MINUTES
SPECIAL MEETING

OVERSIGHT BOARD FOR THE
SUCCESSOR AGENCY TO THE CITY OF
SOUTH SAN FRANCISCO
REDEVELOPMENT AGENCY

P.O. Box 711 (City Hall, 400 Grand Avenue)
South San Francisco, California 94083

CITY HALL
LARGE CONFERENCE ROOM, TOP FLOOR
400 GRAND AVENUE

FRIDAY, JANUARY 29, 2016
2:00 P.M.

CALL TO ORDER	TIME:	2:01 P.M.
ROLL CALL	PRESENT:	Boardmembers Scannell*, Gross, Farrales, Christensen, Addiego, Vice Chair Krause and Chair Cullen.
	ABSENT:	None.

PLEDGE OF ALLEGIANCE

Recited.

AGENDA REVIEW

The Board determined to hear Item No. 4 before Item No. 3.

COMMUNICATIONS FROM STAFF

None.

PUBLIC COMMENTS

None.

MATTERS FOR CONSIDERATION

1. Resolution No. 1-2016 approving a License Agreement with Pacific Gas & Electric (PG&E) to temporarily use a vacant, unimproved property on Antoinette Lane for a contractor office, staging area and employee parking. (Mike Lappen, Economic and Community Development Coordinator ["ECD"] Coordinator).

Boardmembers asked and staff confirmed that the price for the property use was consistent with the market rate.

Motion – Boardmember Scannell/Second – Boardmember Farrales: to approve Resolution No. 01-2016. Unanimously approved by roll call vote.

2. Resolution No. 2-2016 approving an amendment to the Exclusive Negotiating Rights Agreement (ENRA) with Miller Cypress, LLC authorizing a 90 day extension. (Ron Gerber, Housing Manager).

Housing Manager Gerber briefly presented the staff report recommending approval of a resolution approving an amendment to the Exclusive Negotiating Rights Agreement (ENRA) with Miller Cypress, LLC authorizing a 90 day extension. ECD Director Greenwood advised Boardmembers to expect an update on this item at the March Oversight Board Meeting.

Motion – Boardmember Scannell/Second – Vice Chair Krause: to approve Resolution No. 02-2016. Unanimously approved by roll call vote.

4. Resolution No. 3-2016 approving the Recognized Obligation Payment Schedule ("ROPS") for the period July 2016 through June 2017 (ROPS 16-17). (Richard Lee, Finance Director).

Senior Financial Analyst Joe Martin expanded on select items included in the ROPS. He noted that amendments to the second half could be made as needed to reflect adjustments. City Manager Futrell discussed property maintenance and disposition reimbursement requests. Boardmembers asked clarifying questions about estimated property revenues, ROPS revisions, obligation payments, and retiree benefits and also made comments about Oversight Board administrative costs.

Motion – Boardmember Scannell/Second – Boardmember Farrales: to approve Resolution No. 03-2016. Unanimously approved by roll call vote.

*Boardmember Scannell was excused from the meeting at 2:26 P.M.

3. Informational Report: on (a) Overview of upcoming projects in 2016 to implement the Long Range Property Management Plan (LRPMP); and (b) Background information on the real estate development process. (Ron Gerber, Housing Manager).

Housing and Redevelopment Manager Gerber presented the staff report discussing upcoming projects, developer qualification expectations, proposed land uses, and progress checks with the Successor Agency. Boardmembers inquired about workforce housing, developer commitment,

environmental concerns, relocating the City's Information Technology Department, and property purchases.

ADJOURNMENT

Being no further business the meeting was adjourned at 2:46 P.M.

Submitted:

Alexandra Tupper, Deputy Clerk
Oversight Board for the Successor
Agency to the South San Francisco
Redevelopment Agency

Approved:

Neil Cullen, Chairperson
Oversight Board for the Successor
Agency to the South San Francisco
Redevelopment Agency