

CITY OF SOUTH SAN FRANCISCO
BICYCLE / PEDESTRIAN ADVISORY COMMITTEE
Meeting Minutes, Wednesday, April 1, 2015
City Hall Annex Conference Room
315 Maple Avenue, South San Francisco
6:00 pm

	Jill Eyres Chairperson	Cassandra Woo Vice-Chairperson	
Ari Gerrits Committee Member	Al Meckler Committee Member	Dan Sherman Committee Member	Alvin Zachariah Committee Member
	Lawrence Henriquez Secretary	Heather Ruiz Clerk	

COMMITTEE MEMBERS:

Present: Jill Eyres, Cassandra Woo, Ari Gerrits, Al Meckler, Alvin Zachariah
Absent: Dan Sherman

STAFF PRESENT:

Engineering Division: Lawrence Henriquez, Heather Ruiz

PROCEEDINGS:

Call to Order: 6:00 pm by Chairperson Eyres.
Chair Comments: No comments.
Agenda Review: No changes.
Public Participation: None.
Public Comments: None.
Approval of Minutes: Minutes of February 4, 2015 were approved.

ADMINISTRATIVE BUSINESS:

Item 1. Introduce New BPAC Member/Review BPAC Duties

Lawrence introduced newly appointed BPAC member, Alvin Zachariah. He emphasized BPAC's purpose and responsibilities to the residents of South San Francisco. Several goals BPAC is expected to meet are:

- Promote and encourage bicycle transportation.
- Improve and encourage bicycle/pedestrian safety.
- Encourage public participation and stay informed on bike/pedestrian issues.
- Review and approve bicycle/pedestrian grant applications submitted by staff.

Item 2. Mission Road Restriping

The City has developed a new striping plan along Mission Road to eliminate the merging lane near the Sequoia intersection. The reconfiguration will occur in Spring due to PG&E's current construction work along Mission Road. The plan also includes the installation of sharrows since

the Centennial Trail is adjacent to Mission Road. Although BPAC approved the plan, the Committee inquired about the possibility of installing class II bike lanes as opposed to sharrows. Lawrence will explore the option and respond to the Committee.

Item 3. Linden Avenue – California to Aspen (TDA3) Grant

The City was awarded \$400,000 in TDA3 grant funding for the Linden Avenue (California to Aspen) Project. The project will improve safety of pedestrian amenities, encourage economic development and enhance access to transit stops along the corridor. The project will be designed as one project and constructed in two phases. The project includes installation of intersection bulb-outs with LID treatments & landscape, high visibility ladder crosswalks, ADA ramps & pedestrian crossings, median ped refuge islands, active parklets areas, improve bus stops and installation of sharrows and signage.

Item 4. ATP Cycle 2 Call for Grants

Caltrans issued a call for projects for the Active Transportation Program (ATP) Cycle 2 for 2015. The goal of the ATP is encourage increased use of active modes of transportation, such as biking and walking. Grant applications are due on June 1, 2015. Lawrence will determine ideal candidates for the grant and keep BPAC informed.

Item 5. 2015 BPAC Work Plan

Lawrence extracted three items from the Bicycle Community Feedback to add to the Work Plan:

1. Install bike wayfinding
2. Expand encouragement efforts during bike month (May).
3. Bike share system.

COMMITTEE COMMENTS:

Cassandra Woo

National Bike to Work Day will be observed on May 14, 2015.

STAFF COMMENTS:

Lawrence Henriquez

BPAC to suggest locations identified in the Pedestrian Master Plan for the Sidewalk Gap Closure Project.

ACTION:

None

ADJOURNMENT:

There being no further business, a motion to adjourn was presented by Chairperson Eyres. All present voted in favor and the meeting was adjourned. Chairperson Eyres closed the meeting at 7:30 pm.