35,147	-	435,946	243,121.13	192,825
TOTAL CDBG	200,000	417,249	35,147	-	652,396	425,888.20	226,508
HOME ADMIN FUNDS							
<i>FAIR HOUSING ACTIVITIES</i>							
Project Sentinel	-	8,569	-	-	8,569	8,569.00	-
TOTAL FUNDS (ALL SOURCES)	200,000	425,818	35,147	-	660,965	434,457.20	226,508

*Due to staff turnover the City did not use all of its CDBG Administration funds
Improvement Project was

Table 5 – FY14-15 Financial Summary

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The non-profit organizations that received CDBG funding leveraged their CDBG grants with their own funding from foundations, state and county grants, private donors, corporations, in-kind donors, and/or fees for service. Overall the non-profits were able to leverage nearly \$4.5 million dollars (see table below).

FY 2014/2015 Leveraged Funds							
Organization	CDBG	Federal	State	Local	Private	Other	Total Funds
CID	138,752	-	30,120	-	-		168,872
CORA	51,274	-	179,400	49,500	355,841	71,500	707,515
El Concilio	49,692	-	-	-	-	267,880	317,572
Health Mobile	9,250	-	-	-	-	3,870	13,120
HIP Housing	113,750	-	-	-	75,000	115,100	303,850
John's Closet	9,750	-	-	-	27,000	10,000	46,750
Legal Aid Society	57,000	-	-	-	34,690	153,995	245,685
Parca	6,500	-	-	-	-	15,376	21,876
Project Sentinel	463,858	153,994	53,075	-	-	57,690	728,617
Rape Trauma Services	39,250	206,000	80,000	60,000	50,000		435,250
Rebuilding Together -NRD	84,286	-	-	-	44,977	47,733	176,996
Rebuilding Together- SAH	59,424	-	-	-	11,400	-	70,824
Samaritan House	85,995	327,999	-	524,759	19,300	71,957	1,030,010
StarVista	6,500	-	-		14,609	197,811	218,920
Total Funds	1,175,281	687,993	342,595	634,259	632,817	1,012,912	4,485,857

Table 6 – FY14-15 Leverage Funds

Need: Affordable Housing

Property: Sixteen (16) City-owned housing units are rented to low income individuals/families at affordable rates; this also includes five (5) units that were rented, until May 2015, to San Mateo County for the Emancipated Foster Youth Program.

Need: Public Services

Property: The City owns and operates the Community Learning Center, two (2) public libraries, the Magnolia Senior Center, and two (2) preschools, all of which provide an array of public services. Additionally, the City rents commercial space to the Sitike Counselling Center and the South San Francisco Medical Clinic both of which provide services to low income residents.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
Total	0	0

Table 7- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	48	42
Number of households supported through the acquisition of existing units	0	0
Total	48	42

Table 8 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

This year the City served forty-two (42) households through the following housing rehabilitation programs/projects: Center for Independence of Individuals with Disabilities (CID) Housing Accessibility Modification (HAM) Program, El Concilio's Peninsula Minor Home Repair Program, the City-Sponsored Housing Rehabilitation Program, and both the Rebuilding Together Peninsula's (RTP) Safe at Home and National Rebuilding Day programs.

CID - HAM Program

CID was able to provide accessibility modifications to eight (8) low-income households however the organization only met 44% of its proposed goals (an improvement from last year's 26%). This year, CID faced a number of challenges in meeting its goals. CID explained that the biggest cause for the unmet goals is the building permitting process.

El Concilio's Peninsula Minor Home Repair Program`

Under Peninsula Minor Home Repair, El Concilio interviewed, enrolled and assessed 17 residents in South San Francisco City. El Concilio met their goal of 10 clients for FY2014 which created two jobs. In addition to this, 131 families received energy/water education and installation of retrofit measures to conserve energy and water through other programs. This assisted these families in conserving energy and water, lowering utility/water bills and yielding savings for other critical needs. Lastly, El Concilio provided outreach at over 20 community events to promote program.

City-Sponsored Housing Rehabilitation Program

The City issued four (4) loans, two (2) Emergency Home Repair Vouchers and one (1) Debris Box Vouchers. A total of 7 clients were served, exceeding the FY2014 goal by 233%.

RTP – Safe at Home Program

RTP fell short of its FY2014 goal. RTP served 14 clients of the 16 proposed, they attribute this due to a change in administration in the fourth quarter. Twelve (or 86%) of the homeowners fall into the Extremely Low or Very Low Income Category.

RTP - National Rebuilding Day

National Rebuilding Day is completed annually in April where approximately 3,000 volunteers give their time and skills to help neighbors live more independently in safer, cleaner, and healthier environments. Rebuilding Together met its goals and served three (3) South San Francisco households as part of National Rebuilding Day.

Discuss how these outcomes will impact future annual action plans.

Most of the City's housing rehab activities met or exceeded their proposed goals with exception of CID's Housing Accessibility Modification (HAM) Program and Rebuilding Together – Safe at Home.

In recent years CID has been unable to meet performance goals. The City has noted that continued staff turnover and relocating their offices have attributed to the program's performance issues. Although CID's underperformance is an issue and could impact future annual action plans, CID does provide a much needed service to the community that is hard to replicate. CID is able to provide an occupational therapist that assess the accessibility of each client's home and provide accessibility modifications tailored to each client's needs. Due to the unique service CID provides, the City, in collaboration with the other jurisdictions, will continue to provide training and guidance to CID staff, to help CID staff identify new outreach opportunities and areas of improvement, and to monitor CID on a regular basis until the organization is performing at an adequate level.

Rebuilding Together missed their annual goal due to change in administration of the Program Manager roles and the Executive Director positions during Q4. This meant that the expense details and reporting were a totally new process for the SAH Program Manager and Associate Director to dive into. They have identified systems improvements that they would like to make for the future to make the information more transparent and simplify this process in the future so it's easier for staff to assist in the process when needed. Outreach continues to be a challenge for Rebuilding Together, but they intend on hiring a new Outreach Coordinator to address this in FY2015. Due to funding restrictions the Outreach Coordinator position was dissolved three years ago in order to fund, a Program Manager as well as a technician role.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	24	0
Low-income	11	0
Moderate-income	7	0
Total	42	0

Table 9 – Number of Persons Served

Narrative Information

All households served met the CDBG income requirements of either being extremely low income (30% or less of AMI*), low income (31-50% of AMI*), or moderate income (51-80% of AMI*). Additionally, 57% of the households served were considered extremely low income.

Note the City does not have any accomplishments to report under the HOME column as the City does not receive HOME funds directly from HUD. The City of South San Francisco is part of the San Mateo County HOME Consortium and therefore all HOME related accomplishments are reported by the County.

*AMI = Area Median Income

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Homeless Outreach Team (HOT) a multi-disciplinary, bilingual Program that was created in South San Francisco last year, continued their work this year. The HOT Program has a full time case manager that works, in collaboration with the City's police, to identify and serve the most difficult, long term homeless individuals by placing them in emergency shelters and connecting them with County medical and rehabilitation services. So far the HOT Program has been very successful and has already provided many HOT clients with needed medical care and identification cards, signed HOT clients up for assistance programs such as Supplement Security Income (SSI), and placed HOT clients into emergency shelter or other housing programs such as the Veterans Affairs (VA) Housing Vouchers.

Additionally, on a monthly basis the HOT Program holds a Case Managers Meeting that brings together homeless providers, other social service providers, County staff, City staff, City Police and the HOT case manager to discuss current issues with HOT clients and to identify potential solutions. Additionally, there is a HOT Steering Committee comprised of elected officials, program managers, and City staff who work to make larger program-wide and policy level changes to improve the homeless outreach, services and prevention efforts in South San Francisco and County-wide.

Samaritan House recently hired a Housing Placement Specialist. The Housing Placement Specialist will be providing housing placement services for homeless clients referred by all Core Service Agencies in San Mateo County, including Safe Harbor. The Housing Placement Specialist develops positive relationships and serve as outreach liaison to realtors, landlords, and housing providers to identify new and existing housing opportunities; maintain a housing directory of affordable housing landlords; develop a best practices manual on effective landlord recruitment; and provide workshops for clients and staff on tenant rights and responsibilities, housing discrimination, and other relevant housing topics.

CORA provides emergency shelter services. Once clients are in the shelter they have access to a range of services. Together with their CORA client advocate, clients can choose from a menu of CORA's services/activities, including: emergency shelter, case management, crisis intervention for victims of domestic violence, helping clients access services (i.e. housing, health, legal, education, benefits, & employment), parenting support, individual counseling or group counseling, legal advocacy and representation, child watch, and food programs

Addressing the emergency shelter and transitional housing needs of homeless persons

In efforts to address the Public Services goal as identified in the FY2014-2015 Action Plan, the City of South San Francisco dedicated \$18,500 in CDBG funding to Samaritan House and CORA. These organizations provide services that address improving the quality of life for low-income individuals and families, including the homeless, those at risk of becoming homeless and special needs populations. Last year, the City of South San Francisco did not use CDBG funding to support public services.

Samaritan House – Safe Harbor

This year the City has provided Samaritan House CDBG funding to operate the Safe Harbor Shelter. Safe Harbor provides emergency (less than 30 days) and transitional (30 days to 6 months) shelter, for single homeless adults over age 18 in South San Francisco.

Safe Harbor provided shelter to one hundred and eighty-five (185) South San Francisco residents last year and exceeded their goal by 294%.

Safe Harbor has also noted that the high cost of housing in San Mateo County is preventing their homeless clients from locating permanent housing and moving out of the shelter system. Safe Harbor clients who currently have subsidized housing vouchers are running out of time to use them, even after multiple extensions, because many landlords won't accept vouchers. These vouchers include Moving to Work, Housing Readiness Program, Shelter Plus Care, Department of Rehabilitation, and Supportive Services for Veteran Families. Other barriers to housing include clients' credit history, history of eviction, failure to pay, and other credit blemishes that can impact their ability to find housing. The majority of Safe Harbor's housing placements are to locations outside of the County. Shared rooms are also more successful, so many shelter clients are resorting to letting their vouchers go. Furthermore, many residents are timing out of their shelter stay with nowhere to live, so Safe Harbor has had to extend their stays so that they have additional time to identify permanent housing options.

Safe Harbor, in collaboration with others have upgraded their facilities with a brand new deck table with chairs, a 42" flat screen TV, a karaoke machine, microwave, a large commercial grade washer and dryer for two loads of laundry per week per client, large commercial refrigerator to store food for clients with dietary restrictions (especially those with Type II Diabetes). The Housing Industry Foundation is supporting a major renovation of Safe Harbor Shelter this summer. Planned renovations include: upgrades to the women's restroom, interior painting, remodeling of the kitchen and sinks, addition of new bike racks, storage sheds and new flooring in the restroom. Samaritan House is currently working on plans to renovate the Safe Harbor Shelter to add classroom space and storage units.

As mentioned above, the new Housing Placement Specialist hired by Samaritan House provides housing placement services for homeless clients addressing their transitional housing needs.

CORA

CORA assisted 8 South San Francisco clients in 2014, exceeding their client goal by 133%.

This year, CORA was able to re-organize their programmatic departments. This process resulted in the creation of the Crisis Intervention Department which is comprised of CORA's 24-hour hotline, Emergency Response Program collaboration with law enforcement, and the two emergency shelters. CORA also combined its Mental Health program, Children's Program, and Supportive Housing Programs under the newly formed Family Support Services Department. The other departments (Legal, Community Education, Administration, and Development) remain unchanged. As these changes have evolved and settled in, staff have reported being better supported and services more enriched. This new structure also is poised the agency for growth.

The emergency shelter program increased staffing by .5 FTE. There are now a total of 4 full-time advocates providing case management support and splitting their time at the two CORA emergency shelter locations. In addition, the shelter focused on building capacity utilizing volunteer support. Three additional volunteers were successfully trained to provide support to existing staff with routine tasks on site. The emergency shelter now has a total of 5 dedicated volunteers providing consistent assistance with the hotline, shelter operations, and facility maintenance.

In addition to the program enhancements and changes, CORA have added more activities for their clients this year, including access to the San Mateo Recreation Center pool and swimming classes as well tickets and snacks to attend the movies.

Finally, CORA has successfully partnered with other community organizations in order to enhance their services. The Housing Industry Foundation, Love Works, Rebuilding Together, Food Runners, and CalFresh were some of the partnering organizations that worked on projects from facility improvements, job readiness, food provision and training and toys for parents to choose from for their children for the holidays.

In addition to the funding provided to these two non-profits, the City was able to make non-monetary efforts to address the emergency shelter and transitional housing needs of homeless persons by continuing to actively participate in the Continuum of Care (CoC) Steering Committee and Project Performance Subcommittee. This year the CoC focused on creating ways to better evaluate and improve the effectiveness of the County's homeless programs. The CoC continue to work towards set standards. These are:

1. Percentage of exits to permanent housing;
2. Housing retention rate;
3. Participants obtaining employment income during program participation;
4. Participants increasing total income during program participation;
5. Program occupancy levels;
6. CoC/ESG grant spending rates; and
7. HMIS data quality.

These performance measures will allow the CoC to identify areas of improvement and better address the needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As mentioned previously, the Homeless Outreach Team (HOT) has been very successful in placing HOT clients in housing and connecting them with needed services. HOT has been successful this year in; assisting two (2) clients with obtaining Social Security and one (1) with Social Security Disability Insurance, two clients with obtaining Shelter Care Plus Vouchers, assisting two (1) client in a rehab facility and another who has successfully transitioned out of the Latino Commission Rehab facility and is looking for a job, one (1) client who lived on Grand Avenue was transferred to a nursing facility, one (1) HOT Client connected with Primary Care and RediWheels, one (1) HOT Client who has been living on Grand Ave for over two years with a series of medical problems and has been working with InnVision Shelter Network (IVSN) Outreach staff for over a year, found affordable housing using a Permanent Supportive Housing Assistance Voucher in Pacifica, one (1) HOT client found a job at the Golden Gate Regional Center, and HOT was even successful in placing three (3) clients in permanent housing, one of whom is now sober and is receiving mental health treatment. Additionally, HOT directed forty (40) clients and non-clients to overnight shelter. It should be noted that the number of clients and non-clients assisted by HOT continues to grow quarter over quarter.

Samaritan House were successful whereby nine (9) Safe Harbor clients transitioned into permanent housing (permanent rental units, reunification with family, and one client moved into a houseboat with six months of rental support from the Supportive Services for Veteran Families (SSVF) Program); six (6) Safe Harbor clients were placed at Palm Avenue Detox, a residential drug and alcohol treatment program; five (5) Safe Harbor clients were approved for Housing

Readiness Program (HRP) vouchers; and four (4) Safe Harbor clients received Shelter Plus Care vouchers.

StarVista works with emancipated foster youth to stabilize their housing situation. StarVista reached their annual goal of serving 15 clients this year. Of the 15 participants last year, 10 youth have exited the program and 5 are stable and currently residing with StarVista and are still working towards their goals. The youths that have exited the program have decided to live with family, rent rooms, moved out of the county for jobs and 1 youth is in Saint Mathew's. StarVista staff were involved in supporting their transitions.

The InnVision Shelter Network (IVSN) family homeless shelter in Daly City, Family Crossroads, is currently undergoing a major rehabilitation and seismic retrofitting and will be closed for approximately one year. Due to the rehabilitation which started in February, all of the current residents had to relocate. Therefore the City has provided one of the family's from Family Crossroads temporary housing by renting them 109 Longford Avenue. The family previously lived in South San Francisco in 2013 and the husband currently works at Genentech. IVSN case managers will continue to assist this family and help them find a permanent housing solution.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In order to help individuals and families at risk of homelessness, the City's goal is to fund and support non-profits that provide basic supportive services such as housing assistance, health services, clothing, and legal services. The City also has city-sponsored programs that are not funded with CDBG that help low-income families and individuals. For example, the City has an adult literacy program (Project Read), the Community Learning Center, subsidized child care and after school programs and adult day care programs for seniors. Project Read and the Community Learning Center programs provide residents with basic skills, such as learning English and how to read and write. The child care and adult day care programs help low-income families care for their children and elderly family members.

Through CDBG the City of South San Francisco funded The Legal Aid Society, John's Closet, Project Sentinel, PARCA and HIP Housing. These services address basic needs and help people stabilize.

Legal Aid conducted 149 legal services clinics between July 1, 2014 and June 30, 2015, where tenants received assistance with evictions, rent increases, repairs, housing discrimination,

security deposits, and other legal questions pertaining to housing stability. A total of 325 South San Francisco clients were served, 260% of their goal.

John's Closet provides new clothes to needy school aged children. John's Closet's conducted significant outreach by reaching out to the schools and social service agencies, and by distributing fliers, however they did not meet their goal this year. They have noted a significant number of no shows and will implement a reminder calls system. John's Closet served 91 clients this year, 59% of their yearly goal.

Project Sentinel, provide comprehensive fair housing services including complaint investigation, community outreach and education to San Mateo County residents. Project Sentinel assisted a total of 87 South San Francisco residents this year through their various services. Project Sentinel assisted 8 individuals through investigative work efforts, meeting their yearly goal. Five of those individuals obtained reasonable accommodations for their disabilities with their assistance. Project Sentinel continues to investigate claims for the remaining three individuals.

The PARCA program provides support groups, information and referral, community outreach, advocacy, a professional speaker series, and inclusive recreation to low-income families dealing with developmental disabilities, addressing education, health, housing, transportation, the service delivery system, and other issues affecting the target population.

PARCA exceeded their yearly goal and served 148 clients this year. Furthermore, they held 70 individual and family meetings and 12 advocacy/community outreach events, thus exceeding their goals by 50 meetings and 2 events. Family Support's Director participated in many significant, high-level collaborations in order to advocate for and serve numerous individuals and families in South San Francisco who are affected by developmental disabilities. These actions involved housing, employment, education and many other subjects of importance for independence and quality of life.

HIP Housing, the Home Sharing program interviews and screens clients for housing, provides housemate, alternative housing, and community resources to clients with the potential of matching persons in affordable home sharing arrangements. 160 residents contacted HIP Housing for housing information. One-hundred thirty-four households representing 169 people were screened for the home sharing program and provided housing and community resource information and on-going housing support. An additional 48 clients who work in SSF were also assisted during the year.

HIP Housing place nineteen (19) residents in shared housing during the fiscal year, exceeding their yearly goal by 173%. An additional 35 residents matched in previous fiscal years remained in home sharing matches in South San Francisco during FY 14-15. Before home sharing, home providers were spending about 51% of their incomes on housing costs. After finding a

housemate to move in, they spent 28%. The home seekers were spending 34% of their incomes on average on housing costs before home sharing & 26% after.

Additionally, as mentioned above, until May 2015 the City rented out five (5) City-owned affordable housing units to the County for their emancipated foster youth program. In addition to the housing provided by the City, the County also provides case management for all of the foster youth in the program. This provided housing for nine (9) individuals and helped prevent them from becoming homeless.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The South San Francisco Public Housing Authority (SSFPHA) operates as a separate entity and submits its own action plans and performance reports to HUD separately from the City of South San Francisco. The SSFPHA manages 80 units of affordable public housing. Information about the needs and strategy of the SSFPHA can be found in the SSFPHA's Annual Plan.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

Actions taken to provide assistance to troubled PHAs

Not applicable

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City took the following actions to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing:

- The City's municipal code provides SSFMC section 20.390 provides incentives to developers for the production of housing that is affordable to lower and moderate-income residents.
- Continued to implement the City's Inclusionary Housing Ordinance; this requires that a percentage of new "for sale" residential units are made available as Below Market Rate (BMR) units for low income residents. The City will also continue to support its existing BMR units.
- The City's General Plan, and specifically the Housing Element, includes policies that support the development of affordable housing. This year, the 2015-2023 Housing Element was adopted by State Housing and Community Development.
- The City continues to participate in a grand nexus study with other cities in San Mateo County to explore the option of adopting a commercial linkage fee that would go towards the establishment of an affordable housing fund.
- The City continued to support the rehabilitation of existing housing stock by using CDBG funding to support home repair programs, including El Concilio, the Center of Independence of Individuals with Disabilities' (CID) Housing Accessibility Modification Program, Rebuilding Together Peninsula, and the City-Sponsored Housing Rehabilitation Program.
- The City continued to cooperate with other governmental agencies and take an active interest in seeking solutions to area-wide housing problems. Specifically, the 21 Elements, a Countywide Housing Element Update collaboration project that the City participated in last year was completed, and used in this regard.
- Continued to investigate new sources of funding for the City's affordable housing programs and working with non-profit developers to promote the development of housing affordable to lower income households. This year, the City accepted the Rotary Housing Development application which will provide 81 affordable senior housing units downtown.
- Continued to consider a process to allow fee waivers or deferrals of planning, building, and impact fees for affordable housing developments.
- Reduced government and public infrastructure constraints to affordable housing development through administrative support, inter-governmental cooperation, public-private partnerships, and permit streamlining.
- Implementing zoning to ensure there is an adequate supply of land to meet its Association of Bay Area Governments (ABAG) regional housing needs allocation by adopting the Downtown Station Area Specific Plan which includes community benefits.

- The City included in the Housing Element to consider a reduction in the minimum lot size for downtown development properties to encourage affordable, small housing development and
- Also included in the Housing Element is the option to reduce minimum development standards for condominium construction from 5 to 2 units to encourage affordable housing production.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Given the limited funds available, the City prioritized activities which provide maximum benefits to the community. The majority of the City’s CDBG funds were allocated to supporting housing rehabilitation and public right of way improvement projects because they are not restricted by spending limitations and are highly impactful. A major funding obstacle continued to be sufficiently supporting the wide variety of crucial public services needed in the City due to federal spending limits specific to public services. While this need far exceeded the funds available to provide those services, this year, the City selected those activities which would be most effective.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City continued to incorporate lead testing information and clearances for all rehabilitation projects it sponsors in order to ensure that all federal lead safe practices are met. The City also made lead-based paint information available to local non-profit agencies and to homeowners and renters in the City. Additionally, the City continued to have lead-based paint information at the Economic and Housing Development counter and on its website.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of South San Francisco used a multi-faceted approach to reducing poverty in the community:

Housing

Safe and affordable housing is an essential component in the efforts to reduce poverty. With the loss of RDA funding, the City was unable to contribute to the development of new affordable housing however the City did make efforts to maintain the existing supply of affordable housing by funding multiple home rehabilitation activities (See Section CR-20 - Affordable Housing). The City also continued to operate its 16 affordable housing units and oversee the Below Market Rate (BMR) Program. Finally, this year City staff mailed and/or emailed 111 affordable housing resources packets in addition to fielding numerous phone calls and in person inquiries regarding information on affordable housing. These resource packets

along with the City's website are updated on a regular basis with affordable housing information.

Public Services

As mentioned, the City funds and/or supports a variety of non-profit organizations that provide housing assistance, food, child care, clothing, health services, legal services, and other emergency services to low income residents. The City also promotes communication and collaboration among the nonprofits to avoid duplication of efforts and to be able to provide more comprehensive/"wrap around" services for low income residents. Additionally, the City has in house programs that also helped residents improve their economic opportunities. For example, the City's Community Learning Center offered classes in English, computers, native language literacy, job training, and citizenship along with providing activities for children.

Economic Development

The City also takes on various economic development efforts to attract and retain businesses and jobs in South San Francisco. The City continued to operate the Business Cooperation Program (BCP) which seeks to lower the cost of doing business in the City. The BCP implements the City's Business Attraction and Retention objectives by offering assistance to companies through the Private Assessment Clean Energy (PACE) program, Employment Training Panel (ETP) assistance, and the Governor's Office of Business and Economic Development (Go-Biz) financial programs. The City has also partnered with Skyline College's Bay Area Entrepreneur Center (BAEC) which is a business incubator/accelerator and resource center for start-up companies and early stage companies. Additionally the BAEC offers classes, workshops, one-on-one technical assistance and other support services to increase the likelihood of business success.

Finally, the City's Façade Improvement Program provided grants/loans to Downtown businesses to improve the appearance in the historic downtown area. These improvements are aimed to help the downtown increase sales, stabilize businesses, retain jobs, and reduce vacancies. Fourteen new businesses opened in downtown South San Francisco, last year offering employment to local residents. One includes the San Francisco Wine School, which intends on offering training scholarships to individuals living in poverty in the downtown.

Through this multitude of efforts, in collaboration with non-profit agencies, the City has continued working to help reduce the number of families living in poverty. With that said, there are significant challenges to accomplishing this long-term goal. The biggest barrier to the provision of services to lower income families and those at risk of becoming homeless is the lack of adequate state, county, and federal funds for social service activities. For example, since CDBG funding for public services is limited to 15% of the City's entitlement amount, the City only has \$69,602 available for public services. In contrast, the City received a total of \$235,000 in requests for public service funding. The City continues to strive for efforts that creatively and efficiently work with these constraints.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City made the following efforts to improve and/or develop institutional structure:

- Continued to work with the other local jurisdiction as part of the CDBG "Work Group" to increase collaboration and make administrative and monitoring processes standardized and electronic/automated. For example, this year the CDBG Work Group moved the environmental review and project approval process for minor home repair programs into an online format.
- Continued to serve on the Continuum of Care (CoC) Steering Committee and is involved in all CoC decision-making. The CoC Steering Committee is the organized group that guides the implementation of San Mateo County's homeless services system. The CoC undertakes a wide range of efforts to meet the needs of homeless persons and those at risk of homelessness.
- Continued to build and improve relationships with local service providers.
- The City completed participation in 21 Elements, a Countywide Housing Element Update collaboration project.
- Continued to participate in the San Mateo County HOME Consortium and to serve on the San Mateo County's Housing & Community Development Committee (HCDC).
- Continued to work with the Homeless Outreach Team. This includes the City's participation on the HOT's Case Manager meetings and Steering Committee
- Continued using City Data Services, an online grant management system, in conjunction with the County of San Mateo and the other entitlement cities to increase efficiency, consistency, and timeliness of reporting and invoicing for CDBG sub-recipients.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City took following actions to enhance coordination between public and private housing and social service agencies:

- Continued to collaborate with the County of San Mateo, private housing developers, lenders, and non-profit housing developers in order to create more affordable housing.
- Continued to participate in the CDBG "Work Group" and to improve CDBG administrative processes for both sub-recipients and City staff
- Encouraged collaboration and cooperation among local service providers.
- Continued to participate in the CoC Steering Committee.
- Continued to work with the Homeless Outreach Team which brings together the HOT case manager, City police and staff, homeless providers, and other social service providers.
- Continued to participate in the San Mateo County HOME Consortium and to serve on the San Mateo County's Housing & Community Development Committee (HCDC)

- Continued to fund non-profit agencies serving low-income residents.
- Continued to build and improve relationships with local service providers.
- Continued working with regional economic development groups and promote economic development collaborations
- Continued to finance and support the City sponsored housing rehab program.
- Supported workforce development partnerships that serve residents and employees in South San Francisco.
- Worked with El Concilio, Rebuilding Together Peninsula and CID to coordinate housing repair and rehabilitation needs throughout the community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

This year the City supported Project Sentinel, a fair housing provider successfully assisted five individuals in obtaining reasonable accommodations. Three other residents’ investigations are still under way. Project Sentinel expects to file a complaint with the U.S. Department of Housing and Urban Development for at least two of those individuals, based on a groundless denial of a reasonable accommodation request. Project Sentinel further conducted two audit-based tests in South San Francisco this year. Both tests were based on disability. One test demonstrated a lack of discrimination and the other is still under investigation. Project Sentinel provided consultations and info/referrals to 87 South San Francisco residents.

Additionally in FY 12-13, the City adopted an updated Analysis of Impediments (AI) to Fair Housing Choice which identifies private and public sector impediments to fair housing. Below the impediments identified in the AI and the actions the City took to address the impediments are discussed.

Private Sector Impediments & Actions

Impediment 1: Discriminatory terms, conditions, privileges, or services and facilities in the rental markets

The City continued to support testing and enforcement activities, efforts to educate landlords and property management companies about fair housing law, and efforts to educate housing consumers in fair housing rights.

Impediment 2: Discriminatory refusal to rent or negotiate for rental

The City continued to support testing and enforcement activities, efforts to educate landlords and property management companies about fair housing law, and efforts to educate housing consumers in fair housing rights.

Impediment 3: Failure to make reasonable accommodation or modification

The City continued to support testing and enforcement activities, investigations into actual cases, and efforts to educate housing providers about requirements for reasonable accommodation or modification

Impediment 4: Discriminatory patterns in predatory lending

The City continued to support efforts by outside groups to educate buyers through credit counseling and home purchase training

Impediment 5: Unequal distribution of small business loans

The City of South San Francisco does not have the capacity or resources to monitor or enforce equal distribution of small business loans however should an opportunity become available to do so, the City would consider it.

Public Sector Impediments & Actions

Impediment 1: Lack of 2012 HUD funding for Project Sentinel, local Fair Housing Initiative Program agency

Project Sentinel was able to identify and evaluate the causes of denial of HUD funding in 2012. Project Sentinel received \$463,858 in CDBG funding in FY 2014-2015.

Impediment 2: Ineffective fair housing outreach and education efforts by Project Sentinel

The City did not monitor Project Sentinel this year.

Impediment 3: Failure to adequately document fair housing activities done by Project Sentinel

Last year, the City revised Project Sentinel's reporting requirements to improve the effectiveness of Project Sentinel's outreach and documentation. These reporting changes include requiring Project Sentinel to hold at least one outreach in South San Francisco each year and requiring more detailed information on cases, audits, and consultations.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City uses the Consolidated Subrecipient Monitoring Plan (“Monitoring Plan”) that was developed by the entitlement jurisdictions in San Mateo County to review performance over a period of time and to evaluate compliance of non-profit subrecipients funded with CDBG funding. The Monitoring Plan specifies the criteria the City uses to determine potential areas and levels of risk, which include quarterly desk reviews, new subrecipients or organizational change, cumulative grant award amount, administrative history, program performance, and financial capacity. On a quarterly basis, the City conducts a limited review of all subrecipients, which includes reviewing quarterly performance reports and expense summaries that are submitted by the subrecipients. These quarterly performance reports update staff as to whether the non-profit is meeting its annual objectives and the status of the program. Additionally, the City will conduct on-site monitoring reviews of those subrecipients the City determines to have potential risks and/or have not been monitored in recent years. The on-site monitoring consists of a programmatic and fiscal review of files, a tour of the program facilities as appropriate, an explanation of the services provided, discussions with program and administrative staff, and introduction to one or more actual beneficiaries, if possible. Also the City can conduct in-depth reviews, if needed, which typically consist of a concentrated review of a known high-risk area or critical function.

This year the City conducted on-site monitoring reviews of CID, El Concilio, John’s Closet, Legal Aid Society of Homesavers and Rape Trauma Services. Prior to the on-site visits, staff reviewed the sub-recipients’ quarterly/annual reports, current budget, requests for payment, fiscal policies & procedures, audit/financial statements, personnel policies, and profit & loss statements. This review covers the non-profits’ ability to manage the organization in relation to finances, grant compliance and program performance. Once on-site, staff conducted interviews of key program staff, reviewed program/client files, and asked any follow up questions that may have arisen from the pre-visit document review.

The City Council also reviewed the City’s Annual Action Plan and the previous year’s CAPER to ensure that the City applied its resources to meet community goals.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public Notification Efforts

A notice announcing the 15 day public comment period and a public hearing for the CAPER was published in the San Mateo County Times on September 7, 2015 and a public hearing was held on September 23, 2015. All notices informed citizens about the purpose of the CAPER and invited them to review the document and to either submit comments or provide them at the public hearing. All notices included the phone number and address of the ECD office in order to address any community inquiries. This notification was written in English and Spanish in an effort to reach the City's Spanish language community. Draft copies of this report were made available at all public libraries, at the City's Department of Economic and Community Development, and on the City's main website. Additionally an email notification was sent out to local non-profits and CDBG sub-recipients. Owing to Monday September 7, 2015 being a holiday, all the activities, aside from the newspaper article, took place on Tuesday September 8, 2015. (See Attachment B – Public Notification Efforts)

Summary of Citizen Comments

The City of South San Francisco is holding a public hearing, on Wednesday, September 23, 2015 at 7:00 pm at the City Council Chambers, 33 Arroyo Drive, regarding its Consolidated Annual Performance and Evaluation Report (CAPER) for the 2014-2015 Community Development Block Grant (CDBG) Program. The CAPER is a year-end programmatic and financial report summarizing all CDBG activities. A fifteen (15) day public comment period for the CAPER begins on September 7, 2015 and copies of the CAPER will be available at the Department of Economic and Community Development, all City libraries, and on the city's website www.ssf.net.

Written comments regarding the City's CAPER can be mailed to the City of South San Francisco, Department of Economic and Community Development, PO Box 711, South San Francisco, CA 94083-0711 or emailed to CDBG@ssf.net and must be received by September 23, 2015. Further information can be obtained by contacting (650) 829-6620. Translation services can be made available for non-English speakers and hearing impaired by contacting the number above by September 18, 2015.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not experience any changes in its program objectives this year. All of this year's CDBG activities addressed one of the objectives that were identified in the FY 14-15 Action Plan. Each year the City conducts a needs assessment and reviews the prior year performance of each CDBG activity before it allocates funding. This is to ensure that CDBG funding is being used to meet the City's objectives for the year. Additionally, each Annual Action Plan is tailored to address both the long-term and more immediate needs of the City. For example, in FY 14-15 the City focused on providing decent and affordable housing, providing a suitable living environment and expanding economic development opportunities.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	311,053.80
02 ENTITLEMENT GRANT	417,249.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	106,196.47
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	834,499.27

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	363,309.05
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	363,309.05
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	62,579.15
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	425,888.20
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	408,611.07

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	363,309.05
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	(2,765.00)
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	360,544.05
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.24%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2014 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	69,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	69,000.00
32 ENTITLEMENT GRANT	417,249.00
33 PRIOR YEAR PROGRAM INCOME	71,367.56
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	488,616.56
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.12%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	62,579.15
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	62,579.15
42 ENTITLEMENT GRANT	417,249.00
43 CURRENT YEAR PROGRAM INCOME	106,196.47
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	523,445.47
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.96%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	7	453	5749397	Public Right of Way (ROW) Improvement Projects	03L	LMA	\$2,706.00
2014	7	453	5766227	Public Right of Way (ROW) Improvement Projects	03L	LMA	\$7,218.42
2014	7	453	5779813	Public Right of Way (ROW) Improvement Projects	03L	LMA	\$74,175.45
2014	7	453	5788065	Public Right of Way (ROW) Improvement Projects	03L	LMA	\$1,827.48
2014	7	453	5797308	Public Right of Way (ROW) Improvement Projects	03L	LMA	\$921.50
2014	7	453	5830625	Public Right of Way (ROW) Improvement Projects	03L	LMA	\$7,628.73
					03L	Matrix Code	\$94,477.58
2014	5	454	5749039	Samaritan House - Safe Harbor Shelter	03T	LMC	\$937.30
2014	5	454	5779813	Samaritan House - Safe Harbor Shelter	03T	LMC	\$8,312.70
					03T	Matrix Code	\$9,250.00
2014	5	442	5749039	HIP Housing - Home Sharing Program	05	LMC	\$2,803.76
2014	5	442	5779813	HIP Housing - Home Sharing Program	05	LMC	\$2,995.98
2014	5	442	5804740	HIP Housing - Home Sharing Program	05	LMC	\$2,760.32
2014	5	442	5830625	HIP Housing - Home Sharing Program	05	LMC	\$689.94
					05	Matrix Code	\$9,250.00
2014	5	443	5766227	Parca - Family Support Services	05B	LMC	\$1,065.00
2014	5	443	5788065	Parca - Family Support Services	05B	LMC	\$1,679.38
2014	5	443	5804740	Parca - Family Support Services	05B	LMC	\$3,113.20
2014	5	443	5830625	Parca - Family Support Services	05B	LMC	\$642.42
					05B	Matrix Code	\$6,500.00
2014	5	446	5749039	Legal Aid Society - Homesavers Program	05C	LMC	\$1,612.76
2014	5	446	5797215	Legal Aid Society - Homesavers Program	05C	LMC	\$1,833.31
2014	5	446	5804740	Legal Aid Society - Homesavers Program	05C	LMC	\$983.95
2014	5	446	5830625	Legal Aid Society - Homesavers Program	05C	LMC	\$569.98
					05C	Matrix Code	\$5,000.00
2014	5	445	5788065	Star Vista - Transitional Housing Placement Plus	05D	LMC	\$4,067.45
2014	5	445	5804740	Star Vista - Transitional Housing Placement Plus	05D	LMC	\$2,432.55
2014	5	447	5819845	John's Closet	05D	LMC	\$4,750.00
					05D	Matrix Code	\$11,250.00
2014	5	455	5788065	Community Overcoming Relationship Abuse (CORA) - Emergency Shelter Program	05G	LMC	\$4,611.45
2014	5	455	5809804	Community Overcoming Relationship Abuse (CORA) - Emergency Shelter Program	05G	LMC	\$4,638.55
					05G	Matrix Code	\$9,250.00
2014	5	457	5837070	Health Mobile	05M	LMC	\$9,250.00
					05M	Matrix Code	\$9,250.00
2014	5	444	5749039	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$2,274.23
2014	5	444	5779813	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$3,991.40
2014	5	444	5804740	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$2,600.00
2014	5	444	5830625	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$384.37
					05N	Matrix Code	\$9,250.00
2014	2	456	5837070	Rebuilding Together - National Rebuilding Day	14A	LMH	\$8,097.72
2014	2	458	5749039	Rebuilding Together - Safe at Home	14A	LMH	\$7,642.66
2014	2	458	5788065	Rebuilding Together - Safe at Home	14A	LMH	\$8,634.67



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	458	5804740	Rebuilding Together - Safe at Home	14A	LMH	\$6,753.33
2014	2	458	5837070	Rebuilding Together - Safe at Home	14A	LMH	\$1,969.34
2014	3	449	5749039	El Concilio - Peninsula Minor Home Repair	14A	LMH	\$1,015.02
2014	3	449	5766227	El Concilio - Peninsula Minor Home Repair	14A	LMH	\$239.02
2014	3	449	5788065	El Concilio - Peninsula Minor Home Repair	14A	LMH	\$3,452.71
2014	3	449	5809804	El Concilio - Peninsula Minor Home Repair	14A	LMH	\$820.27
2014	3	449	5837070	El Concilio - Peninsula Minor Home Repair	14A	LMH	\$2,563.18
2014	4	448	5766227	CID - Housing Accessibility Modifications (HAM) Program	14A	LMH	\$1,015.02
2014	4	448	5779813	CID - Housing Accessibility Modifications (HAM) Program	14A	LMH	\$315.62
2014	4	448	5797215	CID - Housing Accessibility Modifications (HAM) Program	14A	LMH	\$6,062.29
2014	4	448	5837070	CID - Housing Accessibility Modifications (HAM) Program	14A	LMH	\$2,607.07
2014	6	451	5750524	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$2,387.30
2014	6	451	5766227	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$558.50
2014	6	451	5779813	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$322.82
2014	6	451	5779846	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$6.02
2014	6	451	5788065	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$31,064.75
2014	6	451	5797215	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$500.61
2014	6	451	5804740	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$724.14
2014	6	451	5809804	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$683.36
2014	6	451	5830625	City-Sponsored Housing Rehabilitation Program	14A	LMH	\$112,396.05
					14A	Matrix Code	<u>\$199,831.47</u>
Total							\$363,309.05

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	5	454	5749039	Samaritan House - Safe Harbor Shelter	03T	LMC	\$937.30
2014	5	454	5779813	Samaritan House - Safe Harbor Shelter	03T	LMC	\$8,312.70
					03T	Matrix Code	<u>\$9,250.00</u>
2014	5	442	5749039	HIP Housing - Home Sharing Program	05	LMC	\$2,803.76
2014	5	442	5779813	HIP Housing - Home Sharing Program	05	LMC	\$2,995.98
2014	5	442	5804740	HIP Housing - Home Sharing Program	05	LMC	\$2,760.32
2014	5	442	5830625	HIP Housing - Home Sharing Program	05	LMC	\$689.94
					05	Matrix Code	<u>\$9,250.00</u>
2014	5	443	5766227	Parca - Family Support Services	05B	LMC	\$1,065.00
2014	5	443	5788065	Parca - Family Support Services	05B	LMC	\$1,679.38
2014	5	443	5804740	Parca - Family Support Services	05B	LMC	\$3,113.20
2014	5	443	5830625	Parca - Family Support Services	05B	LMC	\$642.42
					05B	Matrix Code	<u>\$6,500.00</u>
2014	5	446	5749039	Legal Aid Society - Homesavers Program	05C	LMC	\$1,612.76
2014	5	446	5797215	Legal Aid Society - Homesavers Program	05C	LMC	\$1,833.31
2014	5	446	5804740	Legal Aid Society - Homesavers Program	05C	LMC	\$983.95
2014	5	446	5830625	Legal Aid Society - Homesavers Program	05C	LMC	\$569.98
					05C	Matrix Code	<u>\$5,000.00</u>
2014	5	445	5788065	Star Vista - Transitional Housing Placement Plus	05D	LMC	\$4,067.45
2014	5	445	5804740	Star Vista - Transitional Housing Placement Plus	05D	LMC	\$2,432.55
2014	5	447	5819845	John's Closet	05D	LMC	\$4,750.00
					05D	Matrix Code	<u>\$11,250.00</u>
2014	5	455	5788065	Community Overcoming Relationship Abuse (CORA) - Emergency Shelter Program	05G	LMC	\$4,611.45
2014	5	455	5809804	Community Overcoming Relationship Abuse (CORA) - Emergency Shelter Program	05G	LMC	\$4,638.55
					05G	Matrix Code	<u>\$9,250.00</u>
2014	5	457	5837070	Health Mobile	05M	LMC	\$9,250.00
					05M	Matrix Code	<u>\$9,250.00</u>



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	5	444	5749039	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$2,274.23
2014	5	444	5779813	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$3,991.40
2014	5	444	5804740	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$2,600.00
2014	5	444	5830625	Rape Trauma Services - Sexual Abuse Services Program for Children and Youth	05N	LMC	\$384.37
					05N	Matrix Code	\$9,250.00
Total							\$69,000.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	8	450	5750524	CDBG Administration	21A		\$28,152.68
2014	8	450	5766227	CDBG Administration	21A		\$7,010.76
2014	8	450	5779813	CDBG Administration	21A		\$3,345.74
2014	8	450	5788065	CDBG Administration	21A		\$7,159.56
2014	8	450	5797215	CDBG Administration	21A		\$1,555.55
2014	8	450	5804740	CDBG Administration	21A		\$4,291.98
2014	8	450	5809804	CDBG Administration	21A		\$2,215.65
2014	8	450	5819845	CDBG Administration	21A		\$4,142.98
2014	8	450	5830625	CDBG Administration	21A		\$4,704.25
					21A	Matrix Code	\$62,579.15
Total							\$62,579.15