

CITY OF SOUTH SAN FRANCISCO
BICYCLE / PEDESTRIAN ADVISORY COMMITTEE
Meeting Minutes, Wednesday, May 6, 2015
City Hall Annex Conference Room
315 Maple Avenue, South San Francisco
6:00 pm

	Jill Eyres Chairperson	Cassandra Woo Vice-Chairperson	
Ari Gerrits Committee Member	Al Meckler Committee Member	Dan Sherman Committee Member	Alvin Zachariah Committee Member
	Lawrence Henriquez Secretary	Heather Ruiz Clerk	

COMMITTEE MEMBERS:

Present: Jill Eyres, Cassandra Woo, Alvin Zachariah
Absent: Dan Sherman, Ari Gerrits, Al Meckler

STAFF PRESENT:

Engineering Division: Lawrence Henriquez, Heather Ruiz

PROCEEDINGS:

Call to Order: 6:04 pm by Chairperson Eyres.
Chair Comments: No comments.
Agenda Review: No changes.
Public Participation: None.
Public Comments: None.
Approval of Minutes: Minutes of April 1, 2015 were not approved due to lack of a quorum.

ADMINISTRATIVE BUSINESS:

Item 1. Oyster Point Boulevard Bike Improvements Project: BPAC Feedback

The Oyster Point Boulevard Bike Improvements Project includes the design and installation of improved bike lanes on Oyster Point Boulevard just west of Gateway Boulevard to Marina Boulevard. It will include installation of sharrows and green bike lane markings to increase driver awareness of bicyclists on the Oyster Point corridor.

Conceptual plans for the project were provided to the committee for comments. Al Meckler recommended adding a bike green box at the stoplight at gateway/oyster due east and the addition of a broken green bicycling lane crossing the intersection due east. Jill Eyres requested for a bicyclist hand- activated signal light at Gateway Boulevard since the existing loops in the pavement are not sensitive enough to pick up a bicyclist.

Item 2. Radio Program Update

Alvin emailed several local radio programs to promote the South San Francisco BPAC and is currently waiting for feedback.

Item 3. Bicycle Database

The Bicycle Database Project was identified in the City's Bicycle Master Plan and includes the following tasks to be performed by Alta Planning + Design (Alta):

- Identification of key locations where bicycle user counts can be taken, and taking counts.
- Analysis of bicycle collision rates and locations.
- Review of facility conditions (including trails).
- Survey of local bicyclists to assist the City in prioritizing future projects.

Alta placed a survey on the City's website and social media sites seeking community input on bicycle volume counts, existing bicycling conditions and specific proposed projects. For the general public who do not utilize the City website or social media, Jill and Cassandra suggested soliciting flyers at SSF Caltrain, SSF BART, and at the energizer stations during Bike to Work Day (May 14, 2015). Surveys are due on May 31, 2015.

Alta will also be seeking volunteers to conduct manual bicycle and pedestrian counts at six intersections. Jill suggested getting in touch with the school district and pursuing the help of high school students to volunteer for extra credit.

COMMITTEE COMMENTS:

Cassandra Woo

Cassandra witnessed bicyclists riding on the sidewalk on Chestnut Avenue and inquired if there were any plans to install bike lanes on the street.

STAFF COMMENTS:

Lawrence Henriquez

The Junipero Serra Blvd./Hickey Blvd. Intersection Project will install signal mast arms and a speed feedback sign, realign medians, and update island and curb ramps. CSG Consultants is preparing the 30% design concept with alternate layouts for City review.

ACTION:

None

ADJOURNMENT:

There being no further business, a motion to adjourn was presented by Chairperson Eyres. All present voted in favor and the meeting was adjourned. Chairperson Eyres closed the meeting at 6:51 pm.