



# REGULAR MEETING MINUTES

## OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE CITY OF SOUTH SAN FRANCISCO REDEVELOPMENT AGENCY

P.O. Box 711 (City Hall, 400 Grand Avenue)  
South San Francisco, California 94083

CITY HALL  
LARGE CONFERENCE ROOM, TOP FLOOR  
400 GRAND AVENUE

TUESDAY, JULY 16, 2013  
2:00 P.M.

### CALL TO ORDER

Time: 2:31 p.m.

### ROLL CALL

Present: Boardmembers Addiego, Christensen, Farrales  
and Scannell and Chairperson Cullen.

Absent: Boardmember Beaudin and Vice Chairperson  
Ernsberger.

### PLEDGE OF ALLEGIANCE

Led by Chair Cullen.

### AGENDA REVIEW

None.

### PUBLIC COMMENTS

Comments from members of the public on items not on this meeting agenda. The Chair may set time limit for speakers. Since these topics are non-agenda items, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2). However, the Board may refer items to staff for attention, or have a matter placed on a future agenda for a more comprehensive action report.

None.

## MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes of the Regular Meeting of May 21, 2013.

Motion— Boardmember Scannell/Second— Boardmember Christensen: to approve the Minutes of the Regular Meeting of May 21, 2013. Approved by the following voice vote: AYES: Boardmembers Christensen and Scannell, Alternate Boardmember Nagel for Boardmember Addiego who was not present at 5.21 meeting and Chairperson Cullen. NOES: None. ABSTAIN: Farrales. ABSENT: Boardmember Beaudin and Vice Chairperson Ernsberger.

2. Correspondence:  
5.13.13 Letter from San Mateo County Superintendent of Schools designating appointment status on the South San Francisco Oversight Board  
6.10.13 Letter from Sitike Counseling Center requesting lease renewal.

At the request of Chair Cullen, Counsel Labadie confirmed that with respect to the letter from the San Mateo County Superintendent of Schools designating appointment status, there was no requirement to notify the Department of Finance of the change in membership.

Staff noted that the Sitike Counseling Center Lease renewal request would come back before the Board at an upcoming meeting.

3. Discussion regarding postponement of reorganization of the Board to August or September due to Boardmembers' scheduling conflicts.

Chairman Cullen advised that due to absences and summer vacations, staff recommended postponing the reorganization of the Board until the September meeting when the entire Board was expected to be present. He also raised for staff's review the issue of whether the Chair/Vice Chair appointment ran with the person or the seat in consideration of the fact that former Vice Chair Porterfield was replaced by current Vice Chair Ernsberger on the Board.

4. Resolution No. 14-2013 approving a Loan Agreement in the Amount of \$7,624.15 with the City of South San Francisco to allow the Successor Agency to make a Non-Housing Recognized Obligation Payment for expenses that exceeded what was shown on ROPS I and were incurred during ROPS II.

Finance Director Steele presented the staff report and advised the Successor Agency and Oversight Board had approved several enforceable obligations which, due to the timing of the payments, did not coincide with the ROPS for their payment.

Due to a discrepancy in the staff report pointed out by Boardmember Christensen, it was decided that the approval should be for an amount not to exceed \$7700.24

Motion— Boardmember Farrales/Second— Boardmember Christensen: Resolution No. 14-2013 approving a Loan Agreement in an amount not to exceed \$7700.24 with the City of South San Francisco to allow the Successor Agency to make a Non-Housing Recognized Obligation Payment for expenses that exceeded what was shown on ROPS I and were incurred during ROPS II.

Approved by the following voice vote: AYES: Boardmembers Addiego, Christensen, Farrales and Scannell, and Chairperson Cullen. NOES: None. ABSTAIN: None. ABSENT: Boardmember Beaudin and Vice Chairperson Ernsberger.

5. Updates on bond call escrow account and Oyster Point Development escrow account.

Finance Director Steele presented the staff report updating the Board on the respective escrow accounts. Regarding the 2006 Bond Escrow Account, he reported that as of June 30, 2013, a total of \$54.3 million was deposited in an escrow account with Bank of New York and invested in U.S. Treasury securities maturing in August 2016. The call date for these bonds is September 1, 2016 and a total of \$58.175 million would be required for the call. The escrow account and the bond reserve account together include enough funding for this purpose.

Regarding the Oyster Point Ventures DA Escrow Account, as of July 11, 2013, the Successor Agency had invested \$15,000,000 from Real Property Tax Trust Funds (RPTTF) in U.S. Treasuries. The purpose of this investment was to assist in meeting the DA's requirement that the former RDA have \$18 million available for the first phase improvements and a total of \$30 million for the remaining phase improvements.

At the request of Boardmember Addiego, Assistant City Manager and Director of Economic and Community Development Van Duyn advised of recent development and plans in the Oyster Point area. He noted that Council had approved 2 major projects in the last two months and that several Biotech companies, including Onyx and Genentech, were planning expansions.

Boardmember Christensen advised that Biotech continues to be a driving force in the demand for workers. She advised the community colleges were developing a Biotech AA degree to meet needs expressed by local companies.

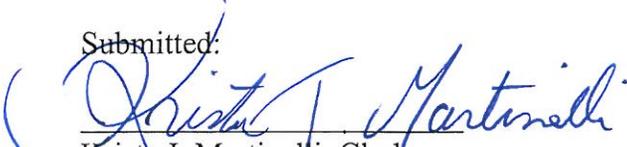
6. Future Agenda Items.
  - a) Long Range Property Management Plan.
  - b) Transmittal of Actuarial Analysis of Former Redevelopment Agency unfunded liabilities for pension and retiree health care obligations and resolution adding these costs to the Successor Agency's enforceable obligations.
  - c) Consideration of revenue sharing agreement related to assignment of the Master Commercial Lease at 636 El Camino Real.
  - d) County and Sitike Counseling Center Leases for 306 Spruce Avenue.
  - e) Reorganization of the Board.

ADJOURNMENT

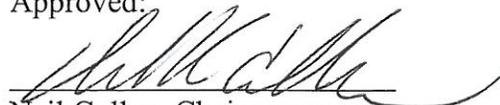
Motion— Boardmember Addiego/Second— Boardmember Scannell: to adjourn the meeting.  
Approved by the following voice vote: AYES: Boardmembers Addiego, Christensen, Farrales and Scannell and Chairperson Cullen. NOES: None. ABSTAIN: None. ABSENT: Boardmember Beaudin and Vice Chairperson Ernsberger.

Pursuant to the above motion, Chairperson Cullen adjourned the meeting at 2:52 p.m.

Submitted:

  
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Krista J. Martinelli, Clerk  
City of South San Francisco

Approved:

  
\_\_\_\_\_  
Neil Cullen, Chairperson  
Oversight Board for the Successor Agency to the  
City of South San Francisco Redevelopment  
Agency